

**I. CALL TO ORDER**

Chief Roman called the meeting to order at 8:00 a.m. Those present were:

Carpentersville Police	Chief Hoey
Carpentersville Fire	Absent
East Dundee Police	Absent
East Dundee Fire	Deputy Chief Schwab
West Dundee Police	Chief Gorski
West Dundee Fire	Chief Spiro
Rutland Dundee Fire	Absent
Sleepy Hollow Police	Chief Parma
South Barrington Police	Chief Roman
Barrington Hills Police	Chief Colditz

QuadCom Director                      Christiane Harding

**II. APPROVAL OF MINUTES**

A motion was made by Chief Hoey to approve the regular meeting minutes of September 21, 2022, a second was provided by Chief Spiro. The motion carried by unanimous voice vote.

**III. PUBLIC COMMENT**

Chief Roman introduced Deputy Chief Mike Garrison of South Barrington.

**IV. APPROVAL OF FINANCIALS**

A motion was made by Chief Schwab to authorize payment of QuadCom bills dated October 19, 2022 in the amount of \$6,161.18, Chief Hoey provided a second. The motion carried by unanimous roll call vote.

A motion was made by Chief Hoey to authorize payment of JETS bills dated October 19, 2022 in the amount of \$8,517.70, Deputy Chief Schwab provided a second. The motion carried by unanimous roll call vote.

Budget vs Actual September 2022: Chief Hoey motioned to approve the September 2022 Budget vs Actual, a second was provided by Chief Parma. The motion carried by unanimous voice vote.

**V. COMMITTEE REPORTS**

Police Operations Committee: The October 13, 2022 meeting minutes were provided in the packet. Police Operations met jointly with the Records Operations Committee. Accidents with police on the scene was discussed by the committee. The Police Operations Committee was in agreement of not wanting to make the decision to call off personnel. Road safety was discussed by the Executive Committee. Training is necessary at the line level. This topic will be given to the Fire Operations Committee. Chief Spiro feels, since dispatch has the information, dispatch should have the ability to send extra engines, when necessary. Chief Gorski feels roadway safety training classes are necessary at the line level. Chief Roman asked Chiefs Spiro and Gorski to put

something together. Chief Gorski suggested putting together a PowerPoint presentation with video for each department to train on their own, after review by the Chiefs. It was also said Pete's Towing teaches roadway safety classes.

Carpentersville suggested making disposition codes on mobile reporting a mandatory field. IT Administrator Hammers will have it live in the next update.

The committee reviewed StarCom 21-2<sup>nd</sup> touch, also.

Fire Operations Committee: The August 26, 2022 meeting minutes were provided. The committee discussed establishing set meeting dates through the end of 2023.

Records Operations Committee: The October 13, 2022 meeting minutes were provided in the packet. The committee met jointly with Police Operations Committee.

Finance Committee: Nothing to report.

Negotiations Committee: Nothing to report.

Personnel Committee: Nothing to report.

Ad Hoc Committees:

RMS-Mobile RFP Committee: Chief Roman is going to schedule a meeting with police chiefs. Chief Roman spoke with Reed from Capers. Licensing agreements have been received. The thought is each department will sign their own licensing agreement, allowing for flexibility. The cost is \$36,000 for all six departments. Chief Roman informed Reed he would like to flip the switch May 1, 2023. Reed said it is possible. Director Harding would like to know which interface will be used and the cost which would need to be included in the budget. Capers will be used for records and report writing.

Station Alerting System Committee: Carpentersville is having significant issues with the WestNet system. They are looking for ways to get Carpentersville needed repairs.

## **VI. QUADCOM STAFF REPORTS**

Director's Report: Director Harding's report was provided in the packet. She discussed the following:

Personnel: Director Harding gave an update. There is currently a trainee supervisor, Thorton, training on the midnight shift. ECO trainee Zielinski is on the day shift, and trainee Ammaturo who trained on days will be moving to the afternoon shift to train. One candidate has received a final offer and will start February 2023.

