

## **I. CALL TO ORDER**

Chief Thomas called the meeting to order at 8:01 a.m. Those present were:

Carpentersville Police	Chief Hoey
Carpentersville Fire	Chief Schilling
East Dundee Police	Absent
East Dundee Fire	Deputy Chief Schwab
West Dundee Police	Chief Gorski
West Dundee Fire	Chief Spiro
Rutland Dundee Fire	Chief Thomas
Sleepy Hollow Police	Absent
South Barrington Police	Chief Roman
Barrington Hills Police	Chief Colditz
QuadCom Director	Christiane Harding

## **II. APPROVAL OF MINUTES**

A motion was made by Chief Hoey to approve the regular meeting minutes of October 19, 2022, a second was provided by Chief Roman. Chief Thomas said the minutes that were sent out with the packet mentioned Chief Thomas in the Ad Hoc portion of the minutes, Chief Thomas did not attend the October meeting. Chief Hoey motioned to accept the corrected minutes as presented, a second was provided by Chief Schilling. The motion carried by unanimous voice vote.

## **III. PUBLIC COMMENT**

None

## **IV. APPROVAL OF FINANCIALS**

A motion was made by Chief Schilling to authorize payment of QuadCom bills dated November 16, 2022 in the amount of \$13,516.30, Deputy Chief Schwab provided a second. The motion carried by unanimous roll call vote.

A motion was made by Chief Roman to authorize payment of JETS bills dated November 16, 2022 in the amount of \$5,504.33, Deputy Chief Gorski provided a second. The motion carried by unanimous roll call vote.

Budget vs Actual October 2022: Chief Schilling motioned to approve the October 2022 Budget vs Actual, a second was provided by Chief Hoey. The motion carried by unanimous voice vote.

## **V. COMMITTEE REPORTS**

Police Operations Committee: Director Harding reported that Police Operations and Records Operations met jointly. Meeting minutes were not available. At the meeting, a topic of discussion was StarCom Touch. Operations does not want to change the order of the fleet maps. They would like better coverage and scanning abilities. The Executive Committee discussed and issue with PD main and the event channel. PD main is set as a priority. Chief Spiro feels, long-term, in-house programming necessary. He suggested purchasing the subscription through Motorola to get

the firmware updates for the radios. Software would need to be purchased and training would be necessary.

Fire Operations Committee: Minutes were not available. Deputy Chief Schwab reported Board-up will be ready for discussion January 2023. Chief Thomas requested a summary regarding the meeting pertaining to vehicle accidents.

Records Operations Committee: A joint meeting was held. See Police Operations Committee.

Finance Committee: Auditor came in to look at documents. A draft should be available soon.

Negotiations Committee: Nothing to report.

Personnel Committee: Nothing to report.

Ad Hoc Committees:

RMS-Mobile RFP Committee: Nothing

Station Alerting System Committee: Chief Schilling said they are close to obtaining a quote from US Digital for approval. Two Carpentersville stations are running into station alerting malfunctions.

## **VI. QUADCOM STAFF REPORTS**

Director's Report: Director Harding's report was provided in the packet. She discussed the following:

Personnel: Director Harding reported there is one full-time position remaining. An employee returned to full-time status November 11.

Staffing Study: Director Harding is using the NENA guidelines on PSAP staffing. She started the staffing worksheet. Director Harding has received 17 responses from PSAPs and is creating a comparable staffing worksheet.

VESTA Phone Upgrade: The upgrade is in progress. Director Harding is setting up a meeting between Motorola and Comcast. The meeting is to discuss changing ENS circuit to an EPL circuit.

POTS Phone Line Conversion: Copper wire is no longer being supported by AT&T. Peerless Engineers have suggested QuadCom go to Primary Rate Interface (PRI) for their seven-digit emergency and non-emergency lines. It is not working well, and does not affect the 9-1-1 lines. Director Harding received a quote from Motorola for labor only in the amount of \$10,746.40. She is still seeking other quotes. QuadCom has new and old equipment working simultaneously.

CESSA-988 Team: Director Harding received correspondence from the Illinois Department of Human Services regarding the Region 9 subcommittee nomination. Director Harding has sent her response.

Deputy Director Report: Deputy Director Jamieson's report was included in the packet. There were no questions.

IT Administrator Report: Administrator Hammers' report was included in the packet. There were no questions. Carpentersville is doing their own unlocks. Password instructions will be sent to the Chiefs.

## **VII. EXECUTIVE SESSION**

Personnel Issues – (5 ILCS 120/2 (c) (2)):

Chief Schilling motioned at 8:37 a.m. to move to executive session to discuss personnel issues, a second was provided by Chief Spiro. The motion carried by unanimous voice vote.



Chief Schilling motioned to resume the regular Executive Committee meeting at 8:42 a.m., Chief Roman provided a second. The motion carried by unanimous voice vote.

**VIII. OLD BUSINESS**

None

**IX. NEW BUSINESS**

None

**X. OTHER BUSINESS**

Police Feedback: Chief Roman inquired about traffic safety training. Chief Gorski said he met Thomas. Chief Gorski has some documents from Buffalo Grove and information he started putting together in 2004. Chief Gorski will work on putting something together. Chief Schilling said there are national standards for traffic incident management, there is a 40-hour course called TIM (Traffic Incident Management). It includes where tow trucks go and how to position them correctly. Chief Schilling will reach out to some of his contacts at USDOT to obtain some templates.

Chief Hoey discussed the dispatch of an Armed Robbery at Jersey Mike's. He suggested dispatch announce a priority call, don't wait for response from the officer. Director Harding will put together call type for approval from the Executive Committee.

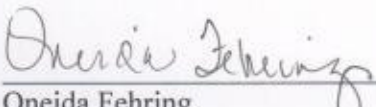
There was a discussion regarding the loudness of bluetooth mics. Modulation at QuadCom may need to be turned up. Chief Spiro spoke with someone who suggested a call to Brian Drake to adjust console. There is a setting to balance out the sound.

Fire Feedback: Deputy Schwab spoke with IT Administrator Derek Hammers they are going to shortening the template for how Westnet speaks. He will provide documentation via email, as requested by Chief Thomas, vehicle accidents.

Deputy Schwab discuss they're moving forward with a second call type, accident with a reduced response, a medical response off the roadway.

**XI. ADJOURNMENT**

Chief Hoey moved to adjourn the meeting at 9:16 a.m., Chief Gorski provided a second. The motion carried by unanimous voice vote.

  
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Oneida Fehring  
Recording Secretary

Dated: 12/21/22

  
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Chairman or Vice-Chairman  
QuadCom Executive Committee