

QuadCom Executive Committee
Wednesday, December 21, 2022

QuadCom Conference Room
Carpentersville, Illinois

I. CALL TO ORDER

Chief Thomas called the meeting to order at 8:00 a.m. Those present were:

Carpentersville Police	Chief Hoey
Carpentersville Fire	Chief Schilling
East Dundee Police	Chief Kruger
East Dundee Fire	Chief Parthun
West Dundee Police	Chief Gorski
West Dundee Fire	Chief Spiro
Rutland Dundee Fire	Chief Thomas
Sleepy Hollow Police	Chief Parma
South Barrington Police	Chief Roman
Barrington Hills Police	Chief Colditz

QuadCom Director	Christiane Harding
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II. APPROVAL OF MINUTES

A motion was made by Chief Schilling to approve the regular meeting minutes of November 16, 2022, a second was provided by Chief Spiro. The motion carried by unanimous voice vote.

A motion was made by Chief Hoey to approve the executive session meeting minutes of November 16, 2022, a second was provided by Chief Schilling. The motion carried by unanimous voice vote.

III. PUBLIC COMMENT

None

IV. APPROVAL OF FINANCIALS

A motion was made by Chief Gorski to authorize payment of QuadCom bills dated December 21, 2022 in the amount of \$30,854.87, Chief Schilling provided a second. The motion carried by unanimous roll call vote.

A motion was made by Chief Schilling to authorize payment of JETS bills dated December 21, 2022 in the amount of \$147,499.66, Chief Roman provided a second. The motion carried by unanimous roll call vote.

Budget vs Actual November 2022: Chief Parthun motioned to approve the November 2022 Budget vs Actual, a second was provided by Chief Parma. The motion carried by unanimous voice vote.

V. COMMITTEE REPORTS

Police Operations Committee: Director Harding reported that Police Operations and Records Operations met jointly. The November 10, 2022 meeting minutes were provided. Director Harding discussed some of the topics covered at that meeting. Police and Records Operations committees decided they want separate monthly meetings except for the months of June and December when they will conduct joint meetings.

Topics for 2023 will be kept fluid as issues occur.

The committees discussed cars not showing up on the GPS. New World has a fix

Fire Operations Committee: Meeting minutes for November 4, and November 30, 2022 were provided in the packet.

Records Operations Committee: A joint meeting was held. See Police Operations Committee.

Finance Committee: Director Harding reported the audit is still being worked on.

Negotiations Committee: Nothing to report.

Personnel Committee: Nothing to report.

Ad Hoc Committees:

RMS-Mobile RFP Committee: Nothing

Station Alerting System Committee: Chief Schilling said they are looking at US Digital Designs. A project manager was assigned to start working on the project. A quote was obtained. He said it was within the realms of JETS funding. Chief Schilling would like to set-up a meeting with Finance.

Chief Roman mentioned he and Director Harding have been speaking about asset replacement. They have to sit down and finish that discussion about planning for big purchases and capital items such as, a roof, carpeting, new windows, equipment in a room. They discussion would include putting items on a schedule and determining which fund, QuadCom or JETS, would pay for the items. Chief Thomas said, as a group, they need to think about StarCom radios. It is typically ten years for Motorola radios. Chief Parma inquired as to whether the GPS issue should be included in the advanced purchase. Chief Thomas said they have to look at how much there is and if the resources are available. He would like to deal with the room first.

Chief Schilling said JETS law allows JETS to pay for a lot when it comes to facilities and infrastructure. Anything that is part of CAD is JETS fundable.

Director Harding explained QuadCom operating funds come from member agency fees. JETS operating funds come from surcharges, public funds. The CIP budgets are funded through the operating funds. When project money is needed, the money is transferred to the CIP budget from the QuadCom operations budget. In reviewing records, the money has been transferred into CIP only when needed. Any remaining funds in CIP rollover to the following year. JETS funding is received from the state after the state collects the surcharges from telephone carriers, prepaid phone retailers. QuadCom receives the money two-three months later.