VESTA Phone Upgrade: Motorola and Comcast engineers met. The specs of the ENS circuit was not approved by the Motorola engineer. Comcast agreed to reconfigure the circuit to EPL and provide Motorola with the specs. The revised cutover date is dependent on the progress of the circuit.

NG911 – ESInet: Version 7.7 is necessary to get NG911. ESInet is pending rescheduling on upgrade and A VPN install at the backup site.

POTS Phone Line Conversion: There are problems with the seven-digit emergency and non-emergency lines. AT&T will no longer be supporting the copper lines. Director Harding wants to look at other vendors for phone providers. She is reaching out to other centers as Peerless is difficult to work with. She is looking at Motorola for the PRI.



CESSA-988 Team: Director Harding said she received an email from the state for the CESSA-988. She is waiting to hear if she will be part of the Regional Committee. While attending a meeting at Advocate Sherman, there was some discussion they do not have a problem with police requesting a 988 response, but there was some hesitation for the fire department asking for a 988 response. She will be meeting with Amy Crane from Sherman Hospital to discuss some items.

At the MABAS Fire Chiefs meeting they discussed that Kane County States Attorney are putting together a trailer bill and not communicating with the chiefs, they are doing their own thing. Chief Spiro said he had issue that Amy Crane did not invite any of the fire chiefs to the meeting. They are not asking what is working for fire or police. QuadCom is dispatching as usual. They are not transferring to 988.

Financial Audit: Director Harding is waiting on the final.

StarCom 21 – 2<sup>nd</sup> Touch Project: Director Harding received a quote of \$27,379 from ChiCom for the revision of the fleetmaps. She will be seeking another quote. Suggestions included Rock River Service, Dave Carter and Northwest Central.

Chief Spiro feels it may be better to purchase programming software and cable and train someone from each department. Software is about \$8,000, plus the cost of a laptop and cable.

Deputy Director Report: Deputy Director Jamieson's report was included in the packet. There were no questions.

IT Administrator Report: Administrator Hammers' report was included in the packet. There were no questions. Carpentersville is doing their own unlocks. Password instructions will be sent to the chiefs.

## **VII. EXECUTIVE SESSION**

Personnel Issues – None.

## **VIII. OLD BUSINESS**

Mobile Updater: Instructions were included in the packet.

Fire Self Dispatch: Nothing to report.

Quote for Out of Band: A quote was provided for next year's budget.

## **IX. NEW BUSINESS**

Draft of Amendment to JETS Capital Budget:

A motion was made by Chief Parma to recommend to the Executive Board a transfer of \$157,000 to JETS CIP, a second was provided by Deputy Chief Schwab. The motion carried by unanimous roll call vote.

## **X. OTHER BUSINESS**

Police Feedback: Chief Parma announced there will be Halloween at the Hollow on October 29, 2022.

Chief Hoey suggested a staffing study, compensation analysis prior to next year's budget.

Director Harding was asked by Chief Roman to provide a NENA staffing tool spreadsheet with the November agenda.

Chief Spiro suggested putting together strategic planning as a group, 3-year planning, SWOT analysis, and capital replacement plan.

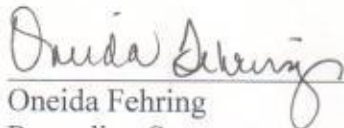
Chief Spiro said there should be a facilitated strategic plan by January, February 2023 for 2024.

A compensation study of comparables was requested, from Director Harding, for the November meeting.

Fire Feedback: Nothing.

**XI. ADJOURNMENT**

Chief Hoey moved to adjourn the meeting at 9:33 a.m., Chief Parma provided a second. The motion carried by unanimous voice vote.

  
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Oneida Fehring  
Recording Secretary

Dated: 11/16/22

  
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Chairman or Vice-Chairman  
QuadCom Executive Committee