

QuadCom Executive Committee  
Wednesday, March 15, 2023

Carpentersville Public Works  
Carpentersville, Illinois

## **I. CALL TO ORDER**

Chief Thomas called the meeting to order at 8:01 a.m. Those present were:

Carpentersville Police	Chief Hoey / Deputy Chief Todd Shaver
Carpentersville Fire	Chief Schilling
East Dundee Police	Chief Kruger
East Dundee Fire	Chief Parthun
West Dundee Police	Chief Gorski
West Dundee Fire	Chief Spiro
Rutland Dundee Fire	Chief Thomas
Sleepy Hollow Police	Chief Parma (arrived at 8:03 a.m.)
South Barrington Police	Chief Roman
Barrington Hills Police	Chief Colditz

QuadCom Director	Christiane Harding
Deputy Director	Katrina Jamieson

## **II. APPROVAL OF MINUTES**

A motion was made by Chief Spiro to approve the regular meeting minutes of February 15, 2023, a second was provided by Chief Hoey. The motion carried by unanimous voice vote.

## **III. PUBLIC COMMENT**

None

## **IV. APPROVAL OF FINANCIALS**

A motion was made by Chief Schilling to authorize payment of QuadCom bills dated March 15, 2023 in the amount of \$21,681.39, Chief Spiro provided a second. The motion carried by unanimous roll call vote.

A motion was made by Chief Parthun to authorize payment of JETS bills dated March 15, 2023 in the amount of \$3,517.58, Chief Roman provided a second. The motion carried by unanimous roll call vote.

Budget vs Actual February 2023: Chief Parthun motioned to approve the February 2023 Budget vs Actual, a second was provided by Chief Schilling. The motion carried by unanimous voice vote.

## **V. CHAIRMAN COMMENTS**

Chief Thomas issued an apology to police departments for not including them during the storm incident. He did not have updated phone numbers to send text messages. He thanked those who were able to assist.

Each of the Chiefs provided comments. Some of the Fire Chiefs had not thought of including police when everything went down. Everyone felt it was a good learning opportunity.



Chief Hoey said he did not realize the gravity of the situation at the time.

Chief Parthun feels strategic moves need to be made to make West Dundee an actual backup center. Equipment testing at QuadCom should be conducted each shift.

Chief Spiro provided a brief history on the backup center and the lack of funds to equip the center properly. Chief Spiro also discussed the need to fund where funding is needed.

Chief Kruger feels the Director and Deputy Director have been set-up for failure due to the lack of a plan or a system in place and an apology is owed to them. Staffing has not changed since 1984. He feels something needs to change, possibly bring in a consultant to provide some type of framework. Chief Kruger felt QuadCom did a phenomenal job with the constraints they had.

During the conversation, Chief Spiro said, three possible goals were identified, hire a consultant, personnel, and training.

Chief Gorski apologized, if he had offended anyone. He discussed the need for respect. Chief Schilling said that under strategic planning, respect will fall under values.

Chief Hoey suggested putting together a SWOT analysis to present to a consultant. Chief Kruger said when looking at operational, financial and governance also need to be looked at.

## **VI. COMMITTEE REPORTS**

Police Operations Committee: No report. The committee will be meeting Thursday, March 16.

Fire Operations Committee: No report. The committee met last week.

Records Operations Committee: The March 9 meeting minutes were included in the packet. They are working through IBR transitions. Deputy Director Jamieson worked with IT Administrator Hammers to get a grasp on the RMS functionality. Deputy Director Jamison may be reaching out to some of the departments with questions.

Finance Committee: Chief Roman stated the committee has not met; however, based on the earlier conversation, there is financial work that needs to be done. Chief Schilling added they also need to look at the pay / fee structure of the organization.

Chief Spiro stated the funding / formulas of other comparable dispatch centers should be looked at. He reviewed his budget for West Dundee Fire from 2010 to 2022 and the formula has not changed. Chief Spiro said, if you go to the IRS webpage, and check the inflation calculator, there should have increased by about 18 percent. If the basis hasn't changed and now with the addition of services, technology, and inflation, QuadCom needs to look at how everyone else is doing it.

Chief Roman said the Finance Committee had discussed preparing a five-year plan. Part of the plan is an opportunity to look at the funding and processes as well to decide if it is being funded properly, should there be increases or new formulas.

Negotiations Committee: Nothing to report.

Personnel Committee: Chief Parma reported they have a supervisor candidate who will be moving forward in the process.

