

QuadCom Executive Committee
Wednesday, March 16, 2022

QuadCom Conference Room
Carpentersville, Illinois

I. CALL TO ORDER

Chief Thomas called the meeting to order at 8:00 a.m. Those present were:

Carpentersville Police	Chief Hoey
Carpentersville Fire	Chief Schilling
East Dundee Police	Chief Kruger
East Dundee Fire	Chief Parthun (arrived at 8:04)
West Dundee Police	Chief Gorski
West Dundee Fire	Chief Harris
Rutland Dundee Fire	Chief Thomas
Sleepy Hollow Police	Chief Parma
South Barrington Police	Chief Roman
Barrington Hills Police	Chief Colditz
QuadCom Director	Christiane Harding

II. APPROVAL OF MINUTES

A motion was made by Chief Roman to approve the meeting minutes of February 16, 2022, a second was provided by Chief Gorski. The motion carried by unanimous voice vote.

III. PUBLIC COMMENT

None

IV. APPROVAL OF FINANCIALS

A motion was made by Chief Schilling to authorize payment of QuadCom bills dated March 16, 2022 in the amount of \$20,873.74. Chief Hoey provided a second. The motion carried by unanimous roll call vote.

A motion was made by Chief Harris to authorize payment of JETS bills dated March 16, 2022 in the amount of \$124,923.54. Chief Gorski provided a second. The motion carried by unanimous roll call vote.

A motion was made by Chief Gorski to authorize payment of QuadCom CIP bills dated March 16, 2022 in the amount of \$5,060.00. Chief Parma provided a second. The motion carried by unanimous roll call vote.

Budget vs Actual Report – February 2022: A motion was made by Chief Schilling to approve the February 2022 Budget vs Actual Report. Chief Harris provided a second. The motion carried by unanimous voice vote.

V. COMMITTEE REPORTS

Police Operations Committee: The March 10, 2022 meeting minutes were provided in the packet. Director Harding reported they are starting to review Standard Operating Procedures (SOP). There are 20 SOPs at this time. Five SOPs will be reviewed at each meeting. Documents will be redlined for review and approval from Chiefs.

The number of COVID screening questions will be limited. Fire questions will remain the same.

Fire Operations Committee: The meeting minutes of January 28, 2022 were provided in the packet. Chief Schilling stated that, QuadCom-wide, they working on a tiered level one, level two water response program for above water and below water type of incidents. Chiefs Hoey and Schilling attended a meeting where the removal of the Carpentersville dam was discussed. Water levels will remain the same below the dam. There will be significant change above the dam. It was also mentioned at that meeting that Longmeadow Parkway will not open until 2023. Chief Harris inquired whether storm-mode would remain the same. Chief Schilling will be meeting with his officers and ensuring everyone in his department is familiar and up-to-date with the storm-mode operation.

Records Operations Committee: Did not meet.

Finance Committee: Nothing to report.

Negotiations Committee: Nothing to report.

Personnel Committee: Nothing to report.

Ad Hoc Committee: Nothing to report

VI. QuadCom Staff Reports

Director's Report: Director Harding's report was provided in the packet. She discussed the following:

StarCom: Director Harding reported the decommissioning the analog equipment has started. The Fox River Grove tower will require an engineering study, once everything has been taken down. There will be an unanticipated cost of \$3,000. State of Illinois Tollway Plaza 10 will require a structural analysis. This will be another unexpected expense of \$4,050.

Motorola Bill: Director Harding discussed a bill received in the amount of \$109,000. She was expecting a bill for \$32,000. The numbers on the Excel spreadsheet did not add up correctly, a Motorola error. Director Harding will speak with Attorney John Kelly.

VESTA Phone Upgrade: Due to COVID, the phone upgrade was delayed. The numbers for the phone upgrade were not carried forward in the budget. Director Harding may need to amend her current budget. Funds are available. QuadCom was promised a geo diverse system. One server at QuadCom, the other at West Dundee Public Safety II. Both A and B phone servers are the QuadCom building. It would be a major issue if the phone system goes out. Motorola was unable to deliver with the last phone system. Motorola said a point-to-point connection would work. Now, the Motorola engineer is not comfortable signing off on the point-to-point because there is interference on the line. QuadCom is having Comcast install a point-to-point fiber connection from QuadCom to West Dundee.

Telecommunicators Week will be the week of April 10 – 16.

IT Administrator Report: Administrator Hammers' report was provided in the packet. There were no questions.

VII. EXECUTIVE SESSION

Personnel Issues – (5 ILCS120/2 (c) (2)):

A motion was made by Chief Parthun at 8:30 a.m. to move to executive session. Chief Schilling provided a second. The motion carried by unanimous voice vote.

A motion was made by Chief Parthun at 9:07 a.m. to reconvene to the regular Executive Committee meeting. Chief Hoey provided a second. The motion carried by unanimous voice vote.

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

Establishment of Fire Ad Hoc Committee for Station Alerting System: The Ad Hoc Committee will consist of Battalion Chief Nieves (Carpentersville), Deputy Chief Schwab (East Dundee), and Chief Harris (West Dundee) who will lead the committee to research a Station Alerting System.

Review of QuadCom Sub-Committee List: The following selections were made:

Personnel Committee

Chief Harris, Chair

Chief Hoey

Chief Parma

Negotiations Committee

Chief Parthun, Chair

Chief Gorski

Chief Kruger

Finance Committee

Chief Roman, Chair

Chief Schilling

Chief Colditz

RFP for Accounting Services: A copy of the RFP was provided in the packet.

A motion was made by Chief Schilling to issue an RFP for accounting services. A second was provided by Chief Kruger. The motion carried by unanimous voice vote.

Deputy Director Position: A motion was made by Chief Parthun to appoint Katrina Clancy to the position of Deputy Director. The motion was amended By Chief Parthun to appoint the recommended person, Katrina Clancy to the position of Deputy Director with a salary of \$95,000. Chief Parma provided a second to the amended motion. The motion carried by unanimous roll call vote.

IT Administrator FY Increase: A motion was made by Chief Parthun to increase IT Administrator Derek Hammers salary to \$100,000 for his fiscal year increase. A second was provided by Chief Hoey. The motion carried by unanimous roll call vote.

X. OTHER BUSINESS


Police Feedback: None

Fire Feedback: Chief Harris wanted to commend the Center for a fabulous job pertaining to a fire call that occurred on the 2200 block of Canterfield on March 6.

Chief Harris thanked the Center for the beautiful flowers sent to retired Lieutenant Schuldt's visitation/funeral.

XI. ADJOURNMENT

Chief Kruger moved to adjourn the meeting at 9:26 a.m. Chief Schilling provided a second. The motion carried by unanimous voice vote.



Oneida Fehring
Recording Secretary

Dated: 4/20/22



Chairman or Vice-Chairman
QuadCom Executive Committee