

**West Dundee Fire Department  
Foreign Fire Insurance Board  
Meeting Minutes  
November 10, 2014**

**Board Members Present:**

Jim Schuldt Jr., Mark Guth, Kris Wilcox, Chief Randy Freise, Dan Kilian, Mike Barreto

**Board Members Absent:**

None

Treasurer Barreto called the meeting to order at 0906 hours.

**Additions to the Agenda:**

A motion was made by Kris Wilcox, seconded by Dan Kilian to add the following items to the agenda. Old Business-Mattresses, Helmet shields, active shooter items and New Business-elections.

All in favor, motion passed.

**August 1, 2014 Meeting Minutes:**

A motion was made by Mark Guth, seconded by Treasurer Barreto to approve the minutes with one spelling correction of the word treasurer on page 1.

All in favor, motion passed.

The minutes for the special meeting held on September 12, 2014 were unavailable and will be submitted for approval at the next meeting.

**Treasurer's Report:**

See attached

A motion was made by Dan Kilian, seconded by Mark Guth to approve the treasurer's report as submitted.

All in favor, motion passed.

**Old Business:**

**Mattresses:**

Discussion was held.

We need to measure the droop in the mattresses and contact Sears. Treasurer Barreto and Secretary Schuldt to follow up on.

**Helmet Shields:**

Tabled

### **Active Shooter Supplies:**

Discussion was held

A motion was made by Treasurer Barreto, seconded by Secretary Schuldt to purchase 2 body armor vests and supplies not to exceed \$3,000.00.

Roll call vote: Secretary Schuldt-yes, Mark Guth-yes, Kris Wilcox-yes, Chief Freise-yes, Dan Kilian-yes, Treasurer Barreto-yes.

6-yes, 0-no, Motion passed

Dan Kilian to complete the purchase.

### **New Business:**

#### **Board Vacancy & Elections:**

Keith Mohr and Dan Kilian had 1 year terms, which are up December 31, 2014. Since Keith Mohr resigned from the Department, a vacancy has been created on the Board. Per the by-laws we can drop to 3 members plus the Chief. It was decided that we will hold the elections now.

Treasurer Barreto has sent out an e-mail to all fulltime department members asking for anyone that is interested in being on the Foreign Fire Insurance Board to submit to him an e-mail stating such. These will be three year terms.

These e-mails are to be turned in by November 21, 2014. Treasurer Barreto and Secretary Schuldt will canvass the e-mails and election ballots will be sent out.

The results will be discussed and the new Board members seated at the December 12, 2014 meeting. At that time Board Officers will be elected.

#### **Kitchen Supplies:**

Discussion was held. A procurement form will be submitted for the next meeting to be discussed and voted on.

#### **2015 Meeting Schedule:**

All meetings of the West Dundee Fire Department foreign Fire Insurance Board will be held at the West Dundee Public Safety Center #2 at 0900 hours on the following dates.

March 6, 2015

June 5, 2015

September 4, 2015

December 4, 2015

#### **Special Meeting:**

There will be a special meeting of the Foreign Fire Insurance Board on December 12, 2104 at 1300 hours.

**2014 Purchases:**

Secretary Schuldt to put together a list of all purchases that the Board has made since its inception. This will be discussed at the December 12, 2014 meeting and given to the Village.

**Procurement Forms:**

Department Jackets

Discussion was held concerning the purchase of ANSI /blood borne pathogen rated jackets for Department members. Kris Wilcox made a presentation.

A motion was made by Mark Guth, seconded by Kris Wilcox to purchase 12 ANSI blood borne pathogen rated Department jackets at a cost of \$272.00 per Jacket not to exceed a total dollar amount of \$3,500.00.

Roll call vote: Secretary Schuldt-yes, Mark Guth-yes, Kris Wilcox-yes, Chief Freise-yes, Dan Kilian-yes, Treasurer Barreto-yes.

6 yes, 0- no, Motion passed

A motion was made by Treasurer Barreto, seconded by Mark Guth to adjourn the meeting at 1021 hours.

All in favor, motion passed.

**The next meeting will be held on December 12, 2014 at 1300 hours at Public Safety Center #2.**

Respectfully Submitted,

Jim Schuldt Jr.  
Secretary  
West Dundee Fire department  
Foreign Fire Insurance Board