

CALL TO ORDER

President Miller calls to order the Village of East Dundee Committee of the Whole Meeting at 6:00 pm.

ROLL CALL:

Trustees Selep, Wood, Lynam, Gorman and President Miller. Trustees Skillicorn and Ruffulo were absent.

Also in attendance Village Administrator Bob Skurla, Public Works Director Jim Kelly, Village Engineer Joe Heinz, Chief of Police Terry Mee, Deputy Village Administrator/Village Clerk Heather Maieritsch and Deputy Village Clerk/Administrative Asst. Katherine Holt.

PUBLIC COMMENT (Agenda Items only):

Peter Ropinski – Resident, East Dundee, IL

Mr. Ropinski inquired about when the landscaping will be finished on the west edge of the River Haven subdivision. He said he would like to see it done before winter. President Miller said that the Village Board plans to walk the property in the near future to make decisions on a fence and landscaping. President Miller assured Mr. Ropinski that his plantings will be done this fall.

OLD BUSINESS: None

Trustee Skillicorn arrived to the meeting at 6:09pm

NEW BUSINESS:

A. Building Maintenance Position

Village Administrator Bob Skurla provided a draft of the job description and advised that it is a non-union, exempt position. He said this position will report directly to himself or to Public Works Director Jim Kelly. He said this position will be involved with the Police Department and Village Hall renovations and their ongoing maintenance. This position will also service the Depot, the Caboose and as a backup snow plow operator. Next year's budget will need to be amended to include this position with a yearly salary range of \$38,000-\$47,000. There are enough funds in this year's budget to include the new position. He said he is looking for someone with a lot of credentials and experience in carpentry, plumbing and electrical work. Jim Kelly added that Public Works can get overwhelmed when a guy is taken off of a job to attend to another project. Trustee Lynam questioned on whether this would create an issue for union vs. non-union members. Kelly said that the union would be advised of this ahead of time and he doesn't foresee any morale issues with the current staff. He said this new position was created outside of any position that the union currently recognizes in their collective bargaining agreement. He said the hours for this position will be based on a flexible schedule to accommodate when most needed. Skurla advised that the salary range is based off of the Sikich study. The Board is in consensus to move forward.

B. Trailer Mounted Pump Purchase

Jim Kelly said that public works was able to try out the pump. They used the equipment to pump out a clog by draining the pond in the Prairie Lakes subdivision and it worked great. He said the size will accommodate any situation. When the Hill Street lift station is being constructed and put on bypass for several weeks, the Village will save \$30,000 on rental equipment by using their own pump for the project. He said this model is more powerful and better suits the Village's needs than the newest model coming out. He advised that there is a 10-15 year warranty and it is a silenced pump to minimize the noise level when it is used for long periods of time in residential areas. Public Works will be building a 16x40

storage mezzanine to house all of the new equipment. The Board is in consensus to move forward with the purchase.

C. Sewer Inspection Camera Crawler System Purchase

Jim Kelly advised that public works has had to rent this camera crawler equipment in the past to look down in the sewer and storm sewer systems to find damage. He said the EPA now requires storm sewer inspections. In order to remain compliant with the EPA, the Village must provide documentation stating that the sewer pipes have been examined. This camera crawler system has a GPS monitoring device that will track storm sewer piping not currently mapped in the Village. This system will also help identify back up issues in neighborhoods that have been requiring weekly power rodding due to a possible breach in the sewer line. The Board is in consensus to move forward with the purchase.

D. River Haven Processes

Deputy Village Administrator Heather Maieritsch distributed a River Haven Place Resident Handbook and Lease Addendum to the Board that she obtained from property manager Arneada King. Each resident at River Haven Place receives a copy of this manual. She said that in January 2013, the Village Board created priority tiers for the selection process for the 14 apartments that are Village preference units. The Village preference list at this time includes a handful of current East Dundee residents, or relatives of residents, as well as veterans. She said the management company is working on compiling resident turnover information and will provide data when it is available. She advised that unit inspections are done annually and can also be done with a 24 hour notice. She also provided a schedule of minimum annual income limits for River Haven Place. Trustee Gorman asked if a resident would ever make too much income over time where they would be asked to leave. Maieritsch replied that she is waiting for a formal answer on that from management staff. Trustee Gorman added that he would like Mr. Bergman to oversee and manage the policies despite who the property manager is. Maieritsch said that she will follow up and bring more information back on the eviction process, specific rental rates and the percentage of veterans residing at this time.

President Miller said there is a landlord in town who is interested in leasing their building to a tattoo artist for an upscale tattoo and art studio located at 1 East Main Street. Currently Tattoo establishments are only zoned for an M-1 district. He asked the Board if they would consider granting a special variance for this tattoo business to operate at the Main Street location. The Board had mixed opinions, but agreed that they would be interested in hearing a presentation by the business owner.

Heather Maieritsch asked the Board when they would like to meet at River Haven Place to walk the property and make decisions about a fence. The Board agreed to meet as a Public Meeting on Monday, September 15 at 5:45pm at River Haven Place before the Regular Board Meeting.

PUBLIC COMMENT: None

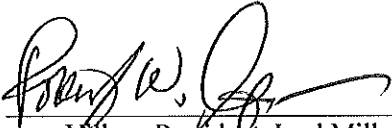
EXECUTIVE SESSION: None

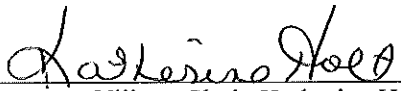
Motion to adjourn the Committee of the Whole Meeting at 7:03 Skillicorn/Wood.

Roll: Ayes – 6 – Trustees Lynam, Skillicorn, Gorman, Wood, Selep and President Miller. Nays – 0.
Absent – 1 – Trustee Ruffulo. Motion carries, meeting adjourns.

Respectfully Submitted,

Katherine Holt

By: 
Village President, ~~Lael Miller~~
Re-Ten

Attest: 
Deputy Village Clerk, Katherine Holt