

REGULAR BOARD MEETING
Village Hall, 102 S. Second Street

May 21, 2018 – 7:30 pm
Village of West Dundee

I. CALL TO ORDER:

President Nelson called the Regular Board Meeting to order at 7:30 pm.

II. ROLL CALL:

Present were Village President Christopher Nelson, Trustees Cheryl Anderley, Dan Wilbrandt, Michelle Kembitzky and Pat Hanley. Trustees Tom Price and Andy Yuscka were absent.

Also present were Village Manager Joseph Cavallaro, Police Chief Andy Wieteska, Community Development Director Tim Scott, Public Works Eric Babcock and five (5) people in the audience.

III. PLEDGE OF ALLEGIANCE:

Trustee Hanley led those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Hanley and seconded by Trustee Kembitzky to approve the agenda, as presented. Motion passed unanimously by voice vote.

V. VILLAGE PRESIDENT'S REPORT:

President Nelson asked to have the Proclamation of Preeclampsia Awareness Day submitted into the record.

VI. REPORTS AND QUESTIONS FROM TRUSTEES & WORKING GROUPS:

Trustee Kembitzky asked about the inverted merge on Huntley Road north of Elm Street.

Manager Cavallaro said that it will be reconfigured as part of the reconstruction of Huntley Road.

VII. VILLAGE STAFF REPORTS:

Police Chief Wieteska thanked the community for its support during Police Week.

Director Scott said that he is getting together with the new owners of the property at 123-127 W Main Street to talk about the work being done on the building as well as a tentative date for the opening of the new restaurant.

Director Babcock said the Public Works Department is doing grass inspections and sending out letters to those in violation. He has also reached out to Boncosky Lawn Care to handle violations which are not brought into compliance.

VIII. QUESTIONS FROM THE AUDIENCE:

A. Items on the Agenda: There were none.

B. Items not on the Agenda:

Jonathan Merza, owner of John's Mobil, addressed the Board with his concerns regarding the proposed Casey's General Store, which he said will impact his business. He suggested that Casey's be moved to Randall Road. He said that he has asked for additional signage and to be able to sell beer and wine, but it has not been granted.. He wanted to know why Casey was a good decision for West Dundee.

In response to his questions, President Nelson said Casey's worked with the property owner and that the property's zoning allows for that use.

He added that there are no incentives being offered to Casey's. He said that it was a hard to market parcel with construction costs of \$4,000,000.00, that Route 31 is heavily trafficked and that most of that traffic is from people who live outside of West Dundee.

Manager Cavallaro added that the Village has established standards for signage and John's Mobil is at the maximum limit of the square footage requirement.

John Merza also commented on Casey's General Store and the impact he feels it will have on the business.

Manager Cavallaro and President Nelson will meet with the Merzas to talk further about their concerns.

IX. CONSENT AGENDA:

- A. Approval of Bill List: May 21, 2018
- B. Approval of Minutes: April 16, 2018 Regular Board Meeting
- C. Approval of Minutes: May 7, 2018 Regular Board Meeting
- D. Special Event & Daily Liquor Permit Request – Life Zone 360 Alumni Basketball Shootout
- E. Daily Liquor Permit Request – VFW Big Breakfast, May 27, 2018

MOTION: Moved by Trustee Anderley and seconded by Trustee Hanley to approve the Consent Agenda. Upon roll call, motion was approved.

AYES: Trustees Anderley, Wilbrandt, Kembitzky and Hanley

NAYS: None

ABSENT: Trustees Price and Yuscka

X. RESOLUTIONS AND ORDINANCES:

- A. Ordinance Amending Section 3-2-8, Liquor License Classifications, Amending Sunday Hours for Class B, D and F**

Trustee Hanley said this Ordinance will unify the categories for liquor sales on Sundays with Class A, which allows liquor sales at 9:00 am.

Manager Cavallaro said this is a request from the VFW asking to amend the Class D liquor hours of operation to be consistent with Class A regulations. He noted that the amended hours would go into effect immediately upon adoption of this ordinance, and amended Liquor Licenses for the license holder of Class B, D and F will be issued.

