

CALL TO ORDER:

President Bartels calls to order the Village of East Dundee Committee of the Whole meeting at 7:00 p.m.

ROLL CALL:

Trustees Miller, Gorman, VanOstenbridge, Lynam, Ruffulo, Cichowski and President Bartels.

Also in attendance Public Works Director T.J. Moore, Village Administrator Frank Koehler, Economic Development Consultant Bob Skurla, Chief of Police Terry Mee, Village Attorney Pat O'Connor and Village Clerk Jennifer Rehberg.

OLD BUSINESS: None

NEW BUSINESS:

A. Vandewalle 2010 Planning Agreement

Village Administrator Koehler explained this is a standard agreement with Vandewalle which is used as an as-needed basis. Currently, they are working on the TIF district and BDD. This is an annual contract for the year 2010. Trustee Ruffulo noted the Village should renegotiate contracts and agreements with all contractors and vendors. Trustee VanOstenbridge asked if we can put a cap on the hourly agreement. Trustee Gorman noted there are some situations where the Village should bid-out. Koehler asked if he should try to get the hourly rate reduced. The consensus answer is "yes".

B. Economic Development Update

Economic Development Consultant, Bob Skurla passed out a written reports as to where they are on certain projects regarding economic development. Skurla touched on 15 different projects the Village is working on currently.

1. Special Legislation for Annexing Businesses on South Route 25
2. National City Bank Departure – looking for a bank willing to expand and move into the property.
3. Saturn Dealership Building – hoping to shortcut the lease on this property.
4. Developer Interest on Route 25 – could not go into details on this issue.
5. Electronic Sign on Route 72 – received 9 signed bids on this, which range from \$130,000 to \$310,000. Most of these companies will accept financing.
6. Palumbo Open House and Developer Marketing – would like to replicate this again this year with other businesses in the area and possibly a golf outing.
7. Elgin Community College Safety Forces Training Facility RFP – Chief Mee has a good contact at ECC. They will have an RFP this month, looking for 35-50 acres in a local community to build a campus for teaching safety training. This property is in Cook County.
8. State Representative Keith Farnham's Economic Development Advisory Committee – serving on this for the last 18 months. We meet with him on a monthly basis.
9. River Valley Square Shopping Center Alternative Use – A service use business is looking into this property. Trustee Ruffulo asked if it is possible to talk to the Dominicks reps again to reassess the situation. Skurla will look into this to create a proposal for Dominicks.
10. Business Registration and Filing Fees – Currently, there is a \$25 Business Registration and Filing Fee. We are looking to increase the fee from \$25 to \$50. We will need to give the businesses sufficient notice when this changes. Village Administrator Koehler noted the neighboring communities fees are \$25-\$50. President Bartels feels the Village needs to disclose what the extra fee will go towards. He would like to have all of the local businesses on the Village's website.

11. Business Retention Survey Results – in the packet. Skurla listed some request from local businesses.
12. Annual Joint Review Board (JRB) Meeting – coming up this Wednesday at 10:00 a.m.
13. Regional Transit Authority (RTA) Transit Study Grant – Public Hearing will be on Jan 25th, 7:30 p.m. at the Dundee Township Senior Center.
14. Northern Kane County Chamber of Commerce (NKC C of C) Business Expo – Village will have a booth at this EXPO. Board Members are invited to work in the booth.
15. New Tax Increment Financing (TIF) District and Business Development District (BDD)

C. Elected Officials Compensation Waiver

President Bartels stated that Trustee Gorman requested this to be put on the agenda. He mentioned that in order to make this change, the ordinance will need to be amended. Trustee Ruffulo feels that if we make any changes for Village Officials, it should take place at the beginning of the next term. The ordinance says Trustees MUST be paid. Ruffulo has also wondered why Trustees are considered employees of the Village. He feels we should receive 1099s not W-2s. This is a question for the auditor or the IRS. Village Administrator Koehler stated the Board receives service time under IMRF. Ruffulo also wants to find out if we can eliminate the expense check. Bartels would like this to be an option for the Board. Trustee Lynam agrees with the option idea. Gorman clarified why this was put on the agenda. He would choose to waive our pay until the end of each term or a specified time. Gorman would also like to see the Board waive the per-meeting payment, but have an expense account. Bartels would like to see the Board have a choice in whether they want to receive the pay or not. The Village Attorney will check with Sikitch on this and report back to the Board.

D. Computer Allowance

President Bartels asked Finance Director Nick Cinquegrani to look into this program and create a list of the participants who took advantage of this program and the amount of payments they received. Bartels also requested that Village Administrator Koehler send out notices to the four participants who were overpaid on this allowance. Koehler decided to consult with the auditors and their recommendation was since the way the payments were made it was more like compensation than reimbursement. According to the IRS, the payments were made incorrectly. Bartels stated the first issue would be repayment of the funds and the second issue is to find out from the auditor what would be acceptable as documentation. Trustee Ruffulo stated that the ordinance says each Trustee shall get paid a certain amount, but there are Trustees who did not receive payment, which was against the ordinance. Ruffulo does not feel it is fair to request a reverse payment. Trustee Lynam feels we should clarify this and move forward. He does not remember a set amount listed in the ordinance. Bartels suggests we send our requests to receive overpayments. Gorman always assumed the payments were set up from the beginning of the term. Village Attorney O'Connor noted the ordinance does not say "retroactive". The consensus of the Board was for a letter to go out explaining the situation, that there was an overpayment, and that the Village requests reimbursement. Ruffulo would like the letter to mention they can make payments instead of pay one lump sum. Trustee VanOstenbridge feels that if there was overpayment, then the bill needs to be paid. Trustee Miller feels the same way.

EXECUTIVE SESSION:

Motion to Adjourn to Executive Session Executive Session at 8:41 p.m., closed to the public and media under the provisions of the Illinois Open Meetings Act, 5ILCS, 120/2, (2) (21), Discussion of Minutes, (C) (6), Pending Litigation, 2 (C) (1), Personnel and 2 (C) (5) Acquisition of Property by Miller/VanOstenbridge .

Roll: Ayes – 7 – Trustees Ruffulo, Lynam, Miller, VanOstenbridge, Gorman, Cichowski and President Bartels. Nays – 0. Motion carries, meeting adjourns at 8:41 p.m.

Respectfully Submitted,

Jennifer Rehberg

By: Jerald Bartels
Village President Jerald Bartels

Attest: Jennifer Rehberg
Village Clerk Jennifer Rehberg