

QuadCom Executive Committee
Wednesday, April 19, 2023

Carpentersville Public Works
Carpentersville, Illinois

I. CALL TO ORDER

Chief Roman called the meeting to order at 8:02 a.m. Those present were:

Carpentersville Police	Chief Todd Shaver
Carpentersville Fire	Chief Schilling
East Dundee Police	Chief Kruger
East Dundee Fire	Absent
West Dundee Police	Chief Gorski
West Dundee Fire	Chief Spiro
Rutland Dundee Fire	Deputy Chief Reedy
Sleepy Hollow Police	Chief Parma (arrived at 8:03 a.m.)
South Barrington Police	Chief Roman
Barrington Hills Police	Chief Colditz

QuadCom Director Christiane Harding

II. RECOGNITION

Director Harding wanted to recognize and thank the assistance received during the February Ice Storm 2023. She handed out certificates to the following individuals in recognition of the assistance they provided QuadCom:

Carly Ritter, Shift Supervisor	Assistant Chief Rothecker, Elgin
Donald Foster, ECO	Alec, Chicago Communications
Frances Palczynski, ECO	Chief Spiro, West Dundee Fire
Dominique Rosenberg, ECO	Chief Parthun, East Dundee Fire
Candice Zielinski, ECO	Chief Schilling, Carpentersville Fire
Katrina Jamieson, Deputy Director	Chief Thomas, Rutland-Dundee Fire
Derek Hammers, IT Administrator	Deputy Chief Reedy, Rutland Dundee Fire
Mike Bayard, Elgin	Ian Abrahamsen, Carpentersville Police
Chris Jensen, Elgin	Abdiel Acevedo, Carpentersville Police

Carly Ritter stated that Director Harding and Deputy Director Jamieson showed true leadership.

III. APPROVAL OF MINUTES

A motion was made by Chief Kruger to approve the regular meeting minutes of March 15, 2023, a second was provided by Chief Spiro. The motion carried by unanimous voice vote.

IV. PUBLIC COMMENT

None

V. APPROVAL OF FINANCIALS

A motion was made by Chief Kruger to authorize payment of QuadCom bills dated April 19, 2023 in the amount of \$16,447.68, Chief Shaver provided a second. The motion carried by unanimous roll call vote.

A motion was made by Chief Spiro to authorize payment of JETS bills dated April 19, 2023 in the amount of \$16,412.41, Chief Parma provided a second. The motion carried by unanimous roll call vote.

A motion was made by Chief Schilling to authorize payment of Debt Fund bills dated April 19, 2023 in the amount of \$417,543.90, Chief Shaver provided a second. The motion carried by unanimous roll call vote.

Budget vs Actual March 2023: Chief Schilling motioned to approve the February 2023 Budget vs Actual, a second was provided by Chief Colditz. The motion carried by unanimous voice vote.

VI. COMMITTEE REPORTS

Police Operations Committee: The March 16 meeting minutes were provided in the packet. The committee discussed radio programming. Chief Spiro stated West Dundee purchased the programming equipment. The committee should be evaluating the templates and provide a spreadsheet with templates and options. Program training will be provided once the template and option decisions have been made by the committee.

Fire Operations Committee: The committee met. Minutes were not submitted.

Records Operations Committee: A draft of the April 13 meeting minutes were provided in the packet. The committee continues to work on NIBRS. Everyone is up to date.

Finance Committee: Chief Roman stated he will be working with Director Harding to establish a plan to upcoming expenditures.

Negotiations Committee: Nothing to report.

Personnel Committee: There is an open vacancy that needs to be filled. Once the position is filled, interviews will need to be set-up for the JET Member at Large.

Ad Hoc Committees:

RMS-Mobile RFP Committee: Tyler gave a demo at the previous meeting. Police Chiefs agreed to go with Tyler. The software is free. To implement the free software there will be a cost of \$124,000. There will be no need to keep RMS on the agenda.

