

**I.        CALL TO ORDER:**

President Keller called the Committee of the Whole Meeting to order at 7:30 pm.

**II.        ROLL CALL:**

Present were President Keller, Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Manager Cavallaro, Community Development Director Tymoszenko, Interim Police Chief Wieteska, Fire Chief Buhrmann, Information Technology Director Spiro, Deputy Director, Kane County Office of Emergency Management Sean Madison and one (1) person in the audience.

**III.        APPROVAL OF AGENDA:**

**MOTION:**        Moved by Trustee Voss and seconded by Trustee Yuscka to approve the agenda as presented. Upon roll call, motion was approved.

**IV.        VILLAGE PRESIDENTS REPORT:**

President Keller said there is a serious need to be prepared as a Village in case of a catastrophic event, such as the earthquake in Japan this past week and tonight's table top exercise will help us be more prepared.

**V.        REPORTS AND QUESTIONS FROM TRUSTEES:**

Trustee Voss expressed her thanks to Butch from Public Works for all the help with the St. Patrick's Day Parade.

Trustee Gillam expressed her thanks for the Police and Fire Departments of West Dundee who responded to the accident on Rt.72 and Second Streets on Saturday. She said she was impressed at how well they worked together.

**VI.        VILLAGE STAFF REPORTS:**

Manager Cavallaro reminded the Board of the budget meeting on Saturday, March 19<sup>th</sup> at 8 am. He said they should have the budget information on the General Fund by Thursday evening and the rest by the week of the 21<sup>st</sup> of March. He said budget discussions will continue through the April meetings.

Interim Police Chief Wieteska reported on the accident Saturday night at the intersection of Rts. 72 and 31, including an update on Officer Caryn Andrews's condition.

In answer to Trustee Osth's question about the red-light camera on that corner, Chief Wieteska said the video is always on and that they have footage of the accident.

In answer to Trustee Price's question regarding police chases, Chief Wieteska said West Dundee has a strict policy and is only used if someone had been hurt by another party.

**VII. ITEMS FOR DISCUSSION:**

**A. Emergency Disaster Preparedness Drill**

Information Technology Director Spiro said this meeting is to begin preparations and understanding of the Village Board's role in a significant emergency/disaster situation. He introduced Mr. Sean Madison, Deputy Director of the Kane County Office of Emergency Management, who provided an outline and facilitated the discussion of the issues presented. This exercise is in preparation for a planned April disaster drill that will be a regional exercise using all of the emergency responders and municipalities within Dundee Township.

The table top exercise will simulate an emergency situation (Severe Ice Storm) and topics to be discussed. One topic presented was the Village Emergency Operations Center, which is located in Public Safety Center #2, 100 Carrington Drive. There is a phone center in the Center which supplements dispatches for QuadCom, or QuadCom will come to the Center to dispatch services. There is also an emergency communication network as well as 2-way radios and computer work stations.

Staffing in this Center will consist of one representation from each department as well as the Village Manager and Village President.

The other topics presented were power outages and effects on the Village and municipal services; transportation and mobility of vehicles within the Village; employee issues relating to the delivery of services; activation of temporary shelters and warming centers; communication with residents, businesses, and employees; debris management and mitigation; and response to schools, day care facilities, and businesses.

Discussion took place regarding power, food, sleeping facilities, miscellaneous supplies, how to get residents to shelters and warming centers, what to do with pets, how to get the public information ( robo calls, reverse 911, use of website, News Blast), how to coordinate information, obtaining fuel for police cars, fire trucks, ambulances and public works equipment.

**VIII. MISCELLANEOUS:** There were no reports.

**IX. ADJOURNMENT:**

**MOTION:** Moved by Trustee Hanley and seconded by Trustee Voss to adjourn the Committee of the Whole Meeting. Motion was unanimous.

The Committee of the Whole Meeting adjourned at 9:05 pm.

**ATTEST:**

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Barbara Traver  
Village Clerk

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Larry A. Keller  
Village President