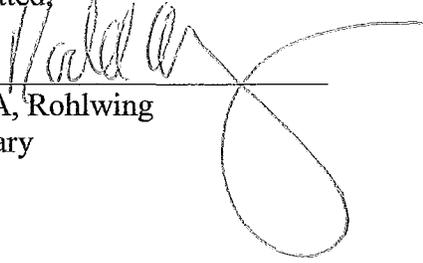


Minutes of the Special West Dundee  
Police and Fire Commission  
Monday, August 3, 2016

1. Meeting called to order at 7:00 p.m.
2. Roll call;  
Present;, Todd Rohlwing, Jeff Mack, Kevin Rynders  
Also present; Chief Freise
3. Public Forum;     None
4. Approval of Minutes;     None
5. Correspondence; None
6. Old Business;
  - A. Fire Department Entrance Exam
    1. Chief Freise researched several vendors to administer the fire department entrance exam. The three companies were IO Solutions, Stanard and Associates, and C.O.P.S. Testing.
    2. Chief Freise outlined the costs of the various testing agencies and provided information from each vendor's fact sheet.
    3. Based on comparable costs and the information sheets provided, Stanard and Associates was chosen because of the inclusion of listening comprehension and EMS component.
    4. Commissioner Rynders made a motion directing Chief Freise to contact Stanard and Associates as they were the selected vendor. The motion was seconded by Chairman Mack. Motion was passed. Chief Freise was also designated as the contact person.
    5. Two proposed dates were given to check on the availability for Stanard and they were October 25<sup>th</sup> or October 27<sup>th</sup>.
    6. A brief discussion was held on prorating seniority points, but issue was tabled as this may need to be done by rule change.
    7. Language change on posting to include CPAT at time of conditional offer of employment was requested for new posting.
  - B. Police Department Sergeant Promotional exam
    1. October 4<sup>th</sup> and 5<sup>th</sup> were selected as interview dates with 4 candidates each night starting at 7 pm. Commissioner Rohlwing will contact Chief Wieteska with those dates for scheduling purposes.
    2. The commission decided to have Chief Wieteska present on the night of the interviews for possible clarification on candidates answers and access to personnel files.
    3. The topic of "Rule of Three" concerning the Chiefs ability to select anyone of the top three candidates was tabled as this may require rule changes.
7. New Business;     None
8. Executive Session; None
9. Adjournment;

Jeff Mack moved to adjourn at 8:33 PM. Todd Rohlwing seconded. Motion passed. The next regular meeting is scheduled for Tuesday, September 6, 2016. A special meeting is tentatively planned for August to discuss upcoming promotional items. Last meeting is scheduled for December 6, 2016.

Submitted,

A handwritten signature in cursive script, appearing to read "Todd A. Rohlwing", written over a horizontal line.

Todd A. Rohlwing  
Secretary

Approved,

A handwritten signature in cursive script, appearing to read "Jeff Mack", written over a horizontal line.

Jeff Mack  
Chairman