

QuadCom Executive Committee
Wednesday, May 17, 2023

QuadCom Conference room
Carpentersville, Illinois

I. CALL TO ORDER

Chief Roman called the meeting to order at 8:00 a.m. Those present were:

Carpentersville Police	Chief Todd Shaver
Carpentersville Fire	Chief Schilling
East Dundee Police	Chief Kruger
East Dundee Fire	Absent
West Dundee Police	Chief Gorski
West Dundee Fire	Chief Spiro
Rutland Dundee Fire	Chief Thomas
Sleepy Hollow Police	Absent
South Barrington Police	Chief Roman
Barrington Hills Police	Chief Colditz
QuadCom Director	Christiane Harding
QuadCom Deputy Director	Katrina Jamieson

II. APPROVAL OF MINUTES

A motion was made by Chief Schilling to approve the regular meeting minutes of April 19, 2023, a second was provided by Chief Shaver. The motion carried by unanimous voice vote with Chief Thomas abstaining.

III. PUBLIC COMMENT

None

IV. APPROVAL OF FINANCIALS

A motion was made by Chief Spiro to authorize payment of QuadCom bills dated May 17, 2023 in the amount of \$16,371.79, Chief Gorski provided a second. The motion carried by unanimous roll call vote.

A motion was made by Chief Gorski to authorize payment of JETS bills dated May 17, 2023 in the amount of \$16,563.72, Chief Roman provided a second. The motion carried by unanimous roll call vote.

A motion was made by Chief Schilling to authorize payment of QuadCom CIP bills dated May 17, 2023 in the amount of \$3,087.60, Chief Roman provided a second. The motion carried by unanimous roll call vote.

Budget vs Actual April 2023: Chief Schilling motioned to approve the April 2023 Budget vs Actual, a second was provided by Chief Gorski. The motion carried by unanimous voice vote.

V. COMMITTEE REPORTS

Police Operations Committee: The May 11, 2023 meeting minutes were provided in the packet. The committee is working on Starcom 2nd Touch. Deputy Director Jamieson said she provided the committee with templates. Method of interoperability was discussed. Chief Spiro said AES

encryption is needed on radios that are purchased from anyone other than Chicago Communications. Fire Chiefs want the RTF channel recorded. Chief Thomas requested a master list of channels that are recorded. There are currently two Red Fire Ground channels, it was asked to rename one Ops 3. Motorola would have to do the consoles.

Fire Operations Committee: Deputy Director Jamieson reported there was a joint meeting with the Fire Chiefs. They are looking at new call types, and EFD mapping. They are also looking at river responses and storm mode.

Records Operations Committee: The committee had a short meeting. Tyler has uploaded the updated IBR codes on the test side.

Finance Committee: Nothing to report.

Negotiations Committee: Nothing to report.

Personnel Committee: Nothing to report.

Ad Hoc Committees:

RMS-Mobile RFP Committee: Angie wants to attend the July meeting to discuss the next steps with Enterprise. The discussion will take place after the meeting. The Carpentersville Public Works facility will be reserve for the July meeting.

Station Alerting System Committee: Chief Schilling reported the wiring and speakers are done. Some additional work, at Station 91, was done that will be paid by Carpentersville.

VI. QUADCOM STAFF REPORTS

Director's Report: Director Harding's report was provided in the packet. She discussed the following:

Personnel: Director Harding discussed where each of the new candidates are in the hiring process.

Enterprise Server Migration Project: A time line for a tentative go-live is scheduled for February 6, 2024.

CESSA - 988: The Region 9 Advisory Committee met April 17. PATH advised they will not be overseeing the dispatch of the 590 teams (mental health teams).

The CESSA Statewide Advisory Committee met May 8. The go-live date has been extended another year, July 1, 2024.

Building Maintenance: Generator – Preventative maintenance was performed April 10. Thermflo provided a quote for service maintenance packages. Thermflo's price is higher than Illini. Director Harding reported Thermflo is the only dealer in northern Illinois. The electrician who installed the generator was supposed receive a code from Generac who would then notify Thermflo to have it set-up appropriately. Thermflo does not have documentation on file showing that was done. Director Harding will be reaching out to several people to determine who is responsible. There could be an extra charge of up to \$3,000 to set-up the initial set-up. Chief Thomas feels this should be brought up to Attorney John Kelly. Director Harding said she is reviewing enunciator quotes.

