

*Chairman John Brewer chaired the meeting and called the Planning and Zoning and Historic Commission meeting to order at 7:00 pm.*

*Roll: 6 Present (Brewer, Scarpelli, Schock , Steneck, Apke and Meyer). 2 Absent (Holliman & Bernstein). Also present were Deputy Village Administrator/Village Clerk Heather Maieritsch and Deputy Village Clerk/Administrative Asst. Katherine Holt.*

**APPROVAL OF MINUTES:**

**1. May 6, 2013**

*Motion to approve the Planning and Zoning meeting minutes dated May 6, 2013 by Scarpelli/Schock.*

*6 Ayes (Brewer, Scarpelli, Schock , Steneck, Apke and Meyer). 2 Absent (Holliman & Bernstein)*

**PUBLIC COMMENT: None**

**NEW BUSINESS:**

**1. Swear in Regina Muscat as Planning and Zoning Commissioner**

*Deputy Village Administrator/Village Clerk Heather Maieritsch swears in Regina Muscat.*

**HISTORIC COMMISSION:**

**1. 310 N. River Street Signage for Meet Market Deli**

The Commission reviewed photographs and dimensions for the proposed signage.

*Motion to approve the certificate of appropriateness by Scarpelli/Muscat.*

*7 Ayes (Brewer, Scarpelli, Schock , Steneck, Apke, Muscat and Meyer). 2 Absent (Holliman & Bernstein)*

Chair John Brewer stated that in September or October he would like to hold a Saturday morning workshop to review the functions of the Planning and Zoning Commission. He said that the new Village Attorney is reviewing the zoning classifications and special uses to make sure everything is included and properly documented. He also stated that the downtown and comprehensive Village plans will be discussed to get everyone up to date with the latest information. Deputy Village Administrator/Village Clerk Heather Maieritsch advised that the zoning maps will be updated in the fall.

*Motion to close the Planning and Zoning Meeting by Steneck/Muscat.*

*7 Ayes (Brewer, Scarpelli, Schock , Steneck, Apke, Muscat and Meyer). 2 Absent (Holliman & Bernstein)*