

REGULAR BOARD MEETING
Village Hall, 102 South Second Street

December 17, 2012 - 7:30 pm
Village of West Dundee

I. CALL TO ORDER:

President Keller called the Regular Board Meeting to order at 7:30 pm.

II. ROLL CALL:

Present were Village President Larry Keller, Trustees Julie Voss, Tom Price, Norm Osth, Pat Hanley and Andy Yuscka.

Also present were Village Manager Cavallaro, Village Attorney Brechin, Police Chief Wieteska, Finance Director Danielson, Fire Chief Freise and six (6) people in the audience.

III. PLEDGE OF ALLEGIANCE:

Trustee Osth led the Board and those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Yuscka and seconded by Trustee Price to approve the agenda as presented. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Voss, Price, Osth and Hanley

NAYS: None

V. VILLAGE PRESIDENT'S REPORT:

President Keller requested a moment of silence in memory of those who perished in the senseless attack at Sandy Hook Elementary in Connecticut.

President Keller presented a gift of recognition to former Trustee Becky Gillam and thanked her for her tenure of service to the Village of West Dundee. Ms. Gillam now serves on the Kane County Board and stated that she looks forward to working with the Village in this capacity.

President Keller welcomed the high school students in attendance and invited them to raise their hand and ask questions at any time during the meeting.

VI. REPORTS AND QUESTIONS FROM TRUSTEES:

Trustee Voss thanked the Public Works Department for the new striping at the intersection of Tartans Drive and Route 72 in an effort to clarify proper lane usage.

VII. VILLAGE STAFF REPORTS:

Chief Wieteska reported that Shop with a Cop was held this past Saturday, with 160 children participating. 15 additional children will take place at a second event. He thanked the Dundee Lions for providing, cooking and serving breakfast for the event.

VIII. QUESTIONS FROM THE AUDIENCE: There were none.

IX. CONSENT AGENDA:

- A. Approval of Debit Purchases: November 2012
- B. Approval of Bill List: December 17, 2012
- C. Approval of Minutes: Committee of the Whole Meeting November 12, 2012
- D. Approval of Minutes: Regular Board Meeting November 19, 2012
- E. Approval of Minutes: Regular Board Meeting December 3, 2012
- F. Residential Facade Loan Himmel 410 Washington
- G. Ordinance Authorizing Village Manager Employment Agreement

MOTION: Moved by Trustee Osth and seconded by Trustee Yuscka to approve the Consent Agenda as presented. Upon roll call, motion was approved.

AYES: Trustees Osth, Hanley, Yuscka, Voss and Price

NAYS: None

X. RESOLUTIONS AND ORDINANCES:

A. 2012 Tax Levy Ordinance 12-27 (Trustee Hanley)

Trustee Hanley noted that the tax levy recommendation has been decreased based on new information regarding pension funding obligations.

Director Danielson explained that the State has passed legislation requiring minimum funding of Police and Fire Pension obligations based on numbers provided by the Illinois Department of Insurance (DOI), beginning in 2016. For the past 10 years, the DOI numbers have not been provided, and the Village has utilized higher Government Accounting Standards Board (GASB) numbers as defined by an independent actuarial.

Staff recommends that the Police and Fire Pension line items be levied at the lower DOI numbers for the 2012 tax year. This will ensure that the Village continues to meet the State requirements, while achieving the stated goal of funding a capital equipment and infrastructure program, and decreasing the proposed property tax increase by nearly half.

The initial recommendation of \$3,300,000, discussed in conjunction with the December 3, 2012 Public Hearing, represented almost a 10% increase. The amount being presented for adoption, \$3,165,537, represents only a 5% increase.

Director Danielson noted that both pension funds are in very good financial standing and are funded at or above the percentage required by the State.

MOTION: Moved by Trustee Osth and seconded by Trustee Price to adopt Ordinance 12-27, for the levy and assessment of taxes in an amount of \$3,165,537 for the fiscal year commencing May 1, 2012 and ending on April 30, 2013 for the Village of West Dundee, Kane County, Illinois. Upon roll call, motion was approved.