Station Alerting System Committee: Fire is moving forward with the station repairs. The quote is under \$10,000 to evaluate and make repairs, there may be additional costs, if they run into issues with the ceiling. Chief Schilling said that at the last MABAS Division meeting a chief brought up a bill that is going through the legislature at the state house for the Emergency Telephone Systems Act. The Act is being rewritten to delineate what the funds can be spent on. Chief Schilling will email the information to the Executive Committee.

VII. QUADCOM STAFF REPORTS

Director's Report: Director Harding's report was provided in the packet. She discussed the following:

Personnel: Two offers for full-time ECO positions have been accepted. One starts April 15 and the other will start April 20. A background check is being conducted on another candidate. The leading candidate for the shift supervisor position is completing their pre-employment physical. ECO Andrew Scifres tendered his resignation effective May 8. Andrew will be relocating to Colorado.

Chief Schilling asked to have new dispatchers ride-along with Fire.

CESSA - 988: Chief Schilling wanted to compliment Director Harding on her communication with the Executive Committee regarding CESSA. Director Harding requested the Landscape Analysis survey be returned to her. The survey needs to be completed by each PSAP. The PSAP manager is responsible for collecting and submitting the information to the RAC chair and co-chair.

Enterprise Server Migration Project: IT Administrator Hammers will be upgrading the VMWare March 25, 2023.

Deputy Director Report: Deputy Director Jamieson's report was included in the packet. There were no questions.

IT Administrator Report: IT Administrator Hammers' report was included in the packet. There were no questions.

VIII. EXECUTIVE SESSION

Personnel Issues – (5 ILCS 120/2 (c) (2)): None

IX. OLD BUSINESS

Strategic Planning Discussion: Chief Spiro said he has not scheduled the dispatchers yet. He will have a document by August.

StarCom Radio 2nd Touch: The topic was discussed under Committee Reports.

QuadCom Generator – Director's Update: Director Harding had Thermflo, the only Generac dealer come out. They did a site walk and did not see a problem installing a remote indoors to set-off an alarm. Preventative Maintenance was performed April 10.

Chief Spiro stated that based on the after action discussion, if using MABAS asset out of McHenry County as the back -up generator, have Thermflo out and the asset deployed to QuadCom to ensure the cables work. The cable needs to have the right end and gauge. If MABAS asset is going to be the primary, have it deployed to QuadCom for training and evaluation and have Thermflo fabricate. Chief Schilling suggested getting all the assets at the same time to get an evaluation. Chief Roman said Cook County is another option.

X. NEW BUSINESS

Personnel Committee Open Position: A motion was made by Chief Parma to appoint Chief Shaver to the Personnel Committee, Chief Schilling provided a second. The motion carried by unanimous voice vote.

Personnel Committee Chair: A motion was made by Chief Schilling to appoint Chief Parma the Personnel Committee Chair, Chief Kruger provided a second. The motion carried by unanimous voice vote.

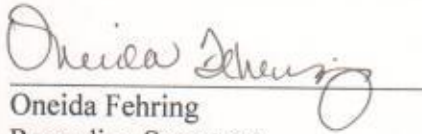
XI. OTHER BUSINESS

Police Feedback: Chief Gorski said Roadway Safety training is still in progress. He is putting something together. He may have something ready by the end of May. Chief Roman suggest possibly having a meeting in June. Incident management was explained by Chief Schilling. Chief Schilling suggested googling US Department of Transportation Traffic Incident Management System. They have information on blocking vehicles. It is all organized by the speed limit. There are 4 or 6 different patterns.

Fire Feedback: Director Harding reported she and Deputy Director Jamieson met with Fire Chiefs to discuss the revamping their response on EMS and EFD calls and call types. They are looking at call types and when Fire Department is sent through the ProQA. A conversation ensued.

XII. ADJOURNMENT

Chief Kruger moved to adjourn the meeting at 9:24 a.m., Chief Schilling provided a second. The motion carried by unanimous voice vote.


Oneida Fehring
Recording Secretary

Dated: 5/17/23


Chairman or Vice-Chairman
QuadCom Executive Committee