

REGULAR BOARD MEETING
Village Hall, 102 South Second Street

June 3, 2013 - 7:30 pm
Village of West Dundee

I. CALL TO ORDER:

President Nelson called the Regular Board Meeting to order at 7:30 pm.

II. ROLL CALL:

Present were Village President Nelson, Trustees Pflanz, Wilbrandt, Kembitzky, Price, Hanley and Yuscka.

Also present were Village Manager Cavallaro, Village Attorney Brechin, Community Development Director Tymoszenko and Public Works Director Babica. There was no audience.

III. PLEDGE OF ALLEGIENCE:

Trustee Price led the Board and the audience in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Yuscka and seconded by Trustee Hanley to approve the agenda as presented. Upon roll call, motion was approved.

AYES: Trustees Pflanz, Wilbrandt, Kembitzky, Price, Hanley and Yuscka

NAYS: None

V. VILLAGE PRESIDENT'S REPORT:

A. Trustee Liaison and Commission Appointments

President Nelson appointed Trustees to act as liaisons to the various Departments and Commissions of the Village, as well as to complimentary Boards and entities to act as the Village's representative. The appointments are for the next two years, from June 2013 through May 2015.

Trustee:	Department Liaison	Community Liaison
Trustee Hanley	Community Relations	Appearance Review Commission
Michele Kembitzky	Administration & Finance	District 300
Billy Pflanz	Intergovernmental	Alternate-EAVCB
Tom Price	Community Development	Planning & Zoning Commission
Dan Wilbrandt	Police & Fire	QuadCom
Andy Yuscka	Public Works	Dundee Township Park District

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Pflanz to affirm the appointment of President Christopher Nelson to the Elgin Area Convention and Visitors Bureau Board and the appointment of Trustee Dan Wilbrandt to the QuadCom Board. Upon roll call motion was approved.

AYES: Trustees Pflanz, Wilbrandt, Kembitzky, Price, Hanley and Yuscka

NAYS: None

VI. REPORTS AND QUESTIONS FROM TRUSTEES:

Trustee Yuscka commented on the westbound entrance at Tartans Crossings and the desire to have a left turn lane.

Trustee Kembitzky cautioned the Board to avoid talking about residents unless they are present and asked that comments about residents be withheld from the minutes.

Director Babica announced that hydrant flushing will begin on Tuesday, June 4th and be completed by late Thursday, June 6th.

VII. VILLAGE STAFF REPORTS:

Manager Cavallaro said that because it is a requirement for the Water Quality Report to be printed and circulated to all the residents, the next Newsletter will not be via e-mail, but printed.

Trustee Kembitzky suggested that to defray the cost of the Newsletter that we contact advertisers, for ads similar to District 300's monthly publication.

President Nelson said that he and Manager Cavallaro are looking into a Village Facebook page.

VIII. QUESTIONS FROM THE AUDIENCE: There was no audience.

IX. CONSENT AGENDA:

- A. Approval of Bill List: April 30, 2013
- B. Approval of Bill List: June 3, 2013
- C. Approval of Minutes: May 20, 2013 Regular Board Meeting
- D. Special Event Springhill Mall Farmer's Market
- E. Approval of Lions Club Breakfast Sign at Grafelman Park
- F. Daily Liquor Permit Request: St. Catherine of Siena Parish Picnic
- G. Authorization to Replace VH HVAC, Leith Heating and Cooling, Inc.
- H. Ordinance Amending the Number of Class E Liquor Licenses (Chubby Bullfrog)
- I. Authorization – 2013 Huntley/Sleepy Hollow Park Maintenance Contract, Witness Tree

Manager Cavallaro asked that Item I be removed from the Consent Agenda and added to New Business.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Price to approve the Consent Agenda with the removal of Item I to New Business. Upon roll call, motion was approved.

AYES: Trustees Pflanz, Wilbrandt, Kembitzky, Price, Hanley and Yuscka

NAYS: None

X. NEW BUSINESS:

A. Temporary Business Signs during Intersection Construction

Trustee Price brought this item to the Board explaining that in an effort to assist businesses impacted by intersection construction, staff has been asked to outline parameters for additional

sign options in the construction zone for the Village President and Board of Trustees' consideration.

Director Tymoszenko said that the relaxation of some of the existing rules for these signs may be all that is needed to provide additional assistance for businesses and motorists in the construction zone. She explained the types of signs, extending the signs for more than 30 days, and that any signs used have to be maintained and not interfere with visibility. She also suggested that the signs be coupled together, so as to reduce the amount of signs at these areas. Letters to the business will be delivered in person and also by mail.

Trustee Wilbrandt asked where the construction zone boundaries are located. The boundaries are Kane Street to the North, Liberty Street to the South, 5th Street to the East and Village Quarter Road to the West.

MOTION: Moved by Trustee Price and seconded by Trustee Kemitzky that the Community Development Department be authorized to relax duration and location regulations for existing business daily temporary and promotional signs on a case by case basis for businesses in the construction zone for the duration of the project. The boundaries are Kane Street to the North, Liberty Street to the South, 5th Street to the East and Village Quarter Road to the West. Upon roll call, motion was approved.