AYES: Trustees Osth, Hanley, Yuscka, Voss and Price

NAYS: None

B. 2012 Tax Levy Special Service Area #3 Ordinance 12-28 (Trustee Hanley)

Trustee Hanley advised that SSA #3 was created in 2000 to reimburse the Village for the undergrounding of electrical utility infrastructure in the downtown area as part of a revitalization program. The current balance owed is \$50,335.62, and a flat levy of \$35,000 is recommended.

MOTION: Moved by Trustee Hanley and seconded by Trustee Voss to adopt Ordinance 12-28, for the tax levy of the Special Service Area #3 in an amount of \$35,000 for the fiscal year commencing May 1, 2012 and ending on April 30, 2013 within the Village of West Dundee, Kane County, Illinois. Upon roll call, motion was approved.

AYES: Trustees Hanley, Yuscka, Voss, Price and Osth

NAYS: None

C. 2012 Tax Levy Special Service Area #4 Ordinance 12-29 (Trustee Hanley)

Trustee Hanley advised that SSA #4 was created in 2001 to reimburse the Village for the costs associated with maintenance of the open spaces within the Carrington Reserve Subdivision.

Manager Cavallaro noted that the cost of the 2012 maintenance activities to benefit these areas has depleted the fund balance. The estimate for maintenance for the coming year is \$40,000. In order to maintain a flat levy of \$30,000, maintenance services for 2013 will be scaled back.

MOTION: Moved by Trustee Hanley and seconded by Trustee Voss to adopt Ordinance 12-29 for the tax levy of the Special Service Area #4 in an amount of \$30,000 for the fiscal year commencing May 1, 2012 and ending on April 30, 2013 within the Village of West Dundee, Kane County, Illinois. Upon roll call, motion was approved.

AYES: Trustees Hanley, Yuscka, Voss, Price and Osth

NAYS: None

D. 2012 Tax Levy Special Service Area #6 Ordinance 12-30 (Trustee Hanley)

Trustee Hanley advised that SSA #4 was created in 2010 to reimburse the Village for the costs associated with the \$1,500,000 bond issue the Village authorized for improvements to the SpringHill Gateway Center.

The amount of debt service for the upcoming fiscal year is \$87,168.

MOTION: Moved by Trustee Hanley and seconded by Trustee Price to adopt Ordinance 12-30 for the tax levy of the Special Service Area #6 in an amount of \$87,168 for the fiscal year commencing May 1, 2012 and ending on April 30, 2013 within the Village of West Dundee, Kane County, Illinois. Upon roll call, motion was approved.

AYES: Trustees Hanley, Yuscka, Voss, Price and Osth

NAYS: None

E. 2012 Abatement (2007 GOP Bonds) Resolution 12-14 (Trustee Hanley)

Trustee Hanley advised that, historically, the Village has elected to not levy (abate) taxes to repay bond obligations.

Director Danielson advised that this \$10,000,000 General Obligation bond was issued originally in 2002 and refinanced in 2007 at a lower interest rate. If the Village does not pass an abatement resolution, the County would levy property taxes on behalf of the Village for this debt service.

MOTION: Moved by Trustee Hanley and seconded by Trustee Price to adopt Resolution 12-14, Certificate of Full Reduction of Taxes heretofore levied for the payment of General Obligation Bonds, Series 2002 and 2007, of the Village of West Dundee, Kane County, Illinois. Upon roll call, motion was approved.

AYES: Trustees Hanley, Yuscka, Voss, Price and Osth
NAYS: None

F. 2012 Abatement (2010 GOP Bond) Resolution 12-15 (Trustee Hanley)

Director Danielson advised that this \$4,000,000 General Obligation bond was issued in 2010.

MOTION: Moved by Trustee Hanley and seconded by Trustee Price to adopt Resolution 12-14, Certificate of Full Reduction of Taxes heretofore levied for the payment of General Obligation Bonds, Series 2010A/B, of the Village of West Dundee, Kane County, Illinois. Upon roll call, motion was approved.

AYES: Trustees Hanley, Yuscka, Voss, Price and Osth
NAYS: None

XI. NEW BUSINESS:

A. Annual Financial Audit Presentation (Trustee Hanley)

Director Danielson introduced Mr. Ed Tracy from the auditing firm of Selden Fox to present the Audit report for the Fiscal Year ending April 30, 2012.

