

REGULAR BOARD MEETING
Village Hall 7:30 PM

Village of West Dundee
Monday, August 15, 2011

I. CALL TO ORDER:

President Keller called the Regular Board Meeting to order at 7:30 pm.

II. ROLL CALL:

Present were President Keller, Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Manager Cavallaro, Village Attorney Brechin, Finance Director Danielson and one (1) person in the audience.

III. PLEDGE OF ALLEGIENCE:

Trustee Voss led those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Hanley and seconded by Trustee Voss to approve the agenda as presented. Upon roll call, motion was approved.

AYES: Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka.

NAYS: None

V. VILLAGE PRESIDENTS REPORT:

President Keller reminded the Board about the groundbreaking ceremony for the new Recreation Center for the Park District and Branch Library at 6:15 pm on Wednesday, August 17, 2011.

VI. REPORTS AND QUESTIONS FROM TRUSTEES:

Trustee Hanley inquired about the status of the Riverbank Stabilization project. Manager Cavallaro said he would check with Applied Ecological to see when it will begin.

VII. VILLAGE STAFF REPORTS:

Manager Cavallaro said he met with the consultants for the Fire Chief recruitment today.

VIII. QUESTIONS FROM THE AUDIENCE:

Julie Mullen of the Elgin Courier News asked for further information on the Recreation Center being constructed on Randall Road.

IX. CONSENT AGENDA:

- A. Debit Purchase: July 2011
- B. Bill List 8/15/11
- C. Approval of Minutes: Aug. 1, 2011 Regular Board Meeting
- D. Approval of Minutes: Aug. 8, 2011 Committee of the Whole Meeting
- E. Intergovernmental Agreement with Carpentersville – Use of Police Shooting Range

- F. Canterfield Updated Traffic and Parking Enforcement Agreement
- G. September Board Meeting Dates

Trustee Gillam inquired about Section 5 of the Intergovernmental Agreement with Carpentersville – Use of Police Shooting Range.

Manager Cavallaro said the Police will use the range to qualify four times a year.

MOTION: Moved by Trustee Hanley and seconded by Trustee Price to approve the Consent Agenda. Upon roll call motion was approved.

AYES: Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka

NAYS: None

X. RESOLUTION AND ORDINANCES

A. Resolution 11-10 Authorizing an Amendment to the Sleepy Hollow Wastewater Service Agreement

Trustee Price presented this item to the Board explaining this has been discussed before concerning wastewater issues and the installation of new meters.

Discussion took place regarding the ability to repair the meter within the 60 day time limit, the ability to replace the meter if it is not repairable and to add the replacement language to the agreement.

Trustee Osth inquired about the ramifications with a change in the document. Attorney Brechin said that if they do not agree, then there is no agreement. The only way to sign the agreement is to incorporate the revisions.

MOTION: Moved by Trustee Price and seconded by Trustee Voss to approve a Resolution Authorizing an Amendment to the 1982 Wastewater Service Agreement between the Village of West Dundee and the Village of Sleepy Hollow, subject to revision of replacement language, paragraph 2(a)iii. Upon roll call, motion was approved.

AYES: Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka

NAYS: None

Manager Cavallaro said he would send the draft agreement with the changes to Sleepy Hollow.

XI. NEW BUSINESS

A. Parkway Trees – Damage to Private Property Reimbursement Policy

Trustee Hanley brought this item up to the Board in response to a resident's request that the Village Board consider adopting a policy to reimburse property owners for damage caused by parkway trees up to an amount of \$1,000.00.

Discussion took place regarding this request as to whether to reimburse or not, whether to create an ordinance regarding parkway trees, what if homeowners don't have insurance, liability to the Village in an event that many trees should fall with the potential of damage to the homes, vehicles, etc., if the Village should have a more aggressive policy, if there is a similarity to sewer

backups (Director Danielson said most sewer backups are not covered by insurance and before any money is disbursed there needs to be proof it is our backup and the homeowner must have proof of receipts), the tree trimming program and the ability to find the financial wherewithal to do the tree trimming on a yearly basis.

After discussion, it was decided to handle this on a case by case basis.

B. 1st Quarter Financial Report

Director Danielson presented the first quarter financial report directing the Board's attention to a listing of the Village's Cash/Investment balances as of July 31, 2011 and a comparison of the change from one year previously. With the exception of the Water and Sewer Fund, the rest of the funds show the Village to be heading in the right direction.

Director Danielson said the sales tax budgeted for the first three months of the fiscal year was \$510,000 and actual receipts totaled \$530,638. He said if these numbers remain consistent over the 9 remaining months of the fiscal year, we will exceed our budgeted number by approximately \$92,000. He said that the numbers included in the actual receipts for the year to date don't reflect the closing of the JC Penney store and therefore, the impact on sales tax receipts will not be realized until the September 2011 distribution report.

He said that revenue increases can be attributed in part to the utility taxes that were implemented last year. He also said that over the past year, there has been a continued decline in the interest rate environment and at the present time interest rates are abysmal.

Director Danielson said that the Community Development Department issued a building permit for the new recreational center to be built on Randall Road by the Dundee Township Park District.

Director Danielson asked for direction from the Board regarding paying down the note at First American Bank in the amount of one million dollars. After a brief discussion, a motion was made.

MOTION: Moved by Trustee Osth and seconded by Trustee Yuscka to authorize payment of one million dollars to First American bank to pay down the loan. Upon roll call, motion was approved.

AYES: Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka

NAYS: None

Discussion took place on ways to increase revenues in the water and sewer fund, to look at capital projects long term and re-evaluate the property tax levy.

XII. EXECUTIVE SESSION

MOTION: Moved by Trustee Voss and seconded by Trustee Yuscka to recess to Executive Session to discuss personnel – Village Manager goals and objectives. Upon roll call, motion was approved.

AYES: Trustees Gillam, Price, Osth, Hanley, Yuscka and Voss

NAYS: None

The Regular Board Meeting resumed at 8:44 pm.

XIII. MISCELLANEOUS:

Trustee Osth inquired about the status of the Police Department. Manager Cavallaro said that officer Kate McCarthy has accepted the full time position.

XIV. ADJOURNMENT:

MOTION: Moved by Trustee Osth and seconded by Trustee Voss to adjourn the Regular Board Meeting. Motion was unanimous.

The Regular Board Meeting adjourned at 8:47 pm.

ATTEST:

Barbara Traver
Village Clerk

Larry Keller
Village President

**REGULAR BOARD MEETING
EXECUTIVE SESSION**

**Village of West Dundee
Monday, August 15, 2011**

President Keller called the Executive Session to order at 8:30 pm for the purpose of discussing personnel – Village Manager goals and objectives.

Present were President Keller, Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Manager Cavallaro and Village Attorney Brechin.

Discussion took place regarding the Village Manager's goals and objectives.

MOTION: Moved by Trustee Osth and seconded by Trustee Voss to adjourn from Executive Session. Upon roll call, motion was approved.

AYES: Trustees Osth, Hanley, Yuscka, Voss, Gillam and Price

NAYS: None

The Executive Session adjourned at 8:44 pm.

ATTEST:

Barbara Traver
Village Clerk

Larry Keller
Village President