

CALL TO ORDER

President Miller calls to order the Village of East Dundee Committee of the Whole Meeting at 6:00 pm.

ROLL CALL:

Trustees Selep, Wood, Lynam and President Miller. Trustees Gorman, Skillicorn and Ruffulo were absent.

Also in attendance Village Administrator Bob Skurla, Public Works Director Jim Kelly, Village Engineer Joe Heinz, Chief of Police Terry Mee, Deputy Village Administrator/Village Clerk Heather Maieritsch and Deputy Village Clerk/Administrative Asst. Katherine Holt.

Trustee Skillicorn arrived to the meeting at 6:02 pm

PUBLIC COMMENT (Agenda Items only):

Chris Wendt – Immanuel Lutheran Church, 310 E. Main Street, East Dundee

Mr. Wendt, Business Manager at Immanuel Lutheran, addressed the Board with his concerns for a proposed medical marijuana dispensary location in town. He said the proposed location at 296 Williams Place is too close to the school and church. He also voiced concern that the proposed site is located on the bike path that the school uses for cross-country practice and other events. Lastly, he said he has a concern with the security that will be needed at the dispensary due to the amount of cash that will be kept on site. He asked the Board to take his concerns into consideration when passing legislation for this operation.

OLD BUSINESS:

A. Add Pharmacies and Drug Stores to M-1 Zoning District

President Miller said that the A-Tech property has been identified as a possible cannabis dispensary location. He said the zoning would need to be changed to accommodate for the dispensary since an M-1 district does not currently allow for pharmacies and drug stores. Administrator Skurla said there were also locations identified in the Prairie Lakes Industrial Park for a dispensary if it is preferred to have such an operation in an industrial area instead. He said the medical cannabis operation could be added as a special use instead of a permitted use. There is consensus of the Board to add pharmacies and drug stores to the M-1 zoning district as a special use.

B. Truck Engine Idling Near Residential Properties

Administrator Skurla distributed a report to the Board that listed items to consider for Lionize Trucking Company in regard to the proposed truck idling ordinance. The report also suggested solutions to address the noise concerns. The report included feedback from Police Chief Mee and representatives from Lionize Trucking. President Miller said that after speaking with representatives from Lionize, several of the suggested solutions could alleviate the noise issues. There was consensus of the Board to move forward with the recommendations with the following changes: not allowing 'commercial' vehicles parked within 125 feet of a residential area to start up before 5:30 am, not removing the stop sign at Third and North Streets and not building a short road between Fourth and Van Buren Streets. Solutions will be revisited if complaints continue.

C. New Police Hires

Chief Mee provided a report with his recommendations for staffing requests. He said a major investigation will always impact manpower since the department currently operates on a slim margin. This had been experienced recently. He said it takes six months to train a new officer and time gaps had

to be filled with overtime. He said he would like to expand programs once the department is moved into the new facility. He is requesting one additional full time patrol officer. He also is requesting a part time civilian employee to help with overlap coverage and increasing administration work. This position would also hold the role of evidence and custodian manager. Trustee Skillicorn said hiring a part time officer would be more fiscally responsible. Finance Director Linda Blackerby said that the terms of the general fund will support the full time officer and part time clerk positions. President Miller said that part time officers are not always available when needed. Chief Mee said that part time officers do not provide the flexibility needed. He said they are here to support the full time staff and the expectations of them are much more limited. Currently the police department has seven part time officers on staff. He said he would like to have the part time clerk hired and trained before moving into the new police facility. There was consensus of the Board to move forward with hiring a full time officer and part time clerk.

NEW BUSINESS:

A. Cards for Cars Program

President Miller said the Gas Card Program had been successful the last couple of years. He said the cards can only be used at gas stations within East Dundee. Auto Dealerships have requested that the program run again this year. Heather Maieritsch said the program usually runs through the end of December, however, when the program end approaches, it has always been requested to extend it for an additional month. She suggested that the program include the extension from the start, which would have it run through the end of January. The Board was in consensus to move forward.

B. Electronic Signs

President Miller said there have been a number of meetings on electronic signs with one recently held by the General Village Committee. Several comments and suggestions came back from this recent meeting. He asked the Committee to meet again to summarize all the details and bring a report back at a future Village Board meeting.

C. Summit School Roofing and Signage Contract Awards

Administrator Skurla said that Summit School is currently being managed by the Village and is in need of roof repairs. He said that since Otto Engineering/Mr. Roeser is the owner, he suggested asking Mr. Roeser to up front the cost of the roof and the sign deposit and be reimbursed later. He said these items are TIF eligible expenses. Three quotes have been obtained for both projects and the Village would go with the lowest of the three. He said the Village is working to make Summit School a sustainable energy building with roof top solar panels. The Board has agreed to move forward with the roof repairs and sign purchase.

D. Ordinance of the Village of East Dundee, Illinois, Clarifying the Authority of the Village Administrator to Make Purchases and Enter into Contracts

President Miller said that the Ordinance basically states that if the purchase is no more than \$20,000, the Village Administrator has the authority to enter into contracts and make purchases. The Board is in consensus to move forward with allowing this authority.

PUBLIC COMMENT: None


EXECUTIVE SESSION: None

Motion to adjourn the Committee of the Whole Meeting at 7:08 Skillicorn/Lynam.

Roll: Ayes – 6 – Trustees Lynam, Skillicorn, Gorman, Wood, Selep and President Miller. Nays – 0.
Absent – 1 – Trustee Ruffulo. Motion carries, meeting adjourns.

Respectfully Submitted,

Katherine Holt

By: 
Village President, Lael Miller

Attest: 
Deputy Village Clerk, Katherine Holt