

I. CALL TO ORDER

Chief Thomas called the meeting to order at 8:00 a.m. Those present were:

Carpentersville Police	Chief Hoey
Carpentersville Fire	Chief Schilling
East Dundee Police	Chief Kruger
East Dundee Fire	Absent
West Dundee Police	Chief Gorski
West Dundee Fire	Chief Spiro
Rutland Dundee Fire	Chief Thomas
Sleepy Hollow Police	Absent
South Barrington Police	Chief Roman
Barrington Hills Police	Chief Colditz
QuadCom Director	Christiane Harding
Deputy Director	Katrina Jamieson

II. APPROVAL OF MINUTES

A motion was made by Chief Hoey to approve the regular meeting minutes of December 21, 2022, a second was provided by Chief Roman. The motion carried by unanimous voice vote.

III. PUBLIC COMMENT

None

IV. APPROVAL OF FINANCIALS

A motion was made by Chief Schilling to authorize payment of QuadCom bills dated December 21, 2022 in the amount of \$45,202.54, Chief Kruger provided a second. The motion carried by unanimous roll call vote.

A motion was made by Chief Gorski to authorize payment of JETS bills dated December 21, 2022 in the amount of \$17,758.80, Chief Schilling provided a second. The motion carried by unanimous roll call vote.

- Budget vs Actual December 2022: Chief Hoey motioned to approve the December 2022 Budget vs Actual, a second was provided by Chief Kruger. The motion carried by unanimous voice vote.

V. COMMITTEE REPORTS

Police Operations Committee: There were no minutes, the committee has not met. Meetings will take place the third Thursday of the month.

Fire Operations Committee: There were no minutes, the committee has not met.

Records Operations Committee: There were no minutes, the committee has not met. Meetings will take place the third Thursday of the month.

Finance Committee: Chief Roman reported they will be meeting in a few weeks.

Negotiations Committee: Nothing to report.

Personnel Committee: Nothing to report.

Ad Hoc Committees:

RMS-Mobile RFP Committee: Chief Roman stated they want to look at LERMS Enterprise prior to making a decision. He is trying to schedule a meeting for February 15, 2023.

Station Alerting System Committee: No update.

VI. QUADCOM STAFF REPORTS

Director's Report: Director Harding's report was provided in the packet. She discussed the following:

CESSA - 988: Director Harding reported that the CESSA Statewide Advisory committee and CESSA Region subcommittee both held meetings on January 9, 2023. The subcommittee is working on putting together a list of centers in Region 9 after determining who is part of Region 9 and whether it is based on the EMS system the fire departments are in or the physical location of PSAP.

Director Harding completed the Open Meeting Act (OMA) training. Director Harding asked the members of the Executive Committee to provide a copy of their OMA certificates.

Deputy Director Report: Deputy Director Jamieson's report was included in the packet. There were no questions. Chief Thomas reported the Deputy Director is back in her office. He thanked her for keeping the staff going in the dispatch room, which made a difference.

IT Administrator Report: IT Administrator Hammers' report was included in the packet. There were no questions. His schedule was included in the packet.

VII. EXECUTIVE SESSION

Personnel Issues – (5 ILCS 120/2 (c) (2)):

Chief Roman motioned to suspend the regular meeting and enter into executive session to discuss personnel issues at 8:15 a.m., a second was provided by Chief Hoey. The motion carried by unanimous voice vote.

A motion was made at 8:30 a.m. to resume the regular Executive Committee meeting by Chief Schilling, Chief Roman provided a second. The motion carried by unanimous voice vote.

VIII. OLD BUSINESS

Strategic Planning Discussion: Chief Spiro said he will add the Mission Vision Values he received from Director Harding to the PowerPoint presentation he started. He will set-up time with Director Harding to schedule days to have sessions. The first step of the process is an anonymous employee survey. The Executive Committee will meet on a chosen date for a possible 4 to 5 hour day. The same will occur for the room.

Asset Replacement: Chief Roman reported that Director Harding is working on a list of items. They will meet in a couple weeks.

US Digital Station Alerting System: Nothing to report.

Out of Band AVL Solution: A motion was made by Chief Hoey to include funding of \$43,180 for the AVL system in the JETS CIP budget, a second was provided by Chief Colditz. The motion carried by unanimous roll call vote.

Chief Gorski inquired about AVL playback. Director Harding stated the playback information is pulled from an in-house server by IT Administrator Hammers, it is a lot of data. Director Harding will see if there is a good way to accomplish playback.

