

QuadCom Executive Committee
Wednesday, April 20, 2022

QuadCom Conference Room
Carpentersville, Illinois

I. CALL TO ORDER

Chief Thomas called the meeting to order at 8:00 a.m. Those present were:

Carpentersville Police	Chief Hoey
Carpentersville Fire	Chief Schilling
East Dundee Police	Absent
East Dundee Fire	Chief Parthun
West Dundee Police	Chief Gorski
West Dundee Fire	Chief Harris
Rutland Dundee Fire	Chief Thomas
Sleepy Hollow Police	Chief Parma
South Barrington Police	Chief Roman
Barrington Hills Police	Chief Colditz
QuadCom Director	Christiane Harding
Deputy Director	Katrina Jamieson

II. APPROVAL OF MINUTES

A motion was made by Chief Schilling to approve the regular meeting minutes of March 16, 2022, a second was provided by Chief Gorski. The motion carried by unanimous voice vote.

A motion was made by Chief Gorski to approve the executive session meeting minutes of March 16, 2022, a second was provided by Chief Parma. The motion carried by unanimous voice vote.

III. PUBLIC COMMENT

Chief Gorski thanked everyone who assisted with the scene in West Dundee. Having everyone on a StarCom channel was advantageous. Chief Roman suggested a tabletop to discuss the West Dundee incident.

Chief Schilling stated Carpentersville Police and Fire are working on getting the departments to function together. Chief Hoey is sending Commanders and Sergeant to TEEXS in Texas to a Command and Control class on June 8th. Illinois Fire Service Institute (IFSI) is having a Command and Control Active Shooter Course. There is no cost. If it is a good course, it may be a good thing to bring IFSI for the QuadCom group or everyone could start with their own local Police and Fire agencies to get a better understanding of it and then do a larger scale, QuadCom-wide tabletop exercise. It is a one-day course with classroom work. Everyone should understand the components of the Incident Command System before taking the class.

IV. APPROVAL OF FINANCIALS

A motion was made by Chief Schilling to authorize payment of QuadCom bills dated April 20, 2022 in the amount of \$6,667.53. Chief Hoey provided a second. The motion carried by unanimous roll call vote.

A motion was made by Chief Parthun to authorize payment of JETS bills dated April 20, 2022 in the amount of \$4,987.69. Chief Parma provided a second. The motion carried by unanimous roll call vote.

V. COMMITTEE REPORTS

Police Operations Committee: Director Harding reported the committee met on Thursday, April 14, 2022. There was a review of QuadCom's SOPs which will be sent to the Police Chiefs for review and approval.

Director Harding briefly talked about a LERMS three-day refresher training, after an inquiry from Chief Hoey. QuadCom would pay for the training. Tyler New World would one their dime add property training. Police Chiefs are looking at other Records Management Systems.

Fire Operations Committee: The meeting minutes of March 21, 2022 were provided in the packet.

Chief Schilling talked about a web-based tabletop exercise he was involved in with EMS Regions 8, 9, and 10. Fictional scenario was a tornado touching down in three different communities. Hospitals receive federal funding for going through the exercise. Chief Schilling said this was the first time EMS component was added and his group performed well, due to having MOUs with Pace Bus for transporting mass quantity of patients. The other regions do not have that capability.

Chief Schilling discussed Signal Blue and whether it is the correct terminology to use when a situation requires police assistance. There is concern that when calling out Signal Blue, it may be alerting nearby individuals, police have been called out. Chief Parthun suggested reaching out to other centers and asking them for the terminology they utilize when requiring police assistance. Director Harding said she would reach out to other centers via email.

Records Operations Committee: Director Harding announced the committee met; however, the minutes have not been typed. They meet at 10 a.m. the third Thursday of the month via ZOOM. Chief Schilling inquired as to the function of the Records Committee. Director Harding said that since the transition from the UCR to the IBR reporting there have been many of the same questions from the different departments. The Fire Operations Committee and Police Operations Committee are able to sit and have discussions; whereas, Records were on their own. Chief Schilling was curious as to whether Records Committee have anything to do with the data that is in CAD. He had to do so reporting to Medicaid, when gathering information from CAD, there were 3 thousand calls for Carpentersville. Police and Fire calls are all inter-related. Chief Schilling inquired if there is a way to separate tickets, even if it is the same incident for Police and Fire. Director Harding said that as far as the reporting aspect of it, they can try to build out, but does not know if it can be done. CAD Enterprise combines the tickets, different call numbers are assigned to the departments. Deputy Director Jamieson stated they should be able to get the report using the ORI which would eliminate any police calls that are not fire.