Mr. Tracy provided highlights of areas of the Audit report that are new or changed from previous years. He directed the Board's attention to a number of items, including the Financial Comparative Analysis, Balance Sheets, Modified Accrual Statement and Fund Balances. Complete details are available in the Comprehensive Annual Financial Report, which will be posted on the Village's website upon its acceptance.

Director Danielson noted that the report highlights how close to the page both revenues and expenditures have been and that any unforeseen shortfalls could be problematic.

Trustee Osth inquired about the need for further separation of duties within the Finance Department. Mr. Tracy noted that it would be ideal to have additional staff, but emphasized that the oversight of the Board is satisfactory as a compensating control and that most other local municipalities that he has worked with are in the same position.

MOTION: Moved by Trustee Hanley and seconded by Trustee Osth to accept the audit document produced by Selden Fox for the fiscal year ending April 30, 2012. Upon roll call, motion was approved.

AYES: Trustees Hanley, Yuscka, Voss, Price and Osth
NAYS: None

B. Capital Equipment Replacement Purchases: 2 Police Interceptors & 1 Ambulance (Trustee Hanley)

Manager Cavallaro recommended the purchase of two police vehicles at an amount of \$36,088 each (\$72,176 total) and one ambulance at an amount of \$152,081, for a total purchase amount of approximately \$225,000.

The purchases are proposed to be funded in part by one-time revenues totaling \$125,052 that have been received into the General Fund this fiscal year. Previous discussions indicated that one-time revenues would be used for capital equipment purchases, if and when they are received, in order to ensure that more dollars are not expended than are received and to tailor a capital equipment replacement program to the actual revenue amounts available.

For the balance of the purchase cost, it is recommended that \$100,000 be allocated into this fiscal year, out of the \$250,000 of Fund 4 monies set aside for next year's (FY 2013/14) planned capital program, and reduce next year's capital program budget of \$800,000 down to \$700,000 to account for the difference.

Two V6 Ford Police Interceptor Utility Vehicles are recommended for their versatility and fuel economy. These two vehicles would replace the existing D7 squad (2006 Crown Victoria) and 2000 Ford Explorer, which would be reassigned for other uses within the organization. The noted cost for these two vehicles is all-inclusive. Delivery is expected in about 90 days from purchase.

The ambulance is recommended based on the opportunity to participate in a coordinated purchase with the City of Elgin for a medium-duty chassis Wheeled Coach Fire Service, providing a cost-savings of approximately \$60,000 over similar recent purchases and bids by other municipalities.

The purchase of a heavy-duty chassis ambulance had been previously budgeted at \$240,000. New standards going into effect on January 1 will further increase the cost of ambulance purchases by about \$10,000 per unit.

The total additional cost for build out of the ambulance (lettering, striping, equipment, cabinetry, etc) is not yet known. Chief Freise noted that much of the equipment from the existing 1997 ambulance can be reused and refitted to the new ambulance.

The Village has been offered a trade-in value of \$6,000 for the existing ambulance. Other alternatives for salvage or reuse will be evaluated prior to acceptance of the trade-in offer. Delivery of the new ambulance is expected in 45-60 days from purchase.

MOTION: Moved by Trustee Hanley and seconded by Trustee Voss to authorize the purchase three vehicles in an amount not to exceed \$225,000: Two 2013 Ford Interceptor utility vehicles at an individual purchase price of \$36,088, or a total of \$72,176, through the Suburban Purchasing Cooperative, and one 2012 Ford Wheeled Coach F450 chassis with diesel engine in an amount of \$152,081 in conjunction with the City of Elgin authorized purchase agreement with Wheeled Coach Fire Service. Upon roll call, motion was approved.

AYES: Trustees Hanley, Yuscka, Voss, Price and Osth
NAYS: None

XII. EXECUTIVE SESSION: There was none.

XIII. MISCELLANEOUS: There was none.

XIV. ADJOURNMENT:

MOTION: Moved by Trustee Voss and seconded by Trustee Hanley to adjourn the Regular Board Meeting. Motion passed unanimously by voice vote.

The Regular Board Meeting adjourned at 8:55 pm.

ATTEST:

Kim Tibbetts
Village Clerk

Larry Keller
Village President