

**CALL TO ORDER**

President Miller calls to order the Village of East Dundee Committee of the Whole Meeting at 6:00 pm.

**ROLL CALL:**

Trustees Selep, Gorman, Wood, Sillicorn, Lynam and President Miller. Trustee Ruffulo was absent.

Also in attendance Village Administrator Bob Skurla, Village Engineer Joe Heinz, Public Works Director Jim Kelly, Chief of Police Terry Mee, Finance Director Linda Blackerby, Deputy Village Administrator/Village Clerk Heather Maieritsch and Deputy Village Clerk/Administrative Asst. Katherine Holt.

**PUBLIC COMMENT (Agenda Items only): None**

**OLD BUSINESS: None**

**NEW BUSINESS:**

**A. Heritage Fest**

Downtown Marketing Director Karen Blair reported that Immanuel Lutheran School is willing to move their Oktoberfest event schedule to coincide with East Dundee's Heritage Fest event. She said Immanuel School would have their own tent and would sell brats and a special beer brewed by Emmett's Brewery. Police Chief Mee advised that Emmett's does not have a liquor license for East Dundee. He said that Immanuel School can contact one of the Village's local licensees to dispense the beer. President Miller asked Blair to contact the Dundee Scots Pipe Band to see if they would participate in East Dundee for Heritage Fest as they do for West Dundee.

**B. OSLAD Overview**

Deputy Village Administrator Heather Maieritsch advised that there is a state-financed grant program available that the Village can choose to apply for. She said that the Open Space Land Acquisition and Development Program (OSLAD) will provide funding assistance when there is acquisition of land for new parks or river frontage. The grant allows up to three years to acquire property once the grant has been awarded. President Miller said there is no cost to participate in this program and the funding assistance allows for up to 50% of the project costs. The Board is in consensus to move forward.

**C. Summit School**

President Miller said that the Summit School building was divided into multiple units with two parcels of land next to the school property. One parcel is owned by Summit School and the other by Plote Construction. There is an option to purchase the Summit School owned land that has expired. Plote had intentions to purchase this land, however, there were circumstances that prevented this from happening. There is a two month time delay involved with the Summit School closing and keeping this land available for the proposed mid rise construction project by Jim Bergman. Therefore, there needs to be someone willing to do an option to purchase or pick up the property for this project. He said one idea is that the Village would do so with a signed contract for an option to purchase on the property from either Plote or Mr. Bergman. There is also the option that Tom Roeser would purchase the property under the assurance that if Plote or Mr. Bergman pulls out of the deal, the Village would purchase the property. The land is more valuable if the two parcels are combined. He said that Plote's ideal goal is to buy the other parcel and combine it with the one they own to sell the combined parcels to Mr. Bergman. There was consensus to move forward and request an option to purchase letter from Plote with a time limitation on the offer.

#### D. Corporate Plan – Capital Improvement Revenues

Village Administrator Bob Skurla stated that the Village will be getting a proposed new fee structure for water and sewer from Trotter and Associates. Upon receiving the rate study, he has asked to receive three different options. The first option will be strictly for the cost of operating the system. The next will be for 50% of capital improvements for upgrades. And the last is 100% of capital improvements as well as operating costs. He would like to start looking at amending the corporate plan so that certain revenues are dedicated to capital improvements for water, sewer and possibly roadway. He said the titled vehicle transfer tax is new revenue coming this year from Insurance Auto Auction and Adesa operations. Another new revenue source will be from the host agreement licensing and tipping fees for the “green campus”. Other sources of revenue come from home rule sales tax, TIF Increment and Business Development Districts. He said these revenue sources can generate \$1M annually to be dedicated toward capital improvements.

#### E. Six Wheeler Dump Truck Purchase

President Miller said the dump truck is a budgeted item that was agreed to and it is now time to move forward with the purchase. Director of Public Works Jim Kelly said the purchase is time sensitive because it is through joint purchasing with a state contract deadline of May 14. The Board is in consensus to move forward with the purchase.

#### F. Equipment Lease

Finance Director Linda Blackerby stated that a master equipment lease was proposed in the budget for funding some of the capital equipment. The lease agreement is at a rate of 1.65% for \$626,170 for a three year term. The money is put into an escrow account and will be drawn down as the equipment arrives in. There is no prepay penalty and set up fees have been waived. The equipment purchases will include two police vehicles, leaf removal equipment, street sweeper, crawler camera system, dump truck and trailer mounted pump and hoses. There was a question on when the interest charges are accrued that Blackerby will clarify with the lessor.

#### G. Lion’s Park Drainage Project

Village Engineer Joe Heinz said that he submitted a grant application to the Illinois Emergency Management Agency for phase two of the stormwater project. He said the goal is to create a big detention area so flooding can be alleviated on Wendt Street and to reduce the flood plane for homeowners in that area. FEMA has asked for a guarantee that the project is complete within three years. It is a 75/25 grant where the village would pay 25% (approximately \$136,000) of the estimated \$550,000. There was consensus of the Board to move forward.

#### H. Springhill Ford Request for TIF Assistance

President Miller stated that Spring Hill Ford has been required by their corporate office to do certain upgrades to its facility and they have requested financial assistance from the Village for these upgrades. Their request letter listed the various taxes they have paid over the last ten years. He said the next step would be to move forward with an inducement resolution to enter into a redevelopment agreement. There was consensus of the Board to move forward.

**PUBLIC COMMENT: None**

**EXECUTIVE SESSION: None**

Motion to adjourn the Committee of the Whole Meeting at 7:26 Lynam/Skillicorn.

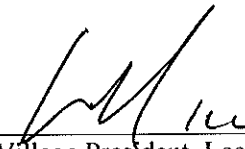
Roll: Ayes – 6 – Trustees Gorman, Skillicorn, Lynam, Selep, Wood and President Miller. Nays – 0.

Absent – 1 – Trustee Ruffulo. Motion carries, meeting adjourns.

Respectfully Submitted,

Katherine Holt

By: \_\_\_\_\_

  
Village President, Lael Miller

Attest: \_\_\_\_\_

  
Deputy Village Clerk, Katherine Holt