Finance Committee: Nothing to report.

Negotiations Committee: Nothing to report.

Personnel Committee: Supervisor Carly Ritter was the recipient of the 2021 Employee of the Year Award. The award will be presented at the May meeting, if she is available.

Ad Hoc Committee:

RMS-Mobile RFP Committee – Director Harding is keeping a running tally of RMS. A copy was provided in the packet.

Station Alerting System Committee – Chief Schilling stated they need to get moving with the Station Alerting System. He is starting to run into problems with the alerting system. Station 93's pre-alert tones are not working. Chief Harris will reach out to US Digital.

Any equipment housed within QuadCom. RMS maintenance, and Tyler New World maintenance are paid out of JETS budget.

VI. QuadCom Staff Reports

Director's Report: Director Harding's report was provided in the packet. She discussed the following:

Personnel: Supervisor Carly Ritter rescinded her resignation with an agreement of staying one solid year.

A new employee has resigned. A background is being conducted on an applicant.

There are two internal applicants and three external for a supervisory position.

StarCom: Director Harding provided an update on the decommissioning of analog equipment.

Fox River Grove is requiring engineering documents from Chicago Communications.

Tollway Plaza 10 is pending the coordination between tollway and Chicago Communications.

The antenna on the Gilberts tower still need to be removed.

VESTA Phone Upgrade: Comcast continues to complete the fiber installation. IT Administrator Hammers' will need about a week with a contracted IT Specialist to ensure connection was done correctly. There is a tentative go-live June 2022.

NG911: The state is rolling out the ESI Net. QuadCom has received site visits. AT&T is the contractor for the State of Illinois. QuadCom is schedule for October 2022.

Fixed Asset Inventory: The inventory list needs to be updated and the equipment matched to the inventory list.

IT Administrator Report: Administrator Hammers' report was provided in the packet. There were no questions. Water rescue is updated and intact. Chief Roman would like to coordinate to have Police water training.

VII. EXECUTIVE SESSION

Personnel Issues – (5 ILCS120/2 (c) (2)): None.

VIII. OLD BUSINESS

RFP for Accounting Services – Director Harding mailed out RFPs for accounting services. A list of the ten audit firms to whom the RFPs were sent was provided.

IX. NEW BUSINESS

None

X. OTHER BUSINESS

Police Feedback: Chief Hoey reported Carpentersville has implemented the use of body cameras. All the sergeants and select officers are using them. All Carpentersville Officers will be using them by Memorial Day. CAD integration will have to be worked on by Greg, Derek, and Axon.

Fire Feedback: Chief Schilling reported he and Chief Hoey have been working with Family Services Association of Greater Elgin. As long as the Carpentersville Village Board approves the MOUs at the 2nd Board meeting in May, Family Services Association will have an office space at Station 93 along Sleepy Hollow Road. It is a non-profit organization, state and federally funded. It will be a resource in northern Kane County. They will work with referrals sent to them. They have offices at the Kane County Sheriff's office and Aurora Police Department. Their association offices are in Elgin. They will have normal business hours and staff on call 24/7. Once everything is up and running, information will be provided. Fire is working with the hospital system to figure out what they are allowed to talk to them about due to confidentiality and HIPPA laws. Chief Schilling's understanding is the Association is not dealing with just behavioral or mental type work, they can help with problems such as a hoarder home, elderly patient, elderly who is unable to care for themselves, not family contact to help them out, this organization should be able to step in and help out.

This organization will be the one who will be getting the call when the 988 system goes active.

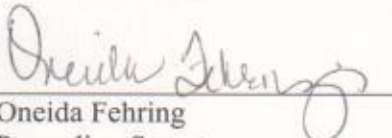
Chief Gorski asked if Carpentersville Social Worker Meg Kruse could provide some information about splitting a part timer between departments. Chief Hoey said she could.

Meg will be giving a presentation at the Chiefs Conference about the value of having an embedded Police Social Worker.

Chief Hoey will be moderating, "The Value of Having a Comfort Canine in Your Organization." There will be other agencies there with their dogs.

XI. ADJOURNMENT

Chief Parma moved to adjourn the meeting at 9:59 a.m. Chief Gorski provided a second. The motion carried by unanimous voice vote.



Oneida Fehring
Recording Secretary

Dated: 5/18/22



Chairman or Vice-Chairman
QuadCom Executive Committee