Chief Schilling provided a document with US Digital Designs pricing. Phase 1 (JETS Request). The price for support and maintenance is \$147,833.55 for four years past the first year. They are in discussion with US Digital Designs to break down the payment by paying yearly for four years. The installation cost of \$143,762.97 is on the high end. The industry standard is around 40 percent of the equipment cost. There are several vendors who can do the installation, it may turn in to a bid process. Phase 2 would be individual Fire Department costs. Chief Schilling said they are trying to get the system cost down, obtain a payment option, and bid out the installation.

VI. QUADCOM STAFF REPORTS

Director's Report: Director Harding's report was provided in the packet. She discussed the following:

Personnel: Director Harding reported one employee has completed their EMD certification.

Staffing Study: Director Harding working of the staffing study.

VESTA Phone Upgrade: Comcast is converting the existing ENS circuit to an EPL circuit.

NG-911 – ESInet: The project is on hold.

Enterprise Server Migration Project: QuadCom will be meeting with Tyler New World January 5 and January 26 to review technical setting and start project.

CESSA - 988: Director Harding attended the Region 9 virtual meeting December 19.

StarCom 21 – 2nd Touch Project: Director Harding is waiting on a quote for radios. IT Administrator Hammers and Director Harding met with Motorola representative to review programming options. CPS programming, software is free. Radio management, three types can be used, device by device, or two types of batch programming. This option would have a cost. Training would be required, the basic CPS course and radio management course.

Dispatch of In-Progress Violent Incidents: Director Harding provided a draft memo with wording for dispatch of in-progress violent/potentially violent incidents. Police Chiefs were good with the wording.

Budgets for FY 2023-2024: Director Harding discussed items listed in the draft budget.

Deputy Director Report: Deputy Director Jamieson's report was included in the packet. There were no questions.

IT Administrator Report: The committee discussed no longer needing to see IT reports. Administrator is doing a great job.

VII. EXECUTIVE SESSION

Personnel Issues – (5 ILCS 120/2 (c) (2)):

None

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

Meeting Dates for 2023:

A motion was made by Chief Parthun to accept the meeting dates for 2023 as presented, a second was provided by Chief Schilling. The motion carried by unanimous voice vote.

QuadCom Board/JETS Board meetings will be held at the following locations:

February 22	Barrington Hills
May 24	East Dundee
August 23	West Dundee
November 15	Carpentersville

Strategic Planning Discussion: Chief Thomas discussed setting up a date for a full day of strategic planning. Chief Spiro suggested involving the dispatchers and their supervisors first so the Executive Committee is aware of their wants and needs. Chief Spiro volunteered take the lead. There was a consensus to start QuadCom's strategic planning. Chief Hoey asked Director Harding to reach out to other centers and obtain a copy of their plans.

Asset Replacement – Finance Committee Direction: It was discussed to identify needs and estimated costs of asset replacement.

A motion was made by Chief Schilling to start the asset replacement plan, a second was provided by Chief Hoey. The motion carried by unanimous voice vote.

US Digital Station Alerting System: Discussed under Station Alerting.

X. OTHER BUSINESS

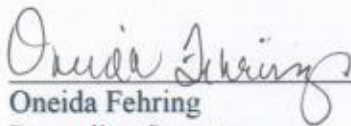
Police Feedback: Chief Hoey discussed the Waukesha incident. He thanked those who helped with the El Diablo incident. Carpentersville Sergeant should make calls to have officers come in early, if necessary. QuadCom will be provided with roster.

Notification systems were discussed, Code Red, Nixile, and Everbridge. Chief Kruger talked about City Connect, he will bring back some information.

Fire Feedback: None

XI. ADJOURNMENT

Chief Parthun moved to adjourn the meeting at 9:26 a.m., Chief Schilling provided a second. The motion carried by unanimous voice vote.



Oneida Fehring
Recording Secretary

Dated: 1/18/23



Chairman or Vice-Chairman
QuadCom Executive Committee