

CALL TO ORDER

President Miller calls to order the Village of East Dundee Regular Board Meeting at 6:00 pm.

ROLL CALL:

Trustees Lynam, Gorman, Selep, Wood, Skillicorn and President Miller. Trustee Ruffulo was absent.

Also in attendance Village Administrator Bob Skurla, Village Engineer Joe Heinz, Public Works Director Jim Kelly, Chief of Police Terry Mee, Village Attorney Kathleen Field Orr, Deputy Village Administrator/Village Clerk Heather Maieritsch and Deputy Village Clerk/Administrative Asst. Katherine Holt.

PLEDGE OF ALLEGIANCE: Recited

PUBLIC COMMENT (Agenda Items only): None

CONSENT AGENDA-CONSIDERATION OF AN "OMNIBUS VOTE":

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President a group of assorted ordinances, resolution, motions and orders by an "Omnibus Vote". The "Omnibus Vote" shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

- A. Memorial Day Parade**
- B. Resolution Approving an Engineering Services Agreement Between the Village of East Dundee and Gerald L. Heinz & Associates, Inc. (2014 Street System Improvements)**

Motion to approve the Consent Agenda by Gorman/Wood.

Roll: Ayes – 5 – Trustees Gorman, Lynam, Wood, Selep and Skillicorn. Nays – 0. Absent – 1 – Trustee Ruffulo. Motion carries.

OLD BUSINESS: None

NEW BUSINESS:

- A. Resolution Approving Architectural Services Agreements between the Village of East Dundee and Dewberry Architects, Inc.**

Motion to approve Resolution Approving Architectural Services Agreements between the Village of East Dundee and Dewberry Architects, Inc. by Lynam/Skillicorn.

Discussion:

Village Administrator Bob Skurla distributed an executive summary of the Dewberry Architects contract for the Police Station rehabilitation. He said that a draft contract has been created with Dewberry Architects, Inc. being selected as the lead architect on the project with a total budget of \$3 million. The Village is working to obtain a gold LEED certification in order to qualify for a \$400,000 grant. The project will be built as a limited turn-key operation where Dewberry will provide all design and construction management. The Village will oversee the bidding process and awarding of the bids. The total design and construction time is estimated to take thirteen months. Village Attorney Kathleen Field Orr advised that the agreement states that if there are any changes outside of the budget, Dewberry must advise of this for Village approval. She said the architects have agreed to work towards gold certification. However, if the cost outweighs the grant, the Village could walk away from it. Bob Skurla said that there

is almost a certain guarantee to achieve silver certification which qualifies for a \$300,000 grant. Attorney Orr stated that if for any reason that the grant is not available, the project's budget will be reduced. Skurla added that the grant application is approved before any construction begins.

Roll: Ayes – 5 – Trustees Lynam, Gorman, Wood, Selep and President Miller. Nays – 1 – Trustee Skillicorn. Absent – 1 – Trustee Ruffulo. Motion carries.

B. Ordinance Approving a Redevelopment Agreement by and Between the Village of East Dundee, Cook and Kane Counties, Illinois and Dundee-Velazquez, LLC - Former Taylor Rental Building

Motion to approve an Ordinance Approving a Redevelopment Agreement by and Between the Village of East Dundee, Cook and Kane Counties, Illinois and Dundee-Velazquez, LLC - Former Taylor Rental Building by Lynam/Skillicorn.

Discussion:

Bob Skurla distributed a report that included an itemized list of the interior and exterior improvement costs for 220 Dundee Avenue. The redevelopment agreement states that 30% of the \$44,833 interior repairs are reimbursable. The façade grant program would pay up to \$75,000, and based on the exterior estimate of \$98,186, there would be a 50% reimbursement of up to \$49,000. There was discussion by the Board on whether a flat roof repair should be included in the façade grant. Trustee Gorman said that based on these numbers, he feels the claw back timeframe should be extended to ten years. He also suggested that in the event the business fails, there is a provision added that retail sales must be greater than \$250,000. The Board will approve contingent upon the following changes: the agreement will include a ten year clawback and a minimum of \$250,000 in retail sales per year.

