

REGULAR BOARD MEETING
Village Hall, 102 South Second Street

July 24, 2017- 7:30 pm
Village of West Dundee

I. CALL TO ORDER:

President Nelson called the Regular Board Meeting to order at 7:30 pm.

II. ROLL CALL:

Present were Village President Nelson, Trustees Anderley, Wilbrandt, Kembitzky, Price, Hanley and Yuscka.

Also present were Village Manager Cavallaro, Attorney Orr, Community Development Director Scott, Public Works Director Babcock, Police Chief Wieteska and six (6) people in the audience.

III. PLEDGE OF ALLEGIENCE:

Trustee Price led those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Hanley and seconded by Trustee Price to approve the agenda as presented. Motion passed unanimously by voice vote.

V. VILLAGE PRESIDENT'S REPORT:

President Nelson thanked Manager Cavallaro, Public Works Director Babcock and the rest of the Village team for their help during the recent flooding.

VI. REPORTS AND QUESTIONS FROM TRUSTEES AND WORKING GROUPS:

Trustee Kembitzky said she appreciated the updates and the photos from the Village during the flooding. Manager Cavallaro added that the residents were most helpful and the businesses were appreciative.

Trustee Wilbrandt asked if there is a way to encapsulate the information in a strategic flood plan. Director Babcock said he will put together a compilation of the information along with photos.

President Nelson inquired if expenses were being tracked as well as overtime.

Manager Cavallaro said the Village needs to take a hard look at the sanitary sewer lines.

Director Babcock said he is working on a damage assessment and Manager Cavallaro said there will be a massive clean up effort.

Trustee Hanley asked if there is some way to continue the wall high enough to prevent the Village Squire area from flooding. Manager Cavallaro said the water came up through the storm sewers

Trustee Price complimented staff and Michael Dewey (Volunteer Coordinator) for an excellent job supporting the Intelligentsia Bike Race. He said the promoters of the race were very pleased with the outcome.

Michael Dewey, a resident and volunteer coordinator for the Bike Race said it was a good event and a great opportunity for the Village. He presented suggestions for future use of time at these races, including a family ride which is done in Elmhurst when the race is held there, more activities and contest at Grafelman Park, and getting the businesses more involved in the events. He suggested forming a small committee comprised of residents and businesses to figure out what additional activities can be done.

Trustee Price offered to participate in the committee and President Nelson asked Trustee Price and Mr. Dewey to send him some names and he will also work with the ambassadors. The suggestion was to have the committee meet every other month.

VII. VILLAGE STAFF REPORTS:

Director Scott said there will be a groundbreaking ceremony at 10 am on Thursday, July 27th at Springs at Canterfield.

VIII. QUESTIONS FROM THE AUDIENCE:

- A. **Items on the Agenda:** Mrs. Chris Johns addressed the Board regarding her Block Party Request which is on the Agenda. President Nelson asked her to speak at that time.
- B. **Items Not on the Agenda:** None

IX. CONSENT AGENDA:

- A. Ratification of Debit Purchases: June 2017
- B. Approval of Bill List: July 24, 2017
- C. Special Event: Leaf's Ice Centre Touch-a-Truck & Open House
- D. Video Gaming License Application: Bamboozels
- E. Special Event/Fireworks Permit/Daily Liquor Permit/ Parade Resolution Approvals: Heritage Fest
- F. Special Event/Daily Liquor Permit Approval: VFW Pig Roast

MOTION: Moved by Trustee Yuscka and seconded by Trustee Hanley to approve the Consent Agenda as presented. Motion passed unanimously by voice vote.

- X. **RESOLUTIONS AND ORDINANCES:** There were none.

XI. NEW BUSINESS:

- A. **Block Party Request/Private Wedding, N. 5th St. & Geneva St.**

Trustee Hanley presented this item for discussion explaining that the John's family has submitted a request for the closure of both Geneva Street from Fifth to Sixth Street as well as the dead end at Fifth Street north of Geneva for a family wedding.

Mrs. Johns addressed the Board saying they are proposing two (2) tents to be put up early Saturday morning and taken down Sunday morning (24 hours), but would be cleared if there were an emergency. She said three (3) neighbors would have to move their vehicles for that period of time as their homes would be blocked by the tent.

Manager Cavallaro asked that the neighbors be contacted to make sure there are no strong objections.

Chief Wieteska spoke to inherent safety issues, especially closing a through street (Geneva) and also having people in the street. He said he can support the dead end portion of north Fifth Street being closed as well as there are hard barricades at the entrance to that portion of the street.

