

CALL TO ORDER

President Miller calls to order the Village of East Dundee Regular Board Meeting at 6:00 p.m.

ROLL CALL:

Trustees Lynam, Skillicorn, Selep, Gorman, Wood, Mahony and President Miller.

Also in attendance Village Administrator Bob Skurla, Village Engineer Joe Heinz, Director of Public Works Jim Kelly, Village Attorney Kathleen Field Orr, Economic Development Consultant Doug Bergren, Marketing Director Karen Blair, Deputy Village Administrator/Village Clerk Heather Maieritsch and Deputy Village Clerk Katherine Holt.

PLEDGE OF ALLEGIANCE: Recited

PUBLIC COMMENT (Agenda Items only): None

CONSENT AGENDA-CONSIDERATION OF AN "OMNIBUS VOTE":

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President, a group of assorted ordinances, resolution, motions and orders by an "Omnibus Vote". The "Omnibus Vote" shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

- A. Motion to Approve the Regular Village Board Meeting Minutes Dated April 20, 2015
- B. Motion to Approve the Committee of the Whole Meeting Minutes Dated May 11, 2015
- C. Resolution of the Village of East Dundee, Cook and Kane Counties, Illinois, to Approve a Letter from the Village President to Daniel O'Leary
- D. Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois, Approving a Plat of Easement for the Detention Area North of Barrington Avenue
- E. Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois, Approving a Plat of Easement for the Depot Lot South of Barrington Avenue
- F. Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois, Consenting to a Plat of Easement for the Anvil Club Parcel South of Railroad Street
- G. Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois Authorizing the Execution of a Vacant Land Sales Contract for the Purchase of 525 E. Main Street, East Dundee, Illinois
- H. Ordinance of the Village of East Dundee, Illinois Adding a New Classification of Liquor Licenses for Caterers
- I. Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois Amending the Annual Fee Schedule

President Miller requested that item G be removed from the consent agenda to update a date on the ordinance.

Motion to approve consent agenda items A, B, C, D, E, F, H and I by Skillicorn/Wood.

Roll: Ayes – 6 – Trustees Gorman, Lynam, Skillicorn, Selep, Mahony and Wood. Nays – 0. Absent – 0. Motion carries.

- G. Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois Authorizing the Execution of a Vacant Land Sales Contract for the Purchase of 525 E. Main Street, East Dundee, Illinois

Motion to approve an Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois Authorizing the Execution of a Vacant Land Sales Contract for the Purchase of 525 E. Main Street, East Dundee, Illinois with the corrected date of August 30, 2015 by Skillicorn/ Mahony.

Roll: Ayes – 5 – Trustees Lynam, Skillicorn, Selep, Mahony and Wood. Nays – 0. Abstain – 1 – Trustee Gorman. Absent – 0. Motion carries.

OLD BUSINESS: None

NEW BUSINESS:

A. Certification of Election Results: Read into Record The 2015 Village of East Dundee Election Results

The Consolidated Election Official Abstract of Votes was read by Village Clerk Maieritsch.

President Miller thanked Trustee Mahony for her service during the remainder of Trustee Ruffulo's term.

B. Swearing in of Re-Elected Village Trustee Jeffrey J. Lynam

Village Clerk Maieritsch swears in Trustee Lynam.

C. Swearing in of Re-Elected Village Trustee Allen Skillicorn

Village Clerk Maieritsch swears in Trustee Skillicorn.

D. Swearing in of Elected Village Trustee Alan L. Hall.

Village Clerk Maieritsch swears in Trustee Hall.

E. Presentation by the Northern Kane County Chamber of Commerce

This item has been postponed to a future meeting date.

F. 201 Penny Ave Rezoning from Office to Residential Presentation

Andrew Santucci from Vanguard Capital, Ltd. addressed the Board stating that the property at 201 Penny Avenue has been represented by several brokers over the recent years and has not been able to gain any interest from tenants or buyers, even at or below the market rate. He explained that the owner would like to convert the property into multi-family housing at market rate. He said the building would be converted into an 8 unit apartment building with approximately 1100 square feet per unit at \$1300-1400 per month. The property owner, Sanjay Asija, said that the building has been losing tenants since 2009 and has been vacant for the last two years. He said he has attempted to sell the property at a much lower cost that he purchased it for and there has been no buyer or renter interest. President Miller said that the Village would need to consider rezoning. The Board decided to discuss this in more detail at the Committee of the Whole meeting on June 8.

