

**REGULAR BOARD MEETING
Hall, 102 South Second Street**

**July 11, 2016 - 7:30 pm
Village of West Dundee**

I. CALL TO ORDER:

President Nelson called the Regular Board Meeting to order at 7:30 pm.

II. ROLL CALL:

Present were Village President Nelson, Trustees Pflanz, Wilbrandt, Kembitzky, and Hanley. Trustees Yuscka and Price had excused absences.

Also present were Village Manager Cavallaro, Attorney Kathy Orr, Community Development Director Scott, Public Works Director Babcock, Police Chief Wieteska and five (5) people in the audience.

III. PLEDGE OF ALLEGIENCE:

Trustee Kembitzky led those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Pflanz and seconded by Trustee Hanley to approve the agenda as presented. Motion passed unanimously by voice vote.

V. VILLAGE PRESIDENT'S REPORT:

President Nelson said he and Director Scott met with Kevin Krak, owner of RocHaus (formerly Clearwater) and had an excellent discussion and viewed the site plans. He said Mr. Krak plans to open by December.

President Nelson introduced Melissa Hernandez from the Northern Kane County Chamber of Commerce who gave a report on the Chamber's progress and growth. She also said there is a new app on the Chamber's website which is applicable for businesses and the community. She said the Chamber is recreating the Mayor's breakfast. The first breakfast will be held September 9, 2016 at Randall Oaks. Ms. Hernandez said she will be sending more information for nominations for the Community Service Award, which will be held November 16, 2016. She also invited the Board to Fest on the Fox, which will be held Saturday, July 16 in the Otto Engineering Building Parking Lot.

President Nelson announced that there are openings for volunteers for the Intelligentsia Bike Race on Wednesday, July 20. He said to contact Michael Dewey for more information and to volunteer.

VI. REPORTS AND QUESTIONS FROM TRUSTEES:

Trustee Kembitzky advised that she will not be in attendance at the July 25, 2016 Board Meeting.

VII. VILLAGE STAFF REPORTS: There were none.

VIII. QUESTIONS FROM THE AUDIENCE: There were none.

IX. CONSENT AGENDA:

- A. Ratification of Debt Purchases: June 2016
- B. Ratification of Checks: June 30, 2016
- C. Approval of Bill List: July 11, 2015
- D. Approval of Minutes: June 20, 2016 Regular Board Meeting
- E. Daily Liquor Permit Request-Emmett's at Intelligentsia Cup Bike Race

MOTION: Moved by Trustee Pflanz and seconded by Trustee Hanley to approve the Consent Agenda as presented. Upon roll call, motion was approved.

AYES: Trustees Pflanz, Wilbrandt, Kembitzky and Hanley

NAYS: None

ABSENT: Trustees Yuscka and Price

X. UNFINISHED BUSINESS:

A. Authorization to Modify Schedule for Demolition of Downtown Buildings and Restoration Contracts

Director Babcock said he met with representatives from V3 and Hitchcock Design Group to discuss logistics related to the restoration contracts. He said that during the meeting the topic of shoreline stabilization was discussed and that if regrading is necessary, it is anticipated to take up to two additional months to obtain the required Army Corps of Engineers regional permit. He added that V3 believes that regrading will be necessary and the resulting lead time for permitting will make it extremely difficult to implement the project in the current construction season.

Director Babcock said that soliciting bids this late in the year with a performance period as aggressive as it is currently will likely result in fewer bids with higher prices. As a result of this, Staff, V3 and Hitchcock unanimously agreed that the project schedule should be modified so that the restoration contract is bid late this year for a construction start date in March of 2017.

Manager Cavallaro said the Village staff and representatives of V3 Companies and Hitchcock Design Group supports and recommends modification to the proposed schedule to allow for adequate permitting time, allow for addition building demolition time and provide for more aggressive bid prices.

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Hanley to authorize modification of the existing project schedule to the proposed project schedule for both the demolition of downtown buildings and the restoration contracts as outlined in the memo dated July 8, 2016. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Hanley, Pflanz and Wilbrandt

NAYS: None

ABSENT: Trustees Yuscka and Price

XI. NEW BUSINESS:

A. Kane County Electronics Recycling Proposal

Trustee Pflanz said Kane County has presented a new proposal to the Village regarding reestablishment of the daily electronics recycling drop off site.