Motion to amend the motion to approve an Ordinance Approving a Redevelopment Agreement by and Between the Village of East Dundee, Cook and Kane Counties, Illinois and Dundee-Velazquez, LLC - Former Taylor Rental Building contingent of the changes agreed upon by Lynam/Skillicorn.

Roll: Ayes – 4 – Trustees Gorman, Wood, Selep and President Miller. Nays – 2 – Trustees Lynam and Skillicorn. Absent – 1 – Trustee Ruffulo. Motion carries.

FINANCIAL REPORTS:

A. Warrants List \$131,980.83

The Warrants List was noted to the Village Board.

Reports: VILLAGE TRUSTEES

Ruffulo: N/A

Gorman: None

Lynam: Trustee Lynam advised that he will be scheduling a General Village Committee meeting to discuss signage.

Selep: None

Wood: None

Skillicorn: None

Reports: VILLAGE ADMINISTRATOR and STAFF

Village Administrator: Skurla said that there will be a Trotter report available to present at the next Committee of the Whole Meeting on March 10th as well as the budget review. This meeting will be moved up to begin at 5pm. He also mentioned that the Anvil Club would like to know if the Village Board and key personnel would be interested in a corporate membership, which is \$500 a year and allows for up to ten members at \$50 per person. He also asked if this would be an appropriate expenditure of public funds or should it be paid for out of pocket. He suggested this be discussed in more detail at the next Committee of the Whole Meeting. He mentioned that GAT Guns will be having their factory show this weekend. He also mentioned that negotiations for the Green Campus have concluded and now need to be drafted into a final contract. This should be ready to be presented to the Board within the next thirty days. If a host agreement is adopted, all yard waste will be accepted at no charge. Currently Flood Brothers picks up yard waste and pays to dispose of it. But now they would be able to dispose of at no charge. Attorney Orr added that the Village would also be amending the zoning codes for stronger enforcement.

Village Attorney: None

Village Engineer: None

Public Works Director: Kelly advised that the Village is fine with their salt supply. He confirmed that at the first sign of flooding, sand bags will be available to residents.

Village President: None

Chief of Police: Chief Mee advised that he will be bringing some recommendations to the Board for adding some liquor licenses in several of the classes. He feels that a couple of the licenses need to be streamlined as well.

Economic Development Consultant: Bergren advised that he continues to work on the Request for Proposal for the Stone Brewery. He mentioned that he attended a regional economic development conference in February hosted by DCEO (Department of Commerce & Economic Opportunity) where he spoke to an audience about the economic happenings in East Dundee. He received positive feedback and everyone was fascinated with everything going on in the Village.

Finance Director: None

Downtown Marketing Director: Blair advised that the newsletters and FRED brochure (Friends Revitalizing and Enhancing Dundee) will be mailed out to the residents tomorrow. She said there will be some changes made to the Village website as well as the addition of a community calendar. She is in the process of updating new resident literature and materials for businesses interested in locating to East Dundee. She recently met with three farmers for the Farmers Market. She is looking to establish a base of six to eight farmers for the Farmers Market that will run for twenty five weeks this year. She also mentioned that there is a Chocolatier moving into 316 River Street on April 1 named 'Sweet Pop Fizz Candy Bar'.

PUBLIC PARTICIPATION (Items Not on the Agenda): None

EXECUTIVE SESSION: No

Trustee Gorman excused himself from the meeting at 7:19 pm.

Motion to adjourn the Regular Village Board Meeting at 7:20 pm by Skillicorn/Lynam.

Roll: Ayes – 6 – Trustees Gorman, Lynam, Skillicorn, Wood, Selep and President Miller. Nays – 0.
Absent – 1 – Trustee Ruffulo. Motion carries.

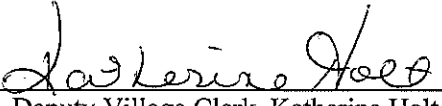
Respectfully submitted,

Katherine Holt

Regular Village Board Meeting
Village of East Dundee
Kane County, Illinois
March 3, 2014

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By: 
Village President, Lael Miller

Attest: 
Deputy Village Clerk, Katherine Holt