

I. CALL TO ORDER:

Chairman Tom Baldoni called the meeting to order at 7:00 p.m.

II. ROLL CALL:

Present were Chairman Tom Baldoni, Commissioners Jo Lynn Seifert, Joel Davies, Cheryl Alopogianis, Jennifer Russell and Donna Martin. Commissioner Laura Lemajeur was absent.

Also present were Community Development Director Timothy Scott and one (1) person in the audience.

III. APPROVAL OF AGENDA:

MOTION: Moved by Commissioner Russell and seconded by Commissioner Martin to approve the Agenda as presented. Motion carried by unanimous voice vote.

IV. APPROVAL OF MINUTES:

A. Meeting of August 14, 2018

MOTION: Moved by Commissioner Russell and seconded by Commissioner Alopogianis to approve the minutes of the August 14, 2018 meeting as presented. Upon roll call, motion was approved.

AYES: Commissioners Seifert, Davies, Alopogianis, Russell, Martin and Chairman Baldoni

NAYS: None

ABSENT: Commissioner Lemajeur

V. QUESTIONS FROM THE AUDIENCE: There were none.

VI. UNFINISHED BUSINESS: There was none.

VII. NEW BUSINESS:

A. ARC2018-17 – 825 Village Quarter - Discussion and Consideration of a New Freestanding Sign

Ron Meyer, representing Meyer Signs, presented the request for a ground sign that is freestanding, non-electric, and non-illuminated with two ornamental aluminum posts flanking a sign panel. He said the tenant names would be on interchangeable panels (slat system), panels would be white with black lettering and the overall color of the sign is black with yellow text reading "825 Village Quarter Road."

Discussion took place about landscaping around and under the sign including the use of tall grasses behind the sign, (Mr. Meyer said there will be all new and appropriate landscaping), suggestion that the landscaping be four-season, having a defined curb around the back,

reversing color on sign slats, and dropping the height of the sign from 87” to 84” to comply with code.

Further discussion took place regarding the tenant spaces and how to proceed when a tenant moves out. It was suggested that the blank slats be used for “leasing information”, etc., to keep the sign slats more uniform and a timeframe (30 days) after a vacancy for the sign to be replaced with some type of message, i.e., “available business suite.”

MOTION: Moved by Commissioner Alopogianis and seconded by Commissioner Seifert to approve the proposed freestanding ground sign for property located at 825 Village Quarter Road adding text to convey suites that are available; bring into code the freestanding sign to 84” in height; slats to be white with black letters and having the same font family upper and lower case; recommend that within 30 days of a vacancy, the sign be replaced with “available business”; curbing to define the sign base area; and, work with staff to ensure adequate landscaping with four-season plant material around the base with taller species for the back side of the sign to help screen it. Upon roll call, motion was approved.

AYES: Commissioners Seifert, Davies, Alopogianis, Russell, Martin, and Chairman Baldoni

NAYS: None

ABSENT: Commissioner Lemajeur

B. ARC2018-18-704 Geneva Street – Discussion and Consideration of a Front Yard Fence

Director Scott said this is an application for the approval of a front yard fence at 704 Geneva Street. He said the new homeowner is proposing a black ornamental (aluminum) fence along the side and front of the property at a height of five feet (5’) in the front yard facing Seventh Street.

Director Scott said that although the fence is compliant in design, approval for its placement in the front yard is needed. He said that by extending the fence, the homeowners’ yard would have more utility and feel more secure, noted that its impact would be light given its decorative design, and commented that the proposal is reflective of others approved by ARC in the past.

MOTION: Moved by Commissioner Russell and seconded by Commissioner Martin to approve the proposed front yard fence for the property located at 704 Geneva Street as presented. Upon roll call, motion was approved.

AYES: Commissioners Seifert, Davies, Alopogianis, Russell, Martin and Chairman Baldoni

NAYS: None

ABSENT: Commissioner Lemajeur

VIII. CHAIRPERSON’S REPORT: There was none.

IX, REPORTS & QUESTIONS FROM COMMISSIONERS:

Commissioners asked Director Scott for an update on the downtown area.

X. STAFF REPORTS:

Director Scott briefed the Commission on Bleuroot, Shelley's Bridal, and Woodfire Brick Oven Pizza.

XI. ADJOURNMENT

MOTION: Moved by Commissioner Russell and seconded by Commissioner Martin to adjourn the Appearance Review Commission meeting. The motion was unanimous.

The Appearance Review Commission meeting adjourned at 8:15 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Barbara Traver".

Barbara Traver
Village Clerk