

REGULAR BOARD MEETING
Village Hall 7:30 PM

Village of West Dundee
April 20, 2009

I. Call To Order:

President Keller called the Regular Board Meeting to order at 7:35 pm.

II. Roll Call:

Present were President Keller, Trustees Motyl, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Manager Cavallaro, Village Attorney Brechin, Public Works Director Babica, Finance Director Danielson and 4 people in the audience.

III. Pledge of Allegiance:

President Keller led the Board and the audience in the Pledge of Allegiance.

IV. Approval of Agenda:

MOTION: Moved by Trustee Hanley and seconded by Trustee Motyl to approve the agenda as amended, adding an Executive Session for the purpose of pending litigation. Motion was approved.

V. Village President's Report:

President Keller told the Board that he met with the Daisy Scouts at the Village Hall and gave them a history of the Village and community.

VI. Reports and Questions from Trustees:

Trustee Gillam inquired if there was any progress with the parking situation on Oregon. Manager Cavallaro said he has met with Park National Bank to use the parking lot by Starbucks. He said Park National Bank has requested indemnification as they are concerned about liability.

VII: Village Staff Reports:

Director Babica said well #5 is in service and that the water restriction signs will be changed from yellow to green.

VIII. Questions from the Audience. There were none.

IX. Consent Agenda:

- A. Approval of Minutes: Special Committee of the Whole 3-21-09
- B. Approval of Minutes: Regular Board Meeting 4-6-09
- C. Approval: 2009 Backflow Device Testing Program, C. Singleton Plumbing
- D. Approval: Memorandum of Understanding with East Dundee regarding Sewer Flows
- E. Adoption: Resolution 2009-07 A Resolution Authorizing Execution of the Illinois Public Works Mutual Aid Network (IPWMAN)
- F. Adoption: Ordinance 2009-06 An Ordinance Amending the number of Liquor Licenses
- G. Bill List: 4-20-09

Trustee Osth requested that Item D be removed from the Consent Agenda and placed under unfinished business.

Motion: Moved by Trustee Motyl and seconded by Trustee Osth to approve the Consent Agenda with the removal of Item D. Upon roll call, the motion was approved.

X. Resolutions and Ordinances

A. Ordinance 2009-07, An Ordinance Adopting the Village of West Dundee 2009-10 Budget.

Trustee Hanley informed the Board that there were no changes to the budget document from the one originally presented and discussed at the March 21, 2009 budget workshop.

President Keller asked if any one in the audience wanted to comment on the budget. There were no comments from the audience.

Motion: Moved by Trustee Hanley and seconded by Trustee Osth to adopt Ordinance 09-07, An Ordinance approving the Village of West Dundee Annual Budget For Fiscal Year 2009-10. Upon roll call, motion was approved.

AYES: Trustees Motyl, Gillam, Price, Osth, Hanley and Yuscka

NAYS:

ABSENT:

B. Ordinance 2009-08, An Ordinance Amending Title 1, Chapter 9, Personnel Policies and Procedures

Trustee Hanley presented this item to the Board for approval. He said that there will be two additional floating holidays to be used between May 01, 2009 and December 31, 2009 for non-unionized employees as well as two additional sick days to be used at any time in the future and that this number will be prorated for regular, part-time employees and employees who are on a 24 hour shift basis will receive an additional day. Manager Cavallaro said this was recognition in a non-economic manner as no economic adjustment will be given to employees this year due to the unique financial circumstances.

Motion: Moved by Trustee Hanley and seconded by Trustee Motyl to approve Ordinance 09-08, an Ordinance amending the West Dundee Municipal Code, Title 1, Chapter 9, Personnel Policies and Procedures for the Village of West Dundee. Upon roll call, motion was approved.

AYES: Trustees Motyl, Gillam, Price, Osth, Hanley and Yuscka

NAYS:

ABSENT:

XI: Unfinished Business:

Trustee Osth asked about the addition of the bold print in section 3 of the Memorandum of Understanding. Manager Cavallaro said he forwarded the Memorandum of Understanding to East Dundee, but hasn't heard back from them. He doesn't expect any problems.

Motion: Moved by Trustee Osth and seconded by Trustee Motyl to approve the Memo of Understanding between the Village of East Dundee and the Village of West Dundee as amended, pursuant to cost per gallon of waste water treatment flows dated April 20, 2009.

XII. New Business:

A. Approval 2009 Tree Trimming/Removal Program, Nels J. Johnson Tree Experts, Inc.

Trustee Yuscka brought this item before the Board explaining that this agreement has been renewed on an annual basis since 2005 under previously agreed upon contractual renewal terms, and there will be no increase in charges per the renewal terms.

Trustee Yuscka said unlike previous years, this year's contract will only be utilized to remove trees or hazardous branches that staff cannot remove on its own.

Manager Cavallaro said there is \$25,000 provided in the Building and Grounds Division to conduct the 2009 Tree Trimming/Removal Program and it is reserved for emergency removal.

Motion: Moved by Trustee Yuscka and seconded by Trustee Motyl to waive competitive bidding and approve the hourly rate quotation provided by Nels J. Johnson Tree Experts, Inc. of Evanston Illinois to conduct the 2009 Tree Trimming/Removal Program. Upon roll call, motion was approved.

B. Approval: Approval of Janitorial Services Contact, Crystal Maintenance Services Corp.

Trustee Yuscka informed the Board that Crystal Maintenance Services Corp. of Mount Prospect met all the specifications for the project and were the lowest responsible bidder. He also said staff has contacted the references provided, and all the agencies have been satisfied with their quantity and quality of work.

Trustee Price asked if they use eco friendly products for cleaning, and if we have to take the lowest responsible bid. Attorney Brechin said if we reject the bid, we would have to reject all bids and redo the specifications to include using only eco friendly (green seal) products.

Manager Cavallaro said we can include eco friendly products as a requirement or option in future bidding. He said, the Village can go back to Crystal Maintenance Services and see if they use these products and if there is an additional cost, noting that the cost can't exceed the next lowest bid.

Motion: Moved by Trustee Yuscka and seconded by Trustee Motyl to authorize the execution of a contract with Crystal Maintenance Services Corp., of Mount Prospect, Illinois to provide janitorial services for various public buildings within the Village of West Dundee in the amount of \$16,320.00. Upon roll call, motion was approved.

XIII. Executive Session

Motion: Moved by Trustee Osth and seconded by Trustee Motyl to recess to Executive Session for the purpose of discussing pending litigation. Upon roll call, motion was approved.

XIV: Miscellaneous:

Manager Cavallaro said that Trustee Elect Voss is up and operational on her computer.

XV: Adjournment:

Motion: Moved by Trustee Motyl and seconded by Trustee Hanley to adjourn the Regular Board Meeting. Motion was unanimous.

The Regular Board Meeting adjourned at 8:45 p.m.

ATTEST:

Barbara Traver

Larry Keller

Village Clerk

Village President

**COMMITTEE OF THE WHOLE MEETING
EXECUTIVE SESSION**

APRIL 20, 2009

The Executive Session was called to order at 8:21 p.m.

Present were President Keller, Trustees Motyl, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Manager Cavallaro, Village Attorney Brechin, and Trustee-Elect Voss.

Discussion was held regarding Pending Litigation.

Motion: Moved by Trustee Motyl and seconded by Trustee Osth to adjourn the Executive Session. Upon roll call, motion was approved.

The Executive Session adjourned at 8:40 p.m.

Attest:

Barbara Traver

Larry Keller

Village Clerk

Village President