MOTION: Moved by Trustee Hanley and seconded by Trustee Anderley to adopt an Ordinance amending Title 3, Chapter 2, Section 8: Liquor License Classifications of the West Dundee Municipal Code, so as to allow liquor service beginning at 9:00 am on Sundays for Class B, D and F liquor licenses. Upon roll call, motion was approved.

AYES: Trustees Hanley, Anderley, Wilbrandt and Kembitzky

NAYS: None

ABSENT: Trustees Price and Yuscka

XI. NEW BUSINESS:

A. Authorization to Solicit Proposals – Public Works Roof Replacement

Director Babcock said that an amount of \$130,000.00 is included in the FY 2018/19 budget for replacement of the flat roof areas at the Public Works facility. He said the roof replacement is proposed due to age and further deterioration of the surface membrane, which has resulted in numerous leaks into the interior of the facility.

Director Babcock said the authorization being requested is strictly for the solicitation of proposals and not yet an expenditure of funds.

MOTION: Moved by Trustee Wilbrandt and seconded by Trustee Anderley to authorize Public Works staff to solicit proposals for contractual replacement of the flat roof areas at the Public Works facility. Upon roll call, motion was approved.

AYES: Trustees Wilbrandt, Kembitzky, Hanley and Anderley

NAYS: None

ABSENT: Trustees Price and Yuscka

B. Red Light Camera Program – Annual Report

Chief Wieteska presented the annual report on the Red Light Camera Program, including the program history, violations, revenue, crash data, statistical analysis and evaluation report for Route 31 at Boncosky as well as the intersection at Routes 31 and 72.

He presented a video showing actual violations and accidents at the Red Light Camera locations.

Chief Wieteska said that he feels red light cameras continue to change driver behavior and that all violations are carefully reviewed by trained police officers and only those violations that truly merit a citation are issued. He said he has concerns about the east-west intersection at Routes 31 and 72, recommends the red light cameras stay where they are, but may reconsider moving the camera at Boncosky and Route 31 to Routes 31 and 72.

MOTION: Moved by Trustee Wilbrandt and seconded by Trustee Hanley to adopt the Red Light Camera annual report and continue the Red Light Camera Program. Upon roll call, motion was approved.

AYES: Trustees Wilbrandt, Kembitzky, Hanley and Anderley

NAYS: None

ABSENT: Trustees Price and Yuscka

C. Professional Services Agreement with Baxter and Woodman – 2018 Street Improvements

Director Babcock said he has reached out to Baxter and Woodman to prepare a proposal to facilitate design and bidding services for the full width base repair and resurfacing of South Seventh Street between South Street and Ryan Lane. He said additional items in the scope of work include design and bidding services for the resurfacing of Spaulding Court, Green Castle Court and Campbell Court, resurfacing of the South First Street approach at IL Route 72, curb repairs along IL Route 72 and Village-wide HMA patching and crack filling.

Manager Cavallaro said the Courts can be as addendums and the Board can add to this if the bids are good.

Trustee Hanley asked why South First Street is sinking. Manager Cavallaro said it is due to the resettling of the sub base.

Trustee Hanley asked about the “speed bump” on South Second Street and said there is another bump just south of the first one.

Director Babcock said the “speed bump” on South Second Street will be taken care of and he will look into the other one.

MOTION: Moved by Trustee Hanley and seconded by Trustee Kembitzky to authorize a Professional Services Agreement between the Village of West Dundee and Baxter and Woodman to complete design and bidding services for the 2018 Street Improvements Project at a total cost not to exceed \$28,250. Upon roll call, motion was approved.

AYES: Trustees Hanley, Anderley, Wilbrandt and Kembitzky

NAYS: None

ABSENT: Trustees Price and Yuscka

XII. MISCELLANEOUS / FUTURE AGENDA ITEMS: There were none

XIII. ADJOURNMENT:

MOTION: Moved by Trustee Hanley and seconded by Trustee Kembitzky to adjourn the Regular Board Meeting. Motion was approved by voice vote.

The Regular Board Meeting adjourned at 8:24 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President