StarCom Radio 2nd Touch: Director Harding is still waiting on a quote. Chief Spiro feels there are plenty of resources to do the programming in-house. The only thing needed is to get people registered with Motorola to train for level one and level two. Chief Spiro suggested a stand-up server that all radios can hit through wi-fi, they can auto check-in and download. Director Harding will schedule a team meeting with Alex from Motorola.

Chief Thomas requested the addition of wi-fi for the radios on the February agenda.

IX. NEW BUSINESS

Director Harding provided a document showing from where the funding for both the QuadCom and JETS Operations is received and how the funds are allocated.

US Digital funding was discussed. Chief Schilling read and discussed the portion of the Emergency Telephone System Act (ETSA) that covers qualifying expenditures. Director Harding said she will send the Executive Committee a copy of the act. She also explained JETS is the Joint Emergency Telephone System Board, which is its own ETSB. Director Harding is not sure there is enough money to fund US Digital.

Approval of the May 2023 -April 2024 QuadCom Operating Budget:

A motion was made by Chief Schilling to delay approving the QuadCom Operating Budget until after the Finance Committee meets. A second was provided by Chief Hoey. The motion carried by unanimous voice vote.

Approval of the May 2023 -April 2024 JETS Operating Budget:

A motion was made by Chief Schilling to delay approving the JETS Operating Budget until after the Finance Committee meets and re-present at the February meeting. A second was provided by Chief Kruger. The motion carried by unanimous voice vote.

Approval of the May 2023 -April 2024 JETS CIP and QuadCom CIP Budget:

A motion was made by Chief Schilling to delay approving the JETS and QuadCom CIP Budgets until after the Finance Committee meets and re-present at the February meeting. A second was provided by Chief Hoey. The motion carried by unanimous voice vote.

Approval of the May 2023 -April 2024 Debt Service Fund:

A motion was made by Chief Schilling to delay approving the Debt Service Fund until after the Finance Committee meets and re-present at the February meeting. A second was provided by Chief Hoey. The motion carried by unanimous voice vote.

Chief Thomas stated that due to the delay of the approval of the budgets, the Board of Directors and JETS Board meetings will need to be delayed a month. There was a consensus by the Executive Committee to delay the meetings. Director Harding will notify both Boards.

X. OTHER BUSINESS

Police Feedback: Chief Kruger expressed his thanks to the staff for changing the call signs and having staff there to help move Comcast circuits moved. Chief Kruger will visit with his Deputy Chief, next week.

Director Harding offered to have a dispatcher help with active shooter training.

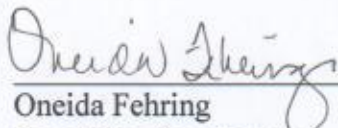
Fire Feedback: Chief Schilling inquired about the possibility of separating Fire ticket numbers from Police ticket numbers.

Chief Spiro notified the committee that on January 27 and 28, West Dundee will be redoing the networking at Public Safety 2 and West Dundee, but mostly the back-up center. There will be some down time when they move stuff around. It will not affect any operations at QuadCom.

Chief Thomas discussed the need to look at map for fire response time. There are river zones that are not dedicated to any specific town, the data received is invalid. Deputy Director Jamieson stated, in the past, they had river responses built out, specifically, River CV, River ED, and River WD. Carpentersville did not matter because they all received the same response. East and West Dundee, depending on where the caller was and where they said the patient was is how they would be chosen. It is no longer done that way, dependent on town. It is now Dive Level 1, Dive Level 2, and it is not specific to the river. If someone is underwater, and a rescue is being conducted, it is level 2, if they are over water or on an island or pool where they can be seen, it is level 1. The intent of the river zones, in her understanding, is they were supposed to be built-up with boat launches. Chief Spiro said the dive team had labeled the boat launches. Chief Thomas said he meant the zone should be changed at the end of the call. Chief Schilling thinks the Incident Commander can make the determination. Chief Spiro said river incidents need an address associated with the incident.

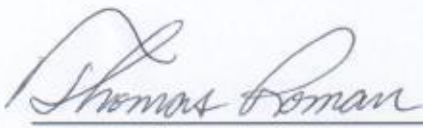
XI. ADJOURNMENT

Chief Hoey moved to adjourn the meeting at 9:33 a.m., Chief Roman provided a second. The motion carried by unanimous voice vote.



Oneida Fehring
Recording Secretary

Dated: 2/15/23



Chairman or Vice-Chairman
QuadCom Executive Committee