

Minutes of the West Dundee  
Police and Fire Commission meeting held  
Tuesday, February 17, 2015

1. Meeting Called to order at 7:00 p.m.
  2. Roll call;  
Present; Fred Kleeburg, Todd Rohlwing, Jeff Mack.  
Also present; Police Chief Andy Wieteska and Fire Chief Randy Freise
  3. Public Forum;     None
  4. Approval of Minutes;  
The minutes of the previous meetings from September 15, 2014 were read for approval.  
Todd Rohlwing moved to approve, Jeff Mack seconded. Motion passed.
  5. Correspondence;  
A. Chief Wieteska provided information on NIPSTA testing dates.  
B. No bills are due.
  6. Old Business;  
A. Police Department eligibility exam
    1. Will require NIPSTA/Triton power test card as of the date of the written exam.
    2. Written exam and orientation will be on the same day.
    3. Reviewed XLS spread sheet for earliest proposed dates (omit orientation date).
    4. Ads can run on February 26, 2015. Jeff Mack will work out ad specifics with Chief Wieteska.
    5. Applications may be available from February 26 to March 26. Number of applications will be capped at 100.
    6. The fact sheet is a work in progress; details will be finalized at a later date.
    7. Discussion followed regarding which agency will assist the Commission in administering the process. Chief Wieteska recommended Stanard and Associates over COPS Testing service. Fred Kleeburg will contact Stanard for further information. A decision on which agency will be reached at a later meeting.
  - B. Fire Department promotional exam
    1. The reading list was posted on January 21, 2015.
    2. Fred Kleeburg will edit the dates on the timeline spread sheet and return to Chief Freise tomorrow for review.
    3. Fred Kleeburg will edit the fact sheet to reflect the wording and provisions of the Union contract.
7. New Business;  
None
8. Executive Session;  
None

9. Adjournment;

Jeff Mack moved to adjourn at 9:24 pm. Todd Rohlwing seconded. Motion passed. Next meeting is scheduled for Tuesday, May 12, 2015.

Submitted,

Approved,

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Frederick V. Kleeburg  
Secretary

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Jeff Mack  
Chairman