Illinois Fire Service Institute: Director Harding provide handouts she received from the Illinois Fire Service for free active shooter training. They require a local Police or Fire Department host the course.

National Weather Service Training on Outdoor Event Planning: Director Harding provided a pamphlet for National Weather Service Training on Outdoor Event Planning. They have a webpage that can be used when planning outdoor events.

Deputy Director Report: Deputy Director Jamieson's report was included in the packet. She reported having attended the Tyler New World Conference. She said there are some new exciting updates coming up. It appears Chiefs will be able to assign themselves to calls without it toning. She will keep everyone updated. There were no questions.

IT Administrator Report: No report. There were no questions.

VII. EXECUTIVE SESSION

Personnel Issues – (5 ILCS 120/2 (c) (2)): None

VIII. OLD BUSINESS

Strategic Planning Discussion: Chief Spiro said he is working on response plans. He still needs to schedule the dispatch section. He will have a document by August.

StarCom Radio 2nd Touch: Discussed under Police Operations.

QuadCom Generator – Director's Update: Director Harding was asked to add this topic to her report. Chief Thomas asked it be put under New Business when action need to be taken. Updates can be under the Director's Report.

IX. NEW BUSINESS

May 2021 – April 2022 FY Audit Report: The audit came back good, a clean audit. Chief Thomas asked Director Harding to follow up on the 40-year lease agreement. Director Harding said she believes the \$1 per year for 40 years was paid upfront.

Chief Kruger said he saw a minor error. They show three (3) Municipal, one (1) Fire District. Chief Thomas asked Director Harding to keep note of it so it is corrected next year.

A motion was made by Chief Roman to recommend, to the Board of Directors, they accept the May 2021 – April 2022 Audit Report, a second was provided by Chief Schilling. The motion carried by unanimous roll call vote.

QuadCom Bylaws: Chief Thomas would like to make a recommendation to the Board of Directors to allow the Executive Committee to hold their elections at the end of December's meeting for a cleaner start of the new year.

Chief Gorski wants an amendment to the JETS bylaws. He stated Carpentersville and West Dundee lost one representative each. He does not feel it is equitable. Both fire and police have had voting privileges. He said he takes issue with the attorney directing the Board to take action, he should only be making recommendations. Chief Schilling was in agreement with Chief Gorski. Chief Schilling said in August he made the recommendation for the attorney to review the bylaws and make recommendations. Chief Schilling stated that at the next JETS meeting there will be motions made to change that piece of JETS bylaws. Chief Schilling said JETS is in violation of state act for not having a municipal treasurer and a member at large which is more significant and of concern. He said voting rights are up to the Board.

There was a discussion pertaining to a public member. The Personnel Committee will interview the candidates and bring a recommendation to the JETS Board.

Chief Spiro recommends a 3 to 4-year rotation with a one year overlap for a municipal treasurer.

Chief Spiro recommended an election today with a term that ends in December to comply with the bylaws.

Chief Thomas opened the floor for nominations for Executive Board Chair for the term of the current date to expire December 31.

Chief Roman nominated Chief Thomas, a second was provided by Chief Spiro. There were no other nominations. The nominations were closed. The nomination was approved by unanimous roll call vote.

Chief Thomas opened the floor for nominations for Executive Board Vice-Chair for the term of the current date to expire December 31.

Chief Schilling nominated Chief Roman, a second was provided by Chief Spiro. There were no other nominations. The nominations were closed. The nomination was approved by unanimous roll call vote.

Chief Schilling inquired about surcharges for those in unincorporated areas. Director Harding said since the state collects and distributes the funds, she will look into it. Chief Spiro said he did some research and the surcharge is based on police jurisdiction.

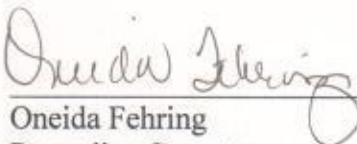
X. OTHER BUSINESS

Police Feedback: Chief Kruger reported he heard Chicago OEMC had a conference call with Emergency Management in the collar counties, migrants are being shipped out to the suburbs since Chicago is not getting any money.

Fire Feedback:

XI. ADJOURNMENT

Chief Roman moved to adjourn the meeting at 9:20 a.m., Chief Kruger provided a second. The motion carried by unanimous voice vote.



Oneida Fehring

Recording Secretary

Dated: 6/21/23 _____



Chairman or Vice-Chairman
QuadCom Executive Committee