120 Barrington Avenue, East Dundee Illinois 60118 Phone: (847) 426-2822

Business/Organization Name: _____

Contact Person: _____

Phone Number: _____ Alt Number: _____

Alternate Contact Person: _____

Please Type or Print Message:

Messages are available on a weekly basis. Each message frame may include two lines of text and shall be displayed for ten seconds. You may rent up to three frames each week for your message. Design features of the message will be created by staff at their discretion. Message requests can be accepted up to one month in advance. Payment MUST be received at the time of reservation in person (NO PHONE RESERVATIONS). The sign will NOT be rented to any person or business that has any outstanding fees or bills owed to the Village. No personal use is allowable.

Dates Requested:

Please note that due to possible conflicts, we may not be able to grant your full request. Therefore, the most important date(s) should be shown below as Priority #1 and the second choice dates as Priority #2.

Priority #