G. Proposed Redevelopment of 110 N. River Street

General Contractor John Curtis and Commercial Real Estate Broker Joe Billitteri gave a presentation of proposed plans for the property at 110 N. River Street. Mr. Curtis said their plan is to tear down the building and build 6,000 square feet of retail space on the ground floor, which will also include interior garage space. There will be 3 townhomes on the second floor above the retail space and will include outside deck areas for the tenants to utilize. The back portion of the property will have 3 two-bedroom apartment units also with interior garage parking below. Mr. Billitteri said he plans to begin marketing right away for the retail space. Mr. Curtis said the total project is estimated to cost about \$3 million and

they are looking for financial assistance from the Village for \$800-900K. Trustee Skillicorn said his only concern is that \$12-13 million has already been invested there and this property has benefitted from that already, therefore, he is not sure why the Village would consider investing any more. Mr. Curtis said the next step is to run a gap analysis to determine what the actual contribution from the TIF would be required to make the project work. He said they would like to break ground this summer. He will work with Administrator Skurla and provide more details and numbers as they develop.

H. Agreement for Professional Services for a Part-Time Building Code Enforcement Inspector and Special Projects Coordinator

Jim Kelly advised that there is a definite need for help in code enforcement and with special projects. He has found an individual with the same experience and credentials that he himself carries. He said the Village will soon be obligated by the state to have a program for RPZs (reduced pressure zones) in all buildings, which the Village currently does not have. He also said he would also like to adopt the most current building code. President Miller said in addition to a number of upcoming projects and initiatives, he would like all vacant commercial buildings inspected. Administrator Skurla added that there will be a number of new ordinances to address that are not currently covered in the Village code and will need to be adopted. Attorney Orr said that she will draft a resolution approving the agreement and she would also like to submit some of the ordinances that will be enforced. Kelly advised that the part-time inspector is required to submit a monthly report of the hours worked and a description of the projects worked on. The Board requested that these reports be shared with them on a monthly basis to keep all informed. There was consensus of the Board to move forward with the agreement.

FINANCIAL REPORTS:

- A. Warrants List #1 \$310,757.45
- B. Warrants List #2 \$78,581.91
- C. Warrants List #3 \$145,628.90
- D. Warrants List #4 \$113,341.88
- E. Warrants List #5 \$26,321.41
- F. Warrants List #6 \$95,242.48
- G. Warrants List #7 \$415,435.01

The Warrants Lists were noted to the Village Board.

Reports: VILLAGE TRUSTEES

Gorman: Said he was disappointed that there were no parking signs in place downtown for the bike race. He said conditions in the future must be held by those responsible. He spoke to some of the cyclists who said that this was the best course they had been on all year. He asked that the Williams Place road issues be addressed. He also requested that the River Haven fencing and landscaping plans be made available to the public.

Lynam: Said he will touch base with Jim Kelly about Howard Street needing black dirt fill. He mentioned that a pass through now exists between River Haven Place and Wendt Street and asked when the fencing and landscaping will be finished. President Miller replied that the fencing and landscaping will begin any day now.

Selep: None

Wood: None

Skillicorn: Congratulated Alan Hall on his new position as Trustee. He said the Memorial Day parade is Sunday, May 24th. He mentioned that since the road work had been done on Braeburn Road, the right-of-way has overgrown with weeds and needs to be addressed. Joe Heinz replied that he has already called the contractor about this and if it is not rectified, their bond will be pulled.

Hall: None

Reports: VILLAGE ADMINISTRATOR and STAFF

Village Administrator: None

Village Attorney: None

Village Engineer: None

Public Works Director: None

Village President: Miller said he attended the bike race on Friday. He said the road work was completed in time for the race and thanked Public Works for their efforts involved with that. He said there were some issues with traffic and inconveniences to residents. He said that next year, he prefers that the race take place during the day on Saturday rather than on Friday evening.

Chief of Police: None

Economic Development Consultant: None

Finance Director: None

Downtown Marketing Director: Blair reported that this past weekend was the second week of the markets. She said that the Sunday market vendors were pleased with the attendance, despite the rainy weather. She advised that the village wide garage sale and shredding event will take place 2 weekends from now. She reported that the discoverdundee.org website has been rolled out and the Facebook page continues to gain attention. She echoed that the Memorial Day parade will be Sunday, May 24 at 2 p.m. She reported that the Dundee Foundation is making progress and introduced Cathy Domagalski as a volunteer who is helping to launch the project.

Village Clerk Maieritsch mentioned that there will be a Village wide spring clean up on June 3 where residents can place unlimited garbage at the curb with the exception of appliances and electronics.

PUBLIC COMMENT (Items not on the Agenda): None

EXECUTIVE SESSION: None

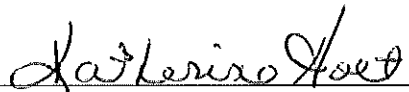
Motion to adjourn the Regular Village Board Meeting at 6:51 pm by Gorman/Skillicorn.

Roll: Ayes – 7 – Trustees Gorman, Skillicorn, Lynam, Selep, Wood, Hall and President Miller. Nays – 0. Absent – 0. Motion carries.

Respectfully submitted,

Katherine Holt

By: 
Village President, Lael Miller

Attest: 
Deputy Village Clerk, Katherine Holt