

**REGULAR BOARD MEETING  
Village Hall - 102 S. Second Street**

**February 17, 2020 - 5:30 pm  
Village of West Dundee**

**I. CALL TO ORDER:**

President Nelson called the Regular Board Meeting to order at 5:30 pm.

**II. ROLL CALL:**

Present were Village President Christopher Nelson, Trustees Cheryl Anderley, Dan Wilbrandt, Michelle Kembitzky and Pat Hanley. Trustees Tom Price and Andy Yuscka were absent.

Also present were Village Manager Joseph Cavallaro and Fire Chief Randy Freise.

**III. PLEDGE OF ALLEGIANCE:**

Trustee Hanley led the Board and those in attendance in the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA:**

**MOTION:** Moved by Trustee Kembitzky and seconded by Trustee Anderley to approve the agenda, as presented. Motion passed unanimously by voice vote.

**V. EXECUTIVE SESSION:**

**A. Section 2 (c ) (1) of the IL Open Meetings Act: Personnel – Fire Chief Interviews**

**MOTION:** Moved by Trustee Hanley and seconded by Trustee Anderley to recess to Executive Session. Upon roll call, motion was approved.

**AYES:** Trustees Hanley, Anderley, Wilbrandt and Kembitzky

**NAYS:** None

**ABSENT:** Trustees Price and Yuscka

**MOTION:** Moved by Trustee Anderley and seconded by Trustee Hanley to recess the Executive Session and resume the Regular Board Meeting beginning at 7:30 pm.

**AYES:** Trustees Anderley, Wilbrandt, Kembitzky and Hanley

**NAYS:** None

**ABSENT:** Trustees Price and Yuscka

**MOTION:** Moved by Trustee Hanley and seconded by Trustee Kembitzky to recess the Executive Session and resume the Regular Board Meeting beginning at 7:30 pm. Motion passed unanimously by voice vote.

The Executive Session adjourned at 6:50 pm. The Regular Board Meeting resumed at 7:30 pm.

Present were Village President Nelson, Trustees Cheryl Anderley, Dan Wilbrandt, Michelle Kembitzky and Pat Hanley. Trustees Tom Price and Andy Yuscka were absent.

Also present were Village Manager Cavallaro, Finance Director David Danielson, Police Chief Tony Gorski, Police Lieutenant Jay Antonacci, Fire Chief Randy Freise, Public Works Director

Eric Babcock, Community Development Director Tim Scott and twenty (20) people in the audience.

**VI. VILLAGE PRESIDENT’S REPORT:**

**A. Dundee Township Supervisor’s Presentation**

Trish Glees, Dundee Township Supervisor, presented information regarding the upcoming referendum for a 708 Mental Health Board. She explained what the 708 Mental Health Board would mean to the residents of Dundee Township including having a board that will advocate for fellow residents with mental health, development disabilities or substance abuse issues.

She said it would be supported by a small property tax increase to establish the Dundee Township 708 Mental Health Board.

Supervisor Glees called the Board’s attention to other services offered at the Township offices including “Say Yes to the Prom Dress” on Saturday, February 22, 2020 for free prom dresses, Food Pantry which is open Thursdays from 2 to 6 pm, and the annual Town Meeting on April 14, 2020.

**VII. REPORTS & QUESTIONS FROM TRUSTEES & WORKING GROUPS:**

There were no reports or questions.

**VIII. VILLAGE STAFF REPORTS:**

There no reports other than the items on the Agenda.

**IX. QUESTIONS FROM THE AUDIENCE:**

- A. Items on the Agenda: No Questions or Comments
- B. Items not on the Agenda: No Questions or Comments

**X. CONSENT AGENDA:**

- A. Approval of Bill List: February 17, 2020
- B. Approval of Minutes: February 3, 2020 Regular Board Meeting
- C. Special Event Request: Spa Bleu Blood Drive, March 11, 2020
- D. Special Event & Fireworks Display Permit Request-Dundee St. Patrick’s Day Event, March 21, 2020
- E. Second Street Condominium Association – Request for Reimbursement of Redevelopment Project Costs
- F. Release of Land Cash Monies – Park District and School District
- G. Authorization to Submit Surface-Transportation Program (STP) Grant Application

Trustee Kembitzky asked to have Item E moved to New Business.

