

**CALL TO ORDER**

President Miller calls to order the Village of East Dundee Regular Board Meeting at 6:01 p.m.

**ROLL CALL:**

Trustees Gorman, Lynam, Selep, Wood, Hall and President Miller. Trustee Skillicorn was absent.

Also in attendance Village Administrator Bob Skurla, Chief of Police Terry Mee, Village Attorney Kathleen Field Orr, Village Engineer Joe Heinz, Director of Public Works Jim Kelly, Sewer Superintendent Adam Peters, Village Clerk/Deputy Village Administrator Heather Maieritsch, Finance Director Zaida Torres, Economic Development Director Doug Bergren, Promotion & Marketing Manager Cathy Domagalski, Special Events Manager Erin Weingart and Deputy Village Clerk Katherine Holt.

**PLEDGE OF ALLEGIANCE:** Recited

**PUBLIC COMMENT (Agenda Items only):** None

**CONSENT AGENDA-CONSIDERATION OF AN "OMNIBUS VOTE":**

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President, a group of assorted ordinances, resolution, motions and orders by an "Omnibus Vote". The "Omnibus Vote" shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

- A. Motion to Approve the Committee of the Whole Meeting Minutes Dated February 8, 2016
- B. Motion to Approve the Special Board Meeting Minutes Dated February 8, 2016
- C. Motion to Approve the Regular Village Board Meeting Minutes Dated February 15, 2016
- D. Motion to Approve the Committee of the Whole Meeting Minutes Dated February 15, 2016
- E. Resolution Approving a Request for Permit to Close State of Illinois Highway, State Route 72, from the Illinois Department of Transportation in Connection with the Annual Memorial Day Parade 2016
- F. Motion to allow for Dundee Crown Chargers Banner on Rosie O'Hare's Fence during the St. Patrick's Day Parade

**NEW BUSINESS**

- A. Reappoint Don Holliman for a 2 Year Term on the Police Pension Board
- B. Diamond Jim's Tent Request for St. Pat's Event: March 11 & 12

*Trustee Gorman requested that New Business items A and B be added to the consent agenda.*

Motion to approve the consent agenda and New Business items A and B by Gorman/Lynam.

Roll: Ayes – 5 – Trustees Gorman, Lynam, Selep, Wood and Hall. Nays – 0. Absent – 1 – Trustee Skillicorn. Motion carries.

**OLD BUSINESS:** None

**NEW BUSINESS:**

- C. Ordinance Approving a Redevelopment Agreement between the Village of East Dundee, Cook and Kane Counties, Illinois, and VCNA Prairie, Inc.

Motion to approve an Ordinance Approving a Redevelopment Agreement between the Village of East Dundee, Cook and Kane Counties, Illinois, and VCNA Prairie, Inc. by Lynam/Wood.

**Discussion:**

Administrator Skurla advised that this is a short term redevelopment agreement because there was approval last April for the Village to purchase a permanent easement to go across ComEd's property for the extension of Heinz Road with the offer being good for one year. VCNA owns the property on the other side of ComEd's property and have applied for a landfill permit to fill in the land, which is estimated to take 90,000 truck loads to do. He said they need access to do this and VNCA has agreed to pay \$51,000 upfront to pay for the permanent easement. He said this redevelopment agreement only covers the \$51,000. He explained that VCNA will recapture a portion of the Insurance Auto Auction TIF increment. President Miller added that once the land has been filled in, it would be available for commercial development.

Roll: Ayes – 5 – Trustees Gorman, Lynam, Selep, Wood and Hall. Nays – 0. Absent – 1 – Trustee Skillicorn. Motion carries.

**D. Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois, Amending the Sign Ordinances for the Village**

Motion to approve an Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois, Amending the Sign Ordinances for the Village by Lynam/Gorman.

**Discussion:**

Attorney Orr explained that the Village is amending the sign ordinance because it did not address outlining window frames with LED lighting. She said that the cost of this lighting is not excessive and therefore, the recommendation is that the sign ordinance will prohibit this type of window display. She said the establishments currently displaying LED lighting around their window frames will have six months to remove them.

Roll: Ayes – 4 – Trustees Gorman, Lynam, Selep and Wood. Nays – 1 – Trustee Hall. Absent – 1 – Trustee Skillicorn. Motion carries.

**E. Phosphorus Removal Feasibility Report and Expenditures**

Jim Kelly advised that these are mandates by the IEPA that the Village must comply with by the end of June deadline. He said funding is available in this year's budget to move forward with. Adam Peters said the Village's three year wastewater operating NPDES permit is good through 2018. At that time, he said there will probably be an implementation of what these studies are finding and recommending.

Motion to Approve the Phosphorus Removal Feasibility Report and Expenditures and waiving of bidding requirements by Lynam/Selep.

Roll: Ayes – 6 – Trustees Gorman, Lynam, Selep, Hall, Wood and President Miller. Nays – 0. Absent – 1 – Trustee Skillicorn. Motion carries.

**F. Resolution Approving an Extension of an Agreement between the Village of East Dundee, Cook and Kane Counties, Illinois, and Sikich, LLP of Naperville, Illinois**

Motion to approve a Resolution Approving an Extension of an Agreement between the Village of East Dundee, Cook and Kane Counties, Illinois, and Sikich, LLP of Naperville, Illinois by Lynam/Selep.

**Discussion:**

Clerk Maieritsch said that due to the recent transition of the Finance Director, it was decided to not go out for RFPs this year and to instead extend the Sikich contract for an additional year.

Roll: Ayes – 5 – Trustees Gorman, Lynam, Selep, Hall and Wood. Nays – 0. Absent – 1 – Trustee Skillicorn. Motion carries.

**G. Ordinance Amending Water User Charge and Sewer User Charge for the Village of East Dundee, Cook and Kane Counties, Illinois**

Motion to approve an Ordinance Amending Water User Charge and Sewer User Charge for the Village of East Dundee, Cook and Kane Counties, Illinois by Lynam/Selep.

**Discussion:**

Trustee Gorman stated that the increase is needed this year to break even. He said from an expense perspective, following years will have a surplus amount almost equal to the amount of the increase. He said that increasing the rate by 33% will cover costs including depreciation. The increase would reduce the shift from the Home Rule Tax Fund to the water and sewer fund. He explained that with the numbers turning positive in an expense view, the Board should look at the general budget overall and look at how these funds can be pushed back into the community in a visible way. President Miller thanked Trustee Gorman for his research and recommendation to the Board.

Roll: Ayes – 5 – Trustees Gorman, Lynam, Selep, Hall and Wood. Nays – 0. Absent – 1 – Trustee Skillicorn. Motion carries.

**H. Alternate Revenue Sources for FY2016-2017 Budget**

Administrator Skurla distributed a memo of items to consider that could provide some meaningful revenue. He said the sources of revenue he included were mainly non-resident user services. He stated that this memo is informational only and will be discussed at next Monday's Committee of the Whole Meeting. He encouraged the Board to call him individually to discuss in the meantime.

**FINANCIAL REPORTS:**

**A. Warrants List #1 \$103,670.38**

**B. Warrants List #2 \$119,879.39**

The warrants lists were noted to the Village Board.

**Reports: VILLAGE TRUSTEES**

**Gorman:** Asked if the business owners who are currently displaying LED window frame lights have been spoken to about the new restriction. Attorney Orr suggested that the ordinance be provided to the owners that have these lights displayed at this time and to advise them that they have six months to remove the lights. She said at the end of the six month period, if an owner has not complied, they will be seriously reminded. She said the next course of action would be that the owner would receive a citation for the ordinance violation.

**Lynam:** Said that in regards to the recent letter that was mailed to village residents by Tom Roeser, the residents should contact Administrator Skurla or President Miller to hear the Village's side.

**Selep:** None

**Wood:** Said she is looking forward to the St. Patrick's Day parade on Saturday.

**Skillicorn:** N/A

**Hall:** None

**Reports: VILLAGE ADMINISTRATOR and STAFF**

**Village President: None**

**Village Administrator:** Skurla advised that he and Finance Director Torres have been working on the budget and should have a draft available in two weeks. Trustee Gorman replied that there are so many funds and it can get very complex. He said he would like to see them included in a graph so that it is easier to understand. Skurla also reported that the Criterium bike race will not be held in East Dundee's downtown this year because of the numerous complaints received from downtown bar owners of blocking off the streets on Friday night. He said he tried to work it out with the sponsor on moving the race north of Barrington Avenue but that was not acceptable to them. Chief Mee added that Sunday was an alternative offered to them but again that was not accepted.

**Village Attorney: None**

**Village Engineer:** Heinz said the downtown contractor cleaned up the parking lot today and will be back tomorrow to start curb work on Hill Street. He added that the bricks will be replaced on Barrington Avenue soon after.

**Police Chief:** Mee advised that there will be a lot of activity this weekend with the St. Pat's fireworks and parade.

**Public Works Director:** Kelly reported that Public Works is busy downtown with winter clean up and prepping the parade route. He said in regard to the residential rental inspection program, he is receiving positive feedback from several owners. Trustee Gorman requested feedback on the program such as how many inspections have been done, how many more are to be done and what types of things is the inspector seeing. Kelly said he will provide a report at next week's COTW meeting. Gorman also said he would like a report on the residential façade program. He said he would like to know the impact the program has had. Skurla said he will have a report available at next week's meeting.

**Finance Director: None**

**Special Events Manager:** Weingart informed that Friday night's fireworks start at 7:30 pm and Saturday's St. Pat's parade will start at 11 am at Rosie O'Hares. She said the Kilted K run is Saturday morning at 8 am beginning at Lifeline Plumbing. There are 200 runners registered.

**Promotion & Marketing Manager:** Domagalski advised that residents along the parade route received leaflets today to advise of the fireworks and parade. She said she also contacted the River Street businesses to let them know that River Street will be closed during the parade.

**Economic Development Consultant: None**

**PUBLIC COMMENT (Items not on the Agenda): None**

**EXECUTIVE SESSION: Yes**

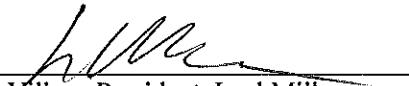
Motion to adjourn the Regular Village Board Meeting at 6:52 p.m. to Executive Session closed to the public and media under the provisions of the Illinois Open Meetings Act, 5ILCS 120/2, 2 (C) (5) Acquisition of Property and (C) (6) Pending Litigation by Gorman/Lynam.

Roll: Ayes – 5 – Trustees Gorman, Lynam, Selep, Hall and Wood. Nays – 0. Absent – 1 – Trustee Skillicorn. Motion carries.

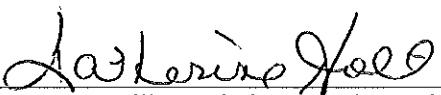
Respectfully submitted,

Katherine Holt

By: \_\_\_\_\_

  
Village President, Lael Miller

Attest: \_\_\_\_\_

  
Deputy Village Clerk, Katherine Holt