

**CALL TO ORDER**

President Miller calls to order the Village of East Dundee Special Board Meeting at 6:00 pm.

**ROLL CALL:**

Trustees Gorman, Lynam, Selep, Wood, Skillicorn and President Miller. Trustee Ruffulo was absent.

Also in attendance Village Administrator Bob Skurla, Village Engineer Joe Heinz, Public Works Director Jim Kelly, Chief of Police Terry Mee and Deputy Village Clerk/Administrative Assistant Katherine Holt

Motion to allow Trustee Wood to attend the meeting via telephone by Skillicorn/Lynam.

Roll: Ayes – 5 – Trustees Gorman, Lynam, Selep, Skillicorn and President Miller. Nays – 0. Absent – 1 – Trustee Ruffulo. Motion carries.

**PLEDGE OF ALLEGIANCE:** Recited

**CONSENT AGENDA-CONSIDERATION OF AN “OMNIBUS VOTE”:**

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President a group of assorted ordinances, resolution, motions and orders by an “Omnibus Vote”. The “Omnibus Vote” shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

Motion to remove item B from the consent agenda by Gorman/Skillicorn.

Roll: Ayes – 6 – Trustees Gorman, Lynam, Selep, Skillicorn, Wood and President Miller. Nays – 0. Absent – 1 – Trustee Ruffulo. Motion carries.

Motion to approve the consent agenda by Gorman/Lynam.

Roll: Ayes – 6 – Trustees Gorman, Lynam, Selep, Skillicorn, Wood and President Miller. Nays – 0. Absent – 1 – Trustee Ruffulo. Motion carries.

Motion to approve the Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois, Approving a Lease with Save-A-Vet NFP, INC. for the Property at 408 Barrington Avenue by Gorman/Skillicorn.

**Discussion:**

Village Administrator Robert Skurla stated that the Village has proposed a month-to-month lease with a nonprofit national organization called Save-A-Vet. The organization places retired military and law enforcement canines with wounded or disabled military veterans. The canine will act as a comfort and therapy dog to the veteran. Danny Scheurer, founder and Chief Executive Officer of Save-A-Vet, approached the Village with their immediate need for veteran and canine housing. The closed water treatment plant was chosen as an appropriate property where the nonprofit would pay a dollar a month for rent. Two veterans and two canines will reside at this location. Mr. Scheurer advised that he has started a project with the City of Elgin where TIF funds will be used to purchase the David Cook facility to house 55 disabled veterans and 25 canines. He also plans to move his corporate office to Elgin. He is looking at an old vacant prison in New York where he would house 6000 veterans and 6000 canines. The veterans residing on the property will also manage the property. There are 4500 active volunteers nationwide.

Roll: Ayes – 6 – Trustees Gorman, Lynam, Selep, Skillicorn, Wood and President Miller. Nays – 0. Absent – 1 – Trustee Ruffulo. Motion carries.

**PUBLIC PARTICIPATION: None**

**OLD BUSINESS:**

**A. Amended Business License Ordinance**

Motion to approve the Amended Business License Ordinance by Gorman/Lynam.

**Discussion:**

Robert Skurla advised that he had spoken to the Village Attorney about the specific items that were raised during a prior board meeting. One clarification made was that an office in a home does not constitute a business as long as the primary purpose of the home is being used as a residence. Trustee Gorman suggested a change in the verbiage to section 110.08 Expiration and Renewal. Currently it states that no license may be renewed or issued if the applicant owes money to the village. Since water bills are owed on a continuous basis, he asks that the verbiage be changed to state when money owed is "overdue". He also said that since there is no hearing process in place, he is hesitant to pass something that includes hearing procedures. Robert Skurla replied that the Village Attorney will be looking at drafting a formal process which would begin on January 1, 2014. Consensus is to wait until a formal hearing process has been drafted.

Motion to table the Amended Business License Ordinance by Gorman/Skillicorn.

Roll: Ayes – 6 – Trustees Gorman, Lynam, Selep, Skillicorn, Wood and President Miller. Nays – 0.  
Absent – 1 – Trustee Ruffulo. Motion carries.

**NEW BUSINESS:**

**A. Ordinance Amending the Codes of Ordinances of the Village of East Dundee, Cook and Kane Counties, Illinois, Providing for Rules of Order and Procedure**

Motion to approve the Ordinance Amending the Codes of Ordinances of the Village of East Dundee, Cook and Kane Counties, Illinois, Providing for Rules of Order and Procedure by Gorman/Lynam.