AYES: Trustees Pflanz, Wilbrandt, Kemitzky, Price, Hanley and Yuscka.

NAYS: None

B. Authorization to Execute Engineering Services Agreement – B&W, High Pressure Zone Water Quality

Trustee Yuscka said that the ozone problem is located at Well #6 within the confines of the Randall Road Water Treatment Plant. He said the hydrogen sulfide odor is predominantly in the warmer summer months and within the higher zones of the community. He said approximately 80-100 residents have expressed a concern about this problem.

Director Babica referred to the discussion on ozone pre-treatment which was discussed at the April Committee of the Whole Meeting and also explained how Well #6 works. He said the well has a high concentration of hydrogen sulfide. He said the Board directed Staff and Baxter & Woodman to further research, refine and develop strategies to effectively resolve the ongoing hydrogen sulfide issue at Well #6.

Director Babica said that the original Engineering Services Agreement with Baxter & Woodman on October 1, 2012 allocated funds to design, prepare bid documents and conduct the bid letting to install an Ozone Pre-Treatment Plant for Well #6. He further said that in order to continue the investigation and develop recommendations to resolve the issue of hydrogen sulfide at Well #6, additional funding will be required to complete this work.

Director Babica explained how Well #6 works and different ways of treating the ozone, i.e. tower diffusers, flushing stations.

Discussion took place about the price differential from the original quote, the number of resident's affected, potential of commercial and residential development in the service area, how it may effect the hydrogen sulfide problem and the timeframe it will take to do the investigation for high pressure zone water quality.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Price to authorize the execution of an Engineering Services Agreement with Baxter & Woodman of Crystal Lake, Illinois to conduct a Water System Investigation for the High Pressure Zone Water Quality in the amount not to exceed \$15,300. Upon roll call, motion was approved.

AYES: Trustees Pflanz, Wilbrandt, Kembitzky, Price, Hanley and Yuscka

NAYS: None

D. Authorization to Solicit Proposals- 2013 Parking Lot and Bike Path Maintenance Program

Director Babica said that as part of this year's budget within Capital Projects, Street and Infrastructure Program is to install asphalt patches throughout the Village and conduct seal coating operations within the public parking lots and bike paths. He said that this type of maintenance typically extends the lifespan five to seven years and will ensure that these facilities will remain useful to the residents and commercial properties.

Discussion took place regarding crack sealing, using rubberized tar, (materials must meet IDOT standards) use of warm mix (Director Babica will check into this) and specific roads to be patched (Carrington, Grand Pointe, Tartans, Huntley Road, Boncosky Road and other roadways as funding allows).

MOTION: Moved by Trustee Yuscka and seconded by Trustee Hanley to authorize to solicit bids to conduct the 2013 Pavement Patching Program. Upon roll call, motion was approved.

AYES: Trustees Pflanz, Wilbrandt, Kembitzky, Price, Hanley and Yuscka

NAYS: None

MOTION: Moved by Trustee Yuscka and seconded by Trustee Price to authorize to solicit proposals to conduct the 2013 Parking Lot and Bike Path Maintenance Program. Upon roll call, motion was approved.

AYES: Trustee Pflanz, Wilbrandt, Kembitzky, Price, Hanley and Yuscka

NAYS: None

E. Authorization – 2013 Huntley/Sleepy Hollow Park Maintenance Contract, Witness Tree

Manager Cavallaro presented this item to the Board explaining that this is a part of our 3year commitment toward the restoration of the Huntley/Sleepy Hollow park site, in terms of restoration of the oak savanna and elimination of invasive species. He said the scope of services is consistent with the financial commitment that the Village illustrated for the Openlands grant application that was submitted for this year, as a commitment of \$5000 annually over the next 3 years for the restoration.

Manager Cavallaro also called the Board's attention to the fact that the Village staff formally requests adoption of a resolution supporting the ComEd Green Region Program application and documenting the Village's financial commitment for the grant application for the Huntley/Sleepy Hollow Road Restoration.

MOTION: Moved by Trustee Price and seconded Trustee Pflanz to adopt Resolution 2013-06, a Resolution Supporting the Application for ComEd Green Region Program for the Huntley & Sleepy Hollow Road Oak Savanna Restoration.

After a brief discussion regarding the wording in paragraph 4 of the Resolution the motion was amended to include the new wording of the paragraph to include, “of \$5,000 annually”.

MOTION: Moved by Trustee Price and seconded by Trustee Pflanz to adopt Resolution 2013- 06 as amended.

AYES: Trustees Pflanz, Wilbrandt, Kembitzky, Price, Hanley and Yuscka.

NAYS: None

XI. MISCELLANEOUS:

In answer to Trustee Hanley’s question, Manager Cavallaro said the ACB Funding Report should be in by the end of June or the beginning of July. He also said that the Fox Performing Arts should make their presentation the last meeting of July.

Manager Cavallaro said the July meeting dates will be July 15th and July 29th, 2013.

XII. ADJOURNMENT:

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Hanley to adjourn the Regular Board Meeting. Motion passed unanimously by voice vote.

The Regular Board Meeting adjourned at 8:55 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President