**MOTION:** Moved by Trustee Kembitzky and seconded by Trustee Anderley to approve the Consent Agenda as amended, with Item E moved to New Business. Upon roll call, motion was approved.

- AYES:** Trustees Kembitzky, Hanley, Anderley and Wilbrandt
- NAYS:** None
- ABSENT:** Trustees Price and Yuscka

## **XI. UNFINISHED BUSINESS:**

### **A. Residential Traffic Improvements & Route 72 Pedestrian Safety Recommendations**

Trustee Wilbrandt said that pursuant to concerns raised by the community in terms of pedestrian safety along Route 72 throughout the downtown area, and speeding and cut through traffic within the residential neighborhoods, the Village Board authorized two evaluations by Baxter & Woodman. The first was an evaluation of traffic and speed counts at 8 locations throughout the community and the second was pedestrian safety improvements along Route 72 at the intersections of 5<sup>th</sup>, 2<sup>nd</sup> and 1<sup>st</sup> Streets.

Manager Cavallaro explained the potential improvements identified by Baxter & Woodman for intersections of Routes 72 and 5<sup>th</sup> Street, Route 72 and 1<sup>st</sup> Street, and Route 72 and 2<sup>nd</sup> Street. He said because of IDOT's jurisdiction of the Route 72 roadway and the approach legs, any of the improvements would have to be submitted to and approved by IDOT.

Chief Gorski said that the Police Department has stepped up its enforcement in the Village and has distributed flyers on residential traffic safety including school bus safety and school zone safety. He said flyers would also be handed out at businesses located in the residential areas such as Starbucks, etc.

Jason Fluhr, Baxter & Woodman addressed potential improvements including leading pedestrian interval, which provides pedestrians a 3-7 second head start when entering an intersection, colored pedestrian walks and flashing beacons used as advance warnings which could activate simultaneously when the crosswalk button is activated.

Manager Cavallaro reviewed for the Board and the audience seven (7) recommendations for consideration.

Trustee Wilbrandt asked that the fourth recommendation "Downtown Red Light Cameras" be removed until we see what the legislation will be regarding the future of red light cameras.

Bob Sample, 610 W Main Street, spoke about 6<sup>th</sup> Street intersection problems, with left hand turns and U-turns, and northbound U-turns at Routes 72 and 31.

Maureen Himmel, 410 Washington Street, asked that 6<sup>th</sup> Street be added to the speed study and said there has been no reduction in cut-through traffic.

Trish Glee, 210 N. 3<sup>rd</sup> Street, asked to have the stop sign at Geneva and Lincoln looked at to see if it's in the right position.

Dr. Holly McNeil, 611 Washington Street, commented on the parking around Grafelman Park during events and also during visitations at the funeral home, which greatly reduces the width of 5<sup>th</sup> Street and Washington Street, making it difficult and dangerous to navigate.

Kevin McNally, 209 Liberty Street, spoke to disregard for laws, especially drivers ignoring stop signs and cut thru traffic on his side of town.

Jeanette Palmer, 513 W. Main Street, commented on left turn problems on Route 72 and a desire to see the speed trailer on Route 72.

Manager Cavallaro said that the Village is much more active than other Villages with traffic enforcement and in answer to Trustee Anderley's comments on IDOT that the Village had to fight to keep the 25 mile per hour speed limit downtown as IDOT's concern is for moving traffic. He stated that IDOT will be apprised of Village's concerns and recommendations to aid pedestrian safety.

**MOTION:** Moved by Trustee Kembitzky and seconded by Trustee Hanley to (1) adopt the seven recommendations outlined in Manager Cavallaro's Residential Traffic and Pedestrian Safety memo dated February 13, 2020, with a caveat to hold off on recommendation #4: Downtown Red Light Cameras until legislation is provided, and provide staff direction to pursue these recommendations; and (2) to direct staff to solicit a Professional Services Agreement with Baxter & Woodman to:

- a. Pursue with IDOT the pedestrian safety improvements as noted for the intersections of 1<sup>st</sup>, 2<sup>nd</sup> and 5<sup>th</sup> Streets on Route 72;
- b. Complete a traffic and speed count on Lincoln Avenue; and
- c. Develop a concept plan for north of Route 72 between the Fox River and Route 31, including potential turns restrictions and one-way streets.