**Discussion:**

President Miller advised that the Board Meetings should run in line with the Roberts Rules of Order. These Rules of Order and Procedure were drafted by the Village Attorney to help address this. Trustee Gorman stated that the new rules do not allow for conversation around an item and only allows for each board member to make their point. He says the members learn from each other's perspectives and dialogue. He feels these rules will change the character of how the Board comes to their decision making. He mentions other concerns he has that he feels could affect a future board that may be confrontational or have a presiding officer that may use a lot more authority than he or she should have. Consensus is to include a Utility committee under section 30.08, to remove the word 'final' under section B of 30.10 as well as adding verbiage that any two trustees may add an item to the agenda. And lastly, to remove the original section three of Section 30.17 referencing the removal of section 32.09.

Motion to amend the motion to revise the wording agreed upon and to approve the Ordinance Amending the Codes of Ordinances of the Village of East Dundee, Cook and Kane Counties, Illinois, Providing for Rules of Order and Procedure by Gorman/Lynam.

Roll: Ayes – 6 – Trustees Gorman, Lynam, Selep, Skillicorn, Wood and President Miller. Nays – 0.  
Absent – 1 – Trustee Ruffulo. Motion carries.

**FINANCIAL REPORTS: *included on the Omnibus Vote***

**Reports: VILLAGE ADMINISTRATOR and STAFF**

**Village Administrator:** Skurla provided a final report on the Insurance Auto Auction project. Upon approval of the Board this evening, he will forward the report to the representatives of Barrington Hills. The Insurance Auto Auction folks have requested that the project be up for consideration and be included on next week's agenda. The items on the agenda will include approving the Ordinance Approving the Plat of Subdivision and approving the Ordinance Approving the Redevelopment Agreement. He also stated that Adesa is looking at various locations within Kane County of East Dundee. Their target is to have a minimum of fifty acres of land. Adesa chose this area because they want to stay close to the city of Chicago, the interstate and O'Hare Airport. They also want to co-locate with Insurance Auto Auction, Inc.

**Village Attorney:** None

**Village Engineer:** Heinz reported that the Christina water main will need to be pressure tested and chlorinated before it can run live. The north side of Van Buren is ready to have a retaining wall built between Hill Street and Railroad Street. The stage three work is moving ahead of schedule and will cut off a month of the original planned time. Elgin Avenue will be routed as one way northbound and should take about 2 ½ months to complete. He will request that signage be put up to give the public notice that the Elgin Avenue construction work is about to begin.

**Public Works Director:** Kelly advised that he will bring a memo for a wood chipper purchase approval to the next meeting. He will also bring a plan for the Ash Tree project.

**Village President:**

**Chief of Police:** Chief Mee reported that there were no injuries during the Fourth of July holiday. There were a few fireworks complains but nothing extraordinary.

**Economic Development Consultant:** Bergren reported that a deli will be moving into the storefront at 310 N. River Street. It will open once the kitchen is installed which will be in approximately six weeks.

**Finance Director:** None

#### **Reports: VILLAGE TRUSTEES**

**Ruffulo:** N/A

**Gorman:** None

**Lynam:** None

**Selep:** None

**Wood:** Trustee Wood advised that there will be a community events meeting on July 15 to discuss Heritage Fest. All East Dundee bar owners have been invited to find out if they would like to participate.

**Skillicorn:** Trustee Skillicorn said that the Commission that manages prevailing wage is going to reinterpret the rule so that affected ash trees can be treated without having to comply with prevailing wage. He feels this will help with the bids with the contractors.

#### **EXECUTIVE SESSION: None**


Motion to adjourn the Special Village Board Meeting dated July 8<sup>th</sup>, 2013 by Gorman/Skillicorn.

Roll: Ayes – 6 – Trustees Gorman, Lynam, Selep, Skillicorn, Wood and President Miller. Nays – 0.

Absent – 1 – Trustee Ruffulo. Motion carries.

Respectfully submitted,

Katherine Holt

By:   
Village President Lael Miller

Special Board Meeting  
Village of East Dundee  
Kane County, Illinois  
July 8, 2013

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Attest: Katherine Holt  
Deputy Village Clerk, Katherine Holt