

**MINUTES  
OF  
REGULAR MEETING  
BOARD OF POLICE COMMISSIONERS  
VILLAGE OF EAST DUNDEE  
KANE COUNTY  
May 14, 2013  
5:00 p.m.**

1. Call to Order: Chairman Bill Sutter called the meeting to order at 5:04 p.m.
2. Roll Call: Chairman Bill Sutter present. Commissioner Craig Martin present. Commissioner Allison Clarke not present. Chief Terry Mee also present. Commissioner Clarke arrived at 5:24pm
3. Review of Payments – None.
4. Approval of Minutes: Commissioner Martin made the motion to approve the minutes of March 12, 2013. Chairman Bill Sutter seconded. Approved 2-0.
5. Correspondence – None
6. Public comments – None
7. Old Business:
  - Reviewed timeline document for upcoming promotional exam for 2013. Consensus to move forward with the timeline. Written exam date set for May 29, 2013, a 6:00 p.m. in the Village Hall Annex. Commissioners Sutter and Martin to proctor.
  - Chief Mee presented a proposed revision of the Police Commission Rules & Regulations, Chapter VII, Section 3.4 Leadership Assessment to state in effect that, “At the discretion of the Board, all candidates in the testing process may be submitted to an in-depth leadership

assessment. If the candidate fails, the candidate shall not be eligible for promotion.

- Commissioner Martin made a motion to approve the proposed change with changes to the wording. Then re-amended the motion to approve the proposed change to Police Commission Rules & Regulations Chapter VII, Section 3.4 Leadership Assessment. Second by Commissioner Sutter. Approved 2-1 with a nay vote by Commissioner Clarke.

#### 8. New Business:

- Staffing Update. There will be a near future need to fill a Sergeant position vacancy and to backfill a corresponding line level Police Officer position.
- Entry Level Police Officer Selection. The entry level position vacancy will be potentially filled through the existing entry level Police Officer candidate list, which expires on October 28, 2013. That list will be engaged in order to determine if there are any existing persons interested in a further screening process. The goal will be to identify five existing candidates to submit to the Board for the requisite Board Interview. Any of those candidates who pass the Interview will be submitted to the remaining portions of the screening/testing process for final determinations. That selection process from the existing eligibility list will begin, immediately. If there are no remaining/acceptable candidates from the current list, the selection process will then be dependent upon the new eligibility list to be created some time in the Fall of 2013.

#### 9. Executive Session - None

10. Adjournment - Motion to adjourn at 5:45 p.m. by Commissioner Clarke, seconded by Commissioner Martin. Motion carried 3-0.

**Next meeting tentatively scheduled TBA.**