

**CALL TO ORDER**

President Miller calls to order the Village of East Dundee Regular Board Meeting at 6:00 pm.

**ROLL CALL:**

Trustees Lynam, Gorman, Selep, Wood and President Miller. Trustees Skillicorn and Ruffulo were absent.

Also in attendance Village Administrator Bob Skurla, Village Engineer Joe Heinz, Deputy Public Works Director Tim Wilson, Chief of Police Terry Mee, Village Attorney Jim Binninger, Finance Director Linda Blackerby, Deputy Village Administrator/Village Clerk Heather Maieritsch and Deputy Village Clerk/Administrative Asst. Katherine Holt.

**PLEDGE OF ALLEGIANCE:** Recited

**PUBLIC COMMENT (Agenda Items only):** None

**CONSENT AGENDA-CONSIDERATION OF AN "OMNIBUS VOTE":**

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President a group of assorted ordinances, resolution, motions and orders by an "Omnibus Vote". The "Omnibus Vote" shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

- A. Motion to Approve the Regular Village Board Meeting Minutes Dated February 24, 2014**
- B. Motion to Approve the Committee of the Whole Meeting Minutes Dated February 24, 2014**
- C. Motion to Approve the Regular Village Board Meeting Minutes Dated March 3, 2014**
- D. Resolution Exercising the Option to Renew the Intergovernmental Agreement with the County of Kane for Animal Control Services**
- E. Resolution Approving a Commissioning Services Proposal Between the Village of East Dundee and E-Cube, Inc. (LEED Commissioning for Police Station and Village Hall Renovation)**
- F. Resolution Authorizing a Renewal Contract with Integrys Energy Services, Inc. for the Electrical Aggregation Program for the Village of East Dundee, Illinois**
- G. Special Ordinance Authorizing the Ceding of Private Activity Bonding Authority to the Upper Illinois River Valley Development Authority**

Trustee Gorman requested that items A & C be pulled for discussion.

Motion to approve Consent Agenda items B, D, E, F and G by Lynam/Wood.

Roll: Ayes – 4 – Trustees Gorman, Lynam, Wood and Selep. Nays – 0. Absent – 2 – Trustees Skillicorn and Ruffulo. Motion carries.

- A. Motion to Approve the Regular Village Board Meeting Minutes Dated February 24, 2014**

Motion to Approve the Regular Village Board Meeting Minutes Dated February 24, 2014 by Lynam/Wood.

**Discussion:**

Trustee Gorman questioned a couple of items referenced in the minutes from February 24 in which he received clarification. He also recommended a change in the wording regarding the Board's thoughts on

future Adesa site locations. There was consensus on his recommendation and the change will be reflected in a revision of the minutes.

Roll: Ayes – 4 – Trustees Gorman, Lynam, Wood and Selep. Nays – 0. Absent – 2 – Trustees Skillicorn and Ruffulo. Motion carries.

**C. Motion to Approve the Regular Village Board Meeting Minutes Dated March 3, 2014**

Motion to Approve the Regular Village Board Meeting Minutes Dated March 3, 2014 by Lynam/Gorman.

**Discussion:**

Regarding the façade program discussion and whether flat roofs applied, Trustee Gorman said that the statement in the minutes that read “this item may be up for review at a later date” was not a true statement. He said there would be a review of the ordinance and a determination would be made on if it applied to the roof. And after reading the ordinance, it was determined that it did not apply. There was consensus to strike this line from the minutes. There was also a request to clarify and note in the minutes the specific changes that were to be made to the Dundee-Velazquez agreement. Trustee Gorman asked that this item be tabled so that the Deputy Village Clerk can review this and include these changes in the minutes.

Motion to Table the Motion to Approve the Regular Village Board Meeting Minutes Dated March 3, 2014 until the next Regular Board Meeting by Lynam/Wood.

Roll: Ayes – 4 – Trustees Gorman, Lynam, Wood and Selep. Nays – 0. Absent – 2 – Trustees Skillicorn and Ruffulo. Motion carries.

Village Administer Bob Skurla suggested that a Trustee be selected this evening for a position on the Integrys contract renewal committee. The committee will consist of the Village Administrator, Village President and one Village Trustee. Trustee Lynam was unanimously approved by the Village Board to be on the committee.

