

REGULAR BOARD MEETING
Via Video Conference
Pursuant to Governor Pritzker's Executive Order
to Social Distance to fight the spread of COVID-19

June 15, 2020 – 7:30 pm
Village of West Dundee

I. CALL TO ORDER:

President Nelson called the Regular Board Meeting to order at 7:30 pm.

II. ROLL CALL:

Present were Village President Christopher Nelson, Trustees Cheryl Anderley, Dan Wilbrandt, Michelle Kembitzky, Tom Price, Pat Hanley and Andy Yuscka.

Also present were Village Manager Joseph Cavallaro, Finance Director David Danielson, Police Chief Tony Gorski and Community Development Director Tim Scott.

There were 2 people in the audience. All attendance, including the audience, was remote via video conference.

III. PLEDGE OF ALLEGIANCE:

Trustee Wilbrandt led the Board and those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Yuscka to approve the agenda, as presented. Upon roll call, motion was approved.

AYES: Trustee Kembitzky, Price, Hanley, Yuscka, Anderley and Wilbrandt

NAYS: None

V. VILLAGE PRESIDENT'S REPORT: There was none.

VI. REPORTS AND QUESTIONS FROM TRUSTEES AND WORKING GROUPS:

Trustee Kembitzky commented on a local restaurant not complying with the Governor's orders for servers to wear face masks. Manager Cavallaro said it has been left up to the individual businesses to comply with the Governor's orders. Manager Cavallaro said he would speak to the restaurant's management and also send a reminder to all the West Dundee businesses (restaurants) about wearing face masks.

VII. STAFF REPORTS:

Manager Cavallaro said the governor recently signed an order regarding Open Meetings, In order to be complaint with Open Meetings a recording of the meeting must be done and any motions and recommendations will need a roll call vote.

Manager Cavallaro also said that the Village received from IRMA (Intergovernmental Risk Management Agency) an overall ranking of 5 out of 70 municipalities. He complimented the employees on achieving this ranking from IRMA.

VIII. QUESTIONS FROM THE AUDIENCE: There were none.

IX. CONSENT AGENDA:

- A. Approval of Bill List: June 15, 2020
- B. Approval of Minutes: June 1, 2020- Regular Village Board Meeting
- C. Brazos E-Citation Program

MOTION: Moved by Trustee Anderley and seconded by Trustee Wilbrandt to approve the Consent Agenda as presented. Upon roll call, motion was approved.

AYES: Trustees Anderley, Wilbrandt, Kembitzky, Price, Hanley and Yuscka

NAYS: None

X. RESOLUTIONS AND ORDINANCES:

A. 404 Washington Street - Ordinance Approving Variations for Side Yard/Setback and Setback of an Attached Garage from the Front of the Principal Structure for a Proposed Two- Story Residential Addition

Trustee Price said this item was before the Planning & Zoning Commission and received unanimous approval. It calls for two zoning variations related to setbacks: (1) side yard/setback and (2) setback of an attached garage from the front of a principal structure.

Susan Lonnett, LaPage Architects, presented a brief history of the home and the plans for the improvements which will require the two zoning variations.

Trustee Kembitzky asked about the utility pole location. Ms. Lonnett said Com Ed has been contacted and is willing to relocate the pole and AT&T is also willing to relocate to the new pole.

MOTION: Moved by Trustee Price and seconded by Trustee Anderley to approve an Ordinance Granting Variations from the West Dundee Zoning Ordinance Pertaining to Required Side Yard/Setback and Required Setback of an Attached Garage from the Front of a Principal Structure for Property Located at 404 Washington Street in the Village of West Dundee, IL, subject to the following conditions:

1. Compliance with documents including as submitted with the Planning and Zoning Application, and,
2. Compliance with all other applicable Village codes and ordinances.

Upon roll call, motion was approved.

AYES: Trustees Price, Hanley, Yuscka, Anderley, Wilbrandt and Kembitzky

NAYS: None

B. Ordinance Amending Title 10- Zoning Regulations of the Municipal Code to Add Banquet Halls and Commissaries/Commercial Kitchens as Special Uses to the B-2 Regional Business District and the B-3 Business Service District.

Trustee Price said this item received unanimous approval from the Planning and Zoning Commission for text amendments to add banquet halls and commissaries/commercial kitchens to the list of uses for the B-2 Regional Business District and the B-3 Business-Service District.

Trustee Price said these facilities are typically located on commercial corridors on larger lots and possess substantial parking fields.

Director Scott addressed the change to the proposed parking standard for banquet halls to be 175 square feet of the floor area, using for reference, retail (which includes restaurant) typically having one space per 200 square feet and office typically one space per 250 square feet. He said this can be changed to more or less square footage if the need appears.

MOTION: Moved by Trustee Price and seconded by Trustee Anderley to Approve Text Amendments to the Zoning Regulations Section of the West Dundee Municipal Code Adding Banquet Halls and Commissaries/Commercial Kitchens as Special Uses in the B-2 Regional Business District and the B-3 Business Service District and Adding a Parking Standard for Banquet Halls using the Parking Standard for Restaurants and Retail. Upon roll, call motion was approved.

AYES: Trustees Price, Hanley, Yuscka, Anderley, Wilbrandt and Kembitzky

NAYS: None

XI. NEW BUSINESS:

A. Electrical Aggregation Contract – 2020

Director Danielson said the Village’s current contract with Dynegy Energy expires this October and with the procedural work involved, the Village received bids for the upcoming renewal on June 10, 2020. He added that unlike previous bids, the Village was given seven days to formally select a program in order to allow the Village Board to act on this matter.

Director Danielson said that three of the five bidders were higher than Com Ed and two of the bidders said they would mirror Com Ed rates. He added that as an enticement, the Village would be given the opportunity to select any portion of the program as Renewable/Green Energy and receive from the supplier a “Civic Contribution” anywhere from \$0 to \$25,263 per year with no restrictions as to use.

Director Danielson said the residents would directly receive no savings, but there would also be no risk rate. He said after reviewing the bids the recommendation is to award the upcoming electrical aggregation contract to Eligo Energy and furthermore, that 25% of the energy come from renewable or green sources.

Director Danielson said very few communities have access to 25%, as most are at 10%. He added that this would provide the Village’s General Fund an annual contribution of \$21,153 for the upcoming three years, which would be welcomed during these challenging financial times for the Village due to the loss of revenue from COVID-19. He said the Village would be designated as an EPA Green Power Community and will receive EPA street signage stating as such.

MOTION: Moved by Trustee Price and seconded by Trustee Kembitzky to move to continue the Program for Electrical Aggregation Services for the Village of West Dundee and to authorize the Village Manager to Execute a Contract with Eligo Energy for 36 Months in Length and to Require that 25% of the Provided Electrical Energy be Designated as “Green”. Upon roll call, motion was approved.

AYES: Trustees Price, Hanley, Yuscka, Anderley, Wilbrandt and Kembitzky

NAYS: None

XII. MISCELLANEOUS:

Manager Cavallaro said the July Board Meeting dates will be July 13, 2020 and July 20, 2020.

Trustee Hanley asked that a discussion for 200 Washington Street be on one of the July meeting dates. Manager Cavallaro said it would be on the July 13th Board Meeting Agenda for discussion,

XIII. ADJOURNMENT:

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Wilbrandt to adjourn the Regular Board Meeting. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Price, Hanley, Yuscka, Anderley and Wilbrandt

NAYS: None

The Regular Board Meeting adjourned at 8:04 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President