

REGULAR BOARD MEETING
Via Video Conference-Recorded
Pursuant to Governor Pritzker's Executive Order
to Social Distance to fight the spread of COVID-19

January 18, 2021 – 7:30 pm
Village of West Dundee

I. CALL TO ORDER:

President Nelson called the Regular Board Meeting to order at 7:30 pm.

II. ROLL CALL:

Village President Christopher Nelson, Trustees Cheryl Anderley, Dan Wilbrandt, Michelle Kembitzky, Tom Price, Pat Hanley and Andy Yuscka attended via video conference.

Village Manager Joseph Cavallaro, Police Chief Tony Gorski, Public Works Director Eric Babcock, Community Development Director Tim Scott and Jason Fluhr (Baxter & Woodman) were present via video conference.

There was one (1) person in the audience via video conference.

III. PLEDGE OF ALLEGIANCE:

Trustee Anderley led the Board and those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Anderley and seconded by Trustee Yuscka to approve the agenda, as presented. Motion was approved.

AYES: Trustees Anderley, Wilbrandt, Kembitzky, Price, Hanley and Yuscka

NAYS: None

V. VILLAGE PRESIDENT'S REPORT: There was no report.

VI. REPORTS AND QUESTIONS FROM TRUSTEES AND WORKING GROUPS:

There were no reports.

VII. STAFF REPORTS:

Manager Cavallaro said the State has moved us back to Tier 2 which still doesn't allow for indoor dining. He said he will send the Board a report this week.

VIII. QUESTIONS FROM THE AUDIENCE: There were none.

IX. CONSENT AGENDA:

- A. Ratification of Checks: January 18, 2021
- B. Approval of Bill List: January 18, 2021
- C. Approval of Minutes: December 21, 2020 Regular Board Meeting
- D. DTPD Concerts in the Park Funding Request 2021
- E. Downtown Restoration Project Stage 2 – Change Order #1
- F. Deferral of Economic Incentive Loan Payments

MOTION: Moved by Trustee Anderley and seconded by Trustee Yuscka to approve the Consent Agenda as presented. Upon roll call, motion was approved.

AYES: Trustees Anderley, Wilbrandt, Kembitzky, Price, Hanley and Yuscka

NAYS: None

X. RESOLUTIONS AND ORDINANCES:

A. Ordinance Establishing a Crime Free Housing Policy and Regulating Chronic Nuisance Properties

Trustee Wilbrandt asked that this item be tabled to a future meeting as he has concerns regarding the Ordinance and its language which he is addressing with the Village Attorney Kathy Orr for clarifications and more definitive information.

MOTION: Moved by Trustee Wilbrandt and seconded by Trustee Price to table an Ordinance Establishing a Crime Free Housing Policy and Regulating Chronic Nuisance Properties. Upon roll call, motion was approved.

AYES: Trustees Wilbrandt, Price, Hanley Yuscka, Anderley, Wilbrandt and Kembitzky

NAYS: None

XI. UNFINISHED BUSINESS:

A. Sleepy Hollow Bike Path Alternatives

Trustee Yuscka presented this item for discussion regarding two alternatives for a bike path routing along Sleepy Hollow Road with the crossing at Route 72.

Trustee Yuscka two alternatives are necessitated based on a significant large grade change that exists on the Forest Preserve property north of Route 72 and south of Glenmoor Drive. He said that one crossing on the west side of Carrington Drive to the west side of Sleepy Hollow Road would require a 10 foot retaining wall at a significant cost and would require the Village to go back and add additional grant funding or incur higher local share costs.

Manager Cavallaro said based on construction of that magnitude on the Forest Preserve property would most likely not be deemed acceptable and appropriate based on their mission statement.

He added that the alternative is to bring the bike path south of Route 72 across Carrington and then cross Route 72 to the east sides of Sleepy Hollow Road and bring the bike path up the existing landscape easement to the north side of Glenmoor and then cross back over to the west side of Sleepy Hollow Road continuing north to Huntley Road.

Jason Fluhr from Baxter & Woodman said the area for a retaining wall or land bridge would be over 100 feet in length.

Manager Cavallaro said he would share these concept plans with the Forest Preserve District as well as pursue and complete conceptual engineering for this route if the Board was in agreement.

The Board was in agreement.

XII. NEW BUSINESS:

A. Authorization to Purchase Decorative LED Light Heads for Village Hall

Trustee Yuscka said in the Fiscal Year 2020/21 Capital Budget an amount of \$15,000 was allocated for the purchase of seven (7) new decorative light heads for the Village Hall. He said the new light heads can be purchased at a total cost of \$15,176, which is slightly higher than forecasted last year.

Trustee Yuscka said the existing light poles that the new lights will be mounted on need to be refinished rather than replaced. He added that All American Auto Body in Elgin, IL said they will sand-blast and re-coat the light poles with a semi-glass black finish that matches the new LED light Heads for a total cost of \$1,750.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Anderley to authorize Public Works to purchase seven new LED light heads from KSA Lighting at a cost of \$15,176 and to conduct contractual refinishing of seven light poles through All American Auto Body at a cost of \$1,750. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Anderley, Wilbrandt, Kembitzky, Price and Hanley

NAYS: None

B. Authorization for Solicitation of Proposals

Manager Cavallaro said the transition to move email and collaboration from IBM Notes to Microsoft 365 is underway and hopefully will be completed within the next 90 days. He said staff feels a refresh of the website is needed as well as a redesign to support different content, management system and hardware platforms that are consistent with the Microsoft 365 software. He added that the IT staff estimates that a cost of approximately \$20,000 will be necessary to accomplish this update and transition for the Village's website.

Manger Cavallaro said staff is requesting approval to proceed with initiating proposals for the design of a new website by outside firms.

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Anderley to authorize the solicitation of proposal requests related to a new Village of West Dundee website that's compatible with the Microsoft 365 platform subject to final staff review. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Price, Hanley, Yuscka, Anderley and Wilbrandt

NAYS: None

XIII. EXECUTIVE SESSION:

A. Section 2 (c) (5) of Open Meetings Act: Land Acquisition

MOTION: Moved by Trustee Price and seconded by Trustee Anderley to recess to Executive Session for the purpose of discussing land acquisition. Upon roll call, motion was approved.

AYES: Trustees Price, Hanley, Yuscka, Anderley, Wilbrandt and Kembitzky

NAYS: None

The Regular Board Meeting resumed at 8:03 pm

XIV. MISCELLANEOUS:

There was none.

XV. ADJOURNMENT:

MOTION: Moved by Trustee Yuscka and seconded by Trustee Kembitzky to adjourn the Regular Board Meeting. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Anderley, Wilbrandt, Kembitzky, Price and Hanley

NAYS: None

The Regular Board Meeting adjourned at 8:05 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President

EXECUTIVE SESSION

Via Video Conference Recorded

Pursuant to Governor Pritzker's Executive Order

To Social Distance to fight the spread of COVID-19

January 18, 2021

Village of West Dundee

President Nelson called the Executive Session to order at 7:45 pm for the purpose of discussing Section 2 (c) (5) of Open Meetings Act: Land Acquisition.

Present were Trustees Anderley, Wilbrandt, Kembitzky, Price, Hanley and Yuscka.

Also present were Village Manager Cavallaro and Community Development Director Scott.

A discussion was held regarding land acquisition in West Dundee.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Kembitzky to adjourn the Executive Session. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Anderley, Wilbrandt, Kembitzky, Price and Hanley.

NAYS: None

The Executive Session adjourned at 8:02 pm.

ATTEST:

Barbara Traver –Village Clerk

Christopher Nelson-Village President