**OLD BUSINESS:**

**A. East Dundee Fire Station Marquee Sign on Route 25**

Bob Skurla stated that a rendering of a monument sign was provided in the packet. The screen of the sign proposed is six foot wide by three foot tall and he believes the sign is two-sided. There was some discussion on whether this screen size would be large enough for that location and speed zone. Village Engineer Joe Heinz advised that there is information from the previous sign discussion where the sign company states that the six foot by three foot sign is rather small for a resolution of five inch letter height. They generally recommend a size of eight foot long instead of 6 foot for the lettering to be a larger size of seven or ten inch letter height. President Miller suggested that Skurla reach out to the Fire Department for support and costs for larger size signs.

**B. Budget Review**

Bob Skurla asked the Board if they had any questions on the budget at this time. There were none. He would like to have the budget adopted at the Regular Board meeting on April 7.

**NEW BUSINESS:**

**A. Ordinance Adopting Prevailing Wage Rates**

Motion to approve an Ordinance Adopting Prevailing Wage Rates by Lynam/Wood.

Roll: Ayes – 4 – Trustees Gorman, Wood, Selep and President Miller. Nays – 1 – Trustee Lynam.  
Absent – 2 – Trustees Skillicorn and Ruffulo. Motion carries.

**B. Resolution of the Village of East Dundee, Cook and Kane Counties, Illinois, to Induce the Redevelopment of Certain Property Within a Tax Increment Financing Redevelopment Project Area and a Commercial Business District (305 East Main Street)**

Motion to approve a Resolution of the Village of East Dundee, Cook and Kane Counties, Illinois, to Induce the Redevelopment of Certain Property Within a Tax Increment Financing Redevelopment Project Area and a Commercial Business District (305 East Main Street) by Lynam/Wood.

**Discussion:**

President Miller stated that this is for the Marathon Station and this is a resolution to enter into a redevelopment agreement as there is no agreement or numbers available at this time. Bob Skurla advised that there are rough interior estimates for changing out the lighting system to become more energy efficient. He mentioned that the Marathon is one of the largest contributors to the downtown business development district. Therefore, the business would like the opportunity to take advantage of some of the programs for his property. Attorney Jim Binninger advised that this is a timing issue that allows the business owner to have any expenses be eligible for reimbursement from this point forward. Trustee Gorman stated that there is nothing here that ties to revenue or income for the Village and feels it is a bad precedent. He said the request is a cost of doing business and a couple others agreed with this. Trustee Selep feels this is good will of the business owner to help the Village go green with energy efficiency. Some members of the Board struggled with the idea of using Village funds for an interior lighting system.

Roll: Ayes – 1 – Trustee Selep. Nays – 3 – Trustees Lynam, Gorman and Wood. Absent – 2 – Trustees Skillicorn and Ruffulo. Motion does not pass.

**C. Ordinance of the Village of East Dundee, Illinois Amending the Number for Class E-2, E and B-4 Liquor Licenses**

Motion to approve an Ordinance of the Village of East Dundee, Illinois Amending the Number for Class E-2, E and B-4 Liquor Licenses by Lynam/Wood.

**Discussion:**

Police Chief Terry Mee said he made the recommendation for additional liquor licenses in advance based on the number of restaurateurs that he anticipates will be locating to East Dundee. He said increasing the number of licenses in certain classifications will expedite the process when new restaurants open in town. He also feels a couple of classifications may need to be updated in the near future as well as possibly creating an additional license class for a new business, Sweet Pop Fizz Candy Bar. Attorney Jim Binninger advised that most communities do not want to give the permits out ahead of their licensees because if the applicant qualifies, the license must be issued to them. If it is not, it can go before the State Liquor Control Commission to be decided. He recommends waiting until requested. President Miller understands the goal is to expedite the process, however, he likes having the additional level of control of adding licenses as needed. Trustee Gorman suggests tabling this item rather than voting it down so that it does not send a message that the Village does not plan to add additional licenses.