Ad Hoc Committees:

RMS-Mobile RFP Committee: Tyler will conduct a demo immediately after the Executive Committee meeting.

Station Alerting System Committee: Chief Schilling provided an update. A company came in and made an evaluation on the three stations. They will be providing an official quote.



East Dundee had a lightning strike that caused some peripheral issues.

## **VII. QUADCOM STAFF REPORTS**

Director's Report: Director Harding's report was provided in the packet. She discussed the following:

Personnel: A conditional offer has been made and another conditional offer will be made. They are moving forward with the supervisor position.

VESTA Phone Upgrade: Go-live is tentatively scheduled for the week of June 12, 2023.

NG911 – ESInet: The project is still on hold until the phone upgrade is complete.

CESSA - 988: Director Harding has attended several meetings.

Enterprise Server Migration Project: IT Administrator Hammers will be upgrading the VMWare March 25, 2023.

AFR: A copy of the 2022 Annual Financial Report was included in the packet.

Deputy Director Report: Deputy Director Jamieson's report was included in the packet. There were no questions.

IT Administrator Report: IT Administrator Hammers' report was included in the packet. There were no questions.

## **VIII. EXECUTIVE SESSION**

Personnel Issues – (5 ILCS 120/2 (c) (2)): None

## **IX. OLD BUSINESS**

Strategic Planning Discussion: Director Harding suggested looking at PFC Consultants. Chief Spiro will put out a Doodle with dates for a 6-hour work day at Carpentersville Public Works. There was a consensus on the first step to be taken, a 6-hour day for strategic planning and second, have Director Harding work with Attorney John Kelly to develop an RFQ.

StarCom Radio 2<sup>nd</sup> Touch: Chief Thomas said he sent out a statewide interoperability template.

## **X. NEW BUSINESS**

None.

## **XI. OTHER BUSINESS**

QuadCom Generator

- o Director's Update – An action review was sent out. Director Harding discussed the situation with the generator. She will be ordering spare parts.
- o Chiefs Feedback and Comments – Chief Thomas said storm mode worked well. Chief Parthun was working in Elgin handing off in-progress calls. Chief Parthun said it might be a good idea to reach out to Elgin. Elgin has CivicPlus forms. Police and Fire fill out the forms whenever there is a hazard. If a tree is down, a message goes out to everyone, including ComEd. There are no phone calls or tied up radio traffic. It is done by the unit on scene. Director Harding feels the need to expound on the storm mode. Storm mode never touched on the police units, just fire. A well-rounded storm mode is necessary where dispatchers can notify officers to use their MDTs. Chief Roman would like slow-motion walk through on what happens in storm mode.

Director Harding would like to put together a list people, internal and external who helped and present them with certificates. Elgin was a big help.

**Police Feedback**

- o Outside Consultant for Analysis of QuadCom Related to Staff Size and Infrastructure
- o IT Consultant for RMS or Back End Report Writer
- o Budget as it Pertains to the 83/17 Split

Chief Hoey extended his thanks to the Executive Committee for their support. H enjoyed working with everyone.

**Fire Feedback**

Chief Spiro inquired as to the status of the search for a community member and revision bylaws. The bylaws will be part of the strategic planning and SOPs. Chief Thomas will reach out to Attorney John Kelly.

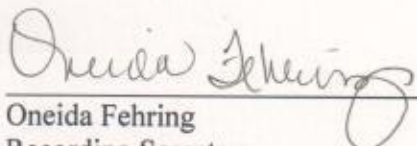
Chief Spiro would like to put together a QuadCom SharePoint in the very near future.

Chief Kruger said he has two community notification systems who would like to come in or do a web demo, Hyper-Reach and Everbridge. There is a significant value when the communities do it together.

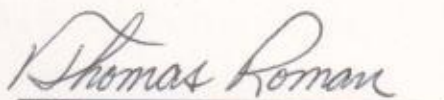
He wanted to thank the surrounding agencies and Chiefs for East Dundee's big event Saturday and being able to link a police event channel and a fire event channel, as well as the communications. OEM now has the QuadCom template in their radios.

**XII. ADJOURNMENT**

Chief Hoey moved to adjourn the meeting at 9:40 a.m., Chief Parma provided a second. The motion carried by unanimous voice vote.

  
Oneida Fehring  
Recording Secretary

Dated: 4/19/23

  
Chairman or Vice-Chairman  
QuadCom Executive Committee