Director Babcock said that Kane County submitted a second proposal addressing some of the concerns the Village had addressed with them, including detail and elaboration of the responsibilities of eWorks, Inc. eWorks clarified that their full time employee on the site would be the only person exposed to the double stacking hazard, explaining that Public Works employees will be expected to lift the pallets into the trailer by means of a forklift, but will not be required to enter the trailer at any time.

Staff met with Jennifer Harland of Kane County and representatives of eWorks, Inc. to discuss the new proposal in detail. The topics discussed were liability associated with the convergence of public traffic and municipal heavy equipment traffic, duties of the eWorks full time employee on site during all open hours, and responsibilities of that person (managing the site, collecting fees, and preparing containers) how much staff time would be involved (approximately one-half hour of staff time per day) , how many other municipalities have been approached and are expected to participate in similar electronics recycling programs (Aurora and Batavia) type of funding mechanism to compensate participating municipalities for staff time and liability, and a suggestion from staff that a program be developed in which all Kane County municipalities be required to pay a per capita share in order for their residents to utilize the three (3) electronics recycling drop off sites and the monthly events.

Discussion took place among Trustees regarding the need for equity in the program, liability, compensation amount, if approved all three (3) sites would have to be open in unison, Kane County must resume operation of monthly electronics events, public notification must be made for all three (3) sites, eWorks employee must be at site at all open times and the need to look at additional sites and items in the contract with the County and eWorks.

Manager Cavallaro said he would discuss the Board's comments with the County. He said West Dundee is willing to be part of the solution, but it needs to be a county wide solution where everyone is contributing equally.

B. Façade Loan: DeLaere Residence – 210 S. 1st Street

Katie DeLaere addressed the Board with a request for a residential façade improvement loan in the amount of \$6000 to replace 13 windows at her residence. She briefed the Board on the other improvements and costs that have been made to the home to restore it.

MOTION: Moved by Trustee Wilbrandt and seconded by Trustee Hanley to approve a Façade Improvement Loan in the amount of \$6000 to replace windows at the DeLaere Residence located at 210 South 1st Street. Upon roll call, motion was approved.

AYES: Trustees Wilbrandt, Kembitzky, Hanley and Pflanz

NAYS: None

ABSENT: Trustees Yuscka and Price

C. Collective Bargaining Agreement – Patrol and Sergeants

Trustee Wilbrandt said that Village staff was successful in negotiating and finalizing a tentative three year Collective Bargaining Agreement with the MAP union.

Chief Wieteska said that it was a reasonable and professional negotiation and an extremely pleasant process. He said the new tentative agreement continues to preserve strong management rights and controls costs.

MOTION: Moved by Trustee Wilbrandt and seconded by Trustee Pflanz to approve the Negotiated Agreement between the Metropolitan Alliance of Police West Dundee Chapter #153 and the Village of West Dundee effective May 1, 2016 through April 30, 2019. Upon roll call, motion was approved.

AYES: Trustees Wilbrandt, Kembitzky, Hanley and Pflanz

NAYS: None

ABSENT: Trustees Yuscka and Price

XII. MISCELLANEOUS:

Trustee Kembitzky asked about any increases in the water and sewer rates and when it would be on the agenda. Manager Cavallaro said that he will have an analysis for the Board for the August 8, 2016 Board Meeting.

XIII. ITEMS FOR FUTURE AGENDAS:

- Analysis of Water & Sewer Rates

XIV. ADJOURNMENT:

MOTION: Moved by Trustee Pflanz and seconded by Trustee Kembitzky to adjourn the Regular Board Meeting. Motion was approved by voice vote.

The Regular Board Meeting adjourned at 8:10 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President

EXECUTIVE SESSION:
Village Hall, 102 S. Second Street

Monday, June 6, 2016
Village of West Dundee

President Nelson called the Executive Session to order at 8:19 pm for the purpose of discussing Collective Bargaining pursuant to Section 2(c) (5) of the Open Meetings Act.

Present were Village President Nelson, Trustees Pflanz, Wilbrandt, Kembitzky, Price and Yuscka. Trustee Hanley was absent.

Also present were Village Manager Cavallaro, Village Attorney Brechin, Finance Director Danielson, Chief Wieteska and Director Scott.

Discussion was held regarding the collective bargaining process with the West Dundee MAP union chapter.

MOTION: Moved by Trustee Pflanz and seconded by Trustee Price to adjourn the Executive Session. Upon roll call, motion was approved.

AYES: Trustee Pflanz, Wilbrandt, Kembitzky, Price and Yuscka

NAYS: None

ABSENT: Trustee Hanley

The Executive Session adjourned at 8:43 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President