Upon roll call, motion was approved.

**AYES:** Trustees Kembitzky, Hanley, Anderley and Wilbrandt

**NAYS:** None

**ABSENT:** Trustees Price and Yuscka

## **XII. NEW BUSINESS:**

### **A. Recommendation to Award - Binnie Road Drainage Repairs**

Director Babcock said the Board authorized staff to solicit proposals for the Binnie Road Drainage Repairs Project and the proposals have been received. WBK Engineering recommended awarding the Contract to Landmark Contractors, Inc. of Huntley, IL. Landmark also submitted multiple references with their proposal per bid specifications.

**MOTION:** Moved by Trustee Hanley and seconded by Trustee Anderley to move to award the Binnie Road Drainage Repairs Contract to Landmark Contractors, Inc. of Huntley, IL at a cost of \$37,239.21. Upon roll call, motion was approved.

**AYES:** Trustees Hanley, Anderley, Wilbrandt and Kembitzky

**NAYS:** None

**ABSENT:** Trustees Price and Yuscka

### **B. 3<sup>rd</sup> Quarter Financial Report**

Director Danielson presented the 3<sup>rd</sup> Quarter Financial Report, stating that at this juncture of the Village's fiscal year everything is on track. A copy of the report is on file at the Village Hall.

### **C. Reimbursement of Redevelopment Project Costs – Second Street Condominium Association**

This is a request for TIF funds from the Second Street Condominium Association, located at 110 N 2<sup>nd</sup> Street, for a portion of the cost of rooftop improvements.

**MOTION:** Moved by Trustee Kembitzky and seconded by Trustee Hanley to move to adopt an Ordinance authorizing reimbursement of Redevelopment Project Costs in an amount of \$5,354.49, as requested by the Second Street Condominium Association for rooftop improvements, pursuant to the Tax Increment Allocation Redevelopment Act. Upon roll call, motion was approved.

**AYES:** Trustees Kembitzky, Hanley, Anderley and Wilbrandt

**NAYS:** None

**ABSENT:** Trustees Price and Yuscka

**XIII. MISCELLANEOUS:**

Trustee Kembitzky asked if consideration of putting washrooms at Huffman Park could be doable.

**XIV. ADJOURNMENT:**

**MOTION:** Moved by Trustee Hanley and seconded by Trustee Anderley to adjourn the Regular Board Meeting. Motion was approved by voice vote.

The Regular Board Meeting adjourned at 8:25 pm.

**ATTEST:**

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Barbara Traver  
Village Clerk

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Christopher Nelson  
Village President

**EXECUTIVE SESSION**  
**Village Hall – 102 S. Second Street**

**February 17, 2020**  
**Village of West Dundee**

President Nelson called the Executive Session to order at 5:35 pm for the purpose of discussing Section 2(c)(1) of the IL Open Meetings Act: Personnel – Fire Chief Interviews

Present were Trustees Cheryl Anderley, Dan Wilbrandt, Michelle Kembitzky and Pat Hanley. Trustees Tom Price and Andy Yuscka were absent.

Also present were Village Manager Joseph Cavallaro, Fire Chief Randy Freise and Tim Sashko, Vice President, GovHR USA, LLC.

Interviews for Fire Chief were held with each of two candidates.

**MOTION:** Moved by Trustee Hanley and seconded by Trustee Anderley to adjourn the Executive Session. Upon roll call, motion was approved.

**AYES:** Trustees Hanley, Anderley, Wilbrandt and Kembitzky

**NAYS:** None

**ABSENT:** Trustees Price and Yuscka

The Executive Session adjourned at 6:50 pm.

**ATTEST:**

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Barbara Traver  
Village Clerk

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Christopher Nelson  
Village President