After a brief discussion, It was decided not to close Geneva Street, but to close off the dead end section of North Fifth Street and to erect two tents in that area, providing the residents of that area give their approval.

MOTION: Moved by Trustee Hanley and seconded by Trustee Price to authorize the approval of a Block Party Application as submitted by Mr. Gary Johns, 504 Geneva Street, pursuant to the final terms as agreed to between the Village and the applicant, subject to the notifying and approval from the three (3) residents on the dead end of North Fifth Street and using hard barricades. Upon roll call, motion was approved.

AYES: Trustees Hanley, Yuscka, Anderley, Wilbrandt, Kembitzky and Price

NAYS: None

B. IGA Authorization with CUSD300 for School Resource Officer

Trustee Wilbrandt said that the Police Department has provided an informal School Resource Officer on a limited basis to Dundee Middle School since 2011 at the Village's own expense. He said due the high demand of the program, the Police Department is requesting authorization to enter into a formal cost-sharing agreement with District 300 to expand the current program.

Chief Wieteska said the intent of the program is to develop a positive and productive relationship between the students, parents and staff while also providing added safety to the school. He said that Det. Kate McCarthy has developed a very good working relationship with the school and administrators and it has become apparent that there is a need for a greater police involvement in the school of approximately 1,000 students and staff.

Chief Wieteska said his Department began working with school officials two years ago to develop a formal School Resource Program that included cost-sharing as well as allocated officer time. He added the School District will reimburse the Village 50% of the annual base salary of the SRO; the SRO will be allocated to DMS for 20 hours per week with additional support to Dundee Highlands Elementary School as on an as requested basis; and the SRO will also provide education programs on topics such as Anti-Bullying, Social Media Responsibility, Drug and Alcohol Awareness, etc.

MOTION: Moved by Trustee Wilbrandt and seconded by Trustee Anderley to authorize the Village of West Dundee to enter into an intergovernmental agreement with Community Unit School District 300 for a Police School Liaison Officer Program. Upon roll call, motion was approved.

AYES: Trustees Wilbrandt, Kembitzky, Price, Hanley, Yuscka and Anderley

NAYS: None

C. Recommendation to Award Angle Tarn Softener Repairs Contract

Trustee Yuscka said that only one sealed bid was received for the repair of Softeners #1 and #2 at the Angle Tarn Water Treatment Plant and that it was \$20,000 higher than hoped for, but some other things can be done later.

Director Babcock said if the contract is awarded to Independent Mechanical, their base bid is submitted with the understanding that radium levels in the two softeners are under 200 pCi/g. If in the event that radium levels are above that, a change order in the amount of \$10,500.00 will be necessary to account for a licensed radiological specialist to come in and clean the softeners in order to make them safe to work in. Director Babcock said if this change order is necessary, he is asking to the Board to grant authorization to the Village Manager to approve Change Order #1 in an amount not to exceed \$10,500.00 should the radium test results deem it necessary.

Director Babcock said that the Village has worked with Independent Mechanical in the past and has a high level of confidence in their ability to perform the required work.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Price to award a contract to Independent Mechanical Industries, Inc. of Chicago, IL to complete the repair of Softeners #1 and #2 at the Angle Tarn Water Treatment Plant at a cost of \$170,500.00. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Anderley, Wilbrandt, Kembitzky Price and Hanley.
NAYS: None

MOTION: Moved by Trustee Yuscka and seconded by Trustee Price to authorize the Village Manager to approve Change Order #1 in an amount not to exceed \$10,500.00 for licensed cleaning of Softeners #1 and/or #2 if radiological sample results indicate radium levels in excess of 200 pCi/g. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Anderley, Kembitzky, Price and Hanley
NAYS: None

D. Recommendation to Award Lindsay Lane and Edinburgh Lane Improvements Contract and Baxter & Woodman Construction Engineering Services Proposal

Manager Cavallaro explained to the Board that the total bids for Lindsay Lane, Edinburgh Lane and paving the bike path along Huntley Road amounted to \$454,000. He added that this is below the engineer's estimate of \$493,000 and substantially below the projected estimate within the 6-year capital plan for both of these projects, which was \$370,000 for Lindsay Lane this year and \$430,000 for Edinburgh, for a total of \$800,000.

Manager Cavallaro said based on the favorable bid climate, the Village is basically able to complete both projects at a budget savings of \$300,000. An additional \$46,000 is saved when factoring in the paving of the Grand Pointe bike path, which is also included in these project costs.

Manager Cavallaro said based on the favorable numbers and the ability to complete two streets in the same general area, both of which are in dire need of improvement, staff's strong opinion is that the Village should take advantage of the favorable numbers. He presented options to account for an additional funding of just under \$100,000 this year in order to make these numbers work.

He added that the Village currently has an increased MFT transfer amount for ongoing maintenance obligations related to our streets, roads and parkways, as we have for the last several years in the amount of \$190,000. He said the Village can consider an additional utilization and increase the additional transfer amount to \$290,000 to account for additional street and infrastructure ongoing maintenance such as salt, personnel, street repairs, snow removal, etc.

He added that by doing this, the Village could then increase our transfer from the General Fund to the Capital Projects Fund from the previously committed number of \$200,000 to \$300,000 to facilitate the needed capital allocation.

Director Babcock reiterated that the bid was very favorable and recommends awarding the Lindsay Lane and Edinburg Lane improvements, as well as paving the Grand Pointe bike path to Schroeder Asphalt Services.

Director Babcock said that Baxter & Woodman has submitted a Construction Engineering Services Proposal for oversight of all the work associated with Option #2, which includes the paving of the Grand Pointe Bike Path at a cost not to exceed \$39,800.00.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Kembitzky to award a contract to Schroeder Asphalt Services of Marengo, IL representing Bid Option #2 for the full width base repair and resurfacing of Edinburg Lane, full width base repair and resurfacing of Lindsay Lane, and paving of the Grand Pointe Bike Path at a cost of \$454,128,47. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Anderley, Wilbrandt, Kembitzky, Price and Hanley
NAYS: None

MOTION: Moved by Trustee Yuscka and seconded by Trustee Hanley to approve a proposal with Baxter & Woodman for construction engineering services which cover the full scope of work associated with Bid Option #2 at a cost not to exceed \$39,800.00. Upon roll call motion was approved.

AYES: Trustees Yuscka, Anderley, Wilbrandt, Kembitzky, Price and Hanley
NAYS: None

XII. EXECUTIVE SESSION:

MOTION: Moved by Trustee Wilbrandt and seconded by Trustee Hanley to recess to Executive Session for the purpose of discussing Section 2(c)(5) of Open Meetings Act: Land Acquisition. Upon roll call, motion was approved.

AYES: Trustees Wilbrandt, Kembitzky, Price, Hanley, Yuscka and Anderley
NAYS: None

The Regular Board Meeting recessed at 8:25 pm.

The Regular Board Meeting resumed at 8:53 pm.

XIII. NEW BUSINESS – CONTINUED

A. Request for Revision: 101 S. First Street Economic Incentive

MOTION: Moved by Trustee Price and seconded by Trustee Kembitzky to authorize President Nelson to countersign a Request for Revision dated July 17, 2017, revising the Financial Assistance to Developer parameters of the December 7, 2015 Redevelopment Agreement between OTTO Engineering, Inc. and the Village of West Dundee for the redevelopment of 101 S. First Street, and to obligate the Village to an additional \$115,000 economic incentive payment toward the project, for a total investment by the Village of \$465,000, and releasing the Village from all additional future obligations and financials related to the project. Upon roll call, motion was approved.

AYES: Trustees Price, Hanley, Yuscka, Anderley, Kembitzky and President Nelson.

NAYS: Trustee Wilbrandt

Trustee Wilbrandt asked that it be noted that he didn't want to vote until option was given.

XIV. MISCELLANEOUS/ FUTURE AGENDA ITEMS

A brief discussion was held regarding the lift stations and problems with the sanitary sewers during the recent flooding. Manager Cavallaro said the IEPA was notified of the overflow.

Trustee Wilbrandt asked for a future discussion on the Village vehicles including out-of-service vehicles and reallocating of vehicles.

XV. ADJOURNMENT:

MOTION: Moved by Trustee Price and seconded by Trustee Yuscka to adjourn the Regular Board Meeting. Motion was approved by voice vote.

The Regular Board Meeting adjourned at 9:01 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President

EXECUTIVE SESSION
Village Hall, 102 S. Second Street

Monday, July 24, 2017
Village of West Dundee

President Nelson called the Executive Session to order at 8:26 pm for the purpose of discussing litigation and personnel.

Present were Village President Nelson, Trustees Anderley, Wilbrandt, Kembitzky, Price, Hanley and Yuscka. Also present were Village Manager Cavallaro, Attorney Orr, Attorney Costa and Community Development Director Scott.

MOTION: Moved by Trustee Anderley and seconded by Trustee Hanley to adjourn the Executive Session. Upon roll call, motion was approved.

AYES: Trustees Anderley, Wilbrandt, Kembitzky, Price, Hanley and Yuscka

NAYS: None

The Executive Session adjourned at 8:52 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President