Motion to table an Ordinance of the Village of East Dundee, Illinois Amending the Number for Class E-2, E and B-4 Liquor Licenses by Gorman/Wood.

Roll: Ayes – 4 – Trustees Gorman, Lyanm, Wood and Selep. Nays – 0. Absent – 2 – Trustees Skillicorn and Ruffulo. Motion carries.

#### **D. Video Gaming Fees**

Bob Skurla distributed a report of the video gaming tax received since September to show the level of income that has been coming in to the Village. He said a full year cycle would give a more accurate projection of where the numbers will go. East Dundee currently has 29 gaming machines in the Village and there are applications for another fifteen. After factoring in the additional fifteen machines, there will be ten different locations with video gaming machines. The proposal is to enact an annual video gaming permit fee of \$500/year and a fee of \$100 per machine/year. Currently there are no permit or machine fees collected by East Dundee. Police Chief Mee said the majority of liquor licenses he has seen in the past six months start out with the premise of wanting gaming machines. But in order to have machines, a liquor license that allows dispensing of liquor in the establishment is required. After some discussion, there was a majority of the consensus to enact a permit fee of \$1000/year and \$250 per machine/year.

#### **FINANCIAL REPORTS:**

##### **A. Warrants List \$255,353.11**

The Warrants List was noted to the Village Board.

#### **Reports: VILLAGE TRUSTEES**

**Ruffulo:** N/A

**Gorman:** None

**Lyanm:** Trustee Lyanm said the St. Patrick's Day parade participation was great. He thanked staff, Chief Mee and Public Works for all of their efforts with the events. He also mentioned that the Community Thrift store had furniture and deposits piled chest high over the weekend outside of their building in view of passersby. He would like to explore the idea of requesting that a sheltered structure be put up at the location. President Miller said that if an ordinance does not already exist, one should be created that states that these items must be placed inside of an enclosed area. He said he will review this and bring his findings back to the Board.

**Selep:** None

**Wood:** None

**Skillicorn:** N/A

#### **Reports: VILLAGE ADMINISTRATOR and STAFF**

**Village Administrator:** Skurla distributed a tentative downtown redevelopment project schedule.

**Village Attorney:** None

**Village Engineer:** None

**Public Works Director:** None

**Village President:** Miller thanked everyone for their help and support of the St. Patrick's Day events. He said the fireworks display was awesome to watch and the parade went off well. There will be a debrief meeting with the coordinators about the events.

**Chief of Police:** Chief Mee stated that the St. Patrick's Day fireworks went off well and there was only one resident complaint. He made some recommendations to the Parade coordinator for next year's parade. And there was only one arrest due to over indulgence at the Bandito's tent.

**Economic Development Consultant:** Bergren reported that the Sweet Pop Fizz Candy Bar will be opening within the next month. He said there is another downtown business interested in participating in the façade grant program. He has submitted the RFP to DCEO for Stone Brewery. And Discount Grocery is scheduled to open March 28.

**Finance Director:** None

**Downtown Marketing Director:** Blair reported that she met with NBC News Chicago today which is featuring Complete Bridal's upcoming television series. Today's segment will air this evening at 10 pm. She also said that there is a local woman who is volunteering to do a "Welcome Wagon" concept for all new residents and businesses in East and West Dundee by providing bags stuffed with helpful materials and literature.

**PUBLIC PARTICIPATION (Items Not on the Agenda):** None

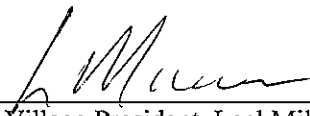
**EXECUTIVE SESSION:** Yes

Motion to adjourn the Regular Village Board Meeting at 7:12 pm to Executive Session closed to the public and media under the provisions of the Illinois Open Meetings Act, 5ILCS, 120/2, 2 (C)(5) Acquisition of Property by Lynam/Wood.

Roll: Ayes – 5 – Trustees Gorman, Lynam, Wood, Selep and President Miller. Nays – 0. Absent – 2 – Trustees Skillicorn and Ruffulo. Motion carries.

Respectfully submitted,

Katherine Holt

By:   
Village President, Lael Miller

Attest:   
Deputy Village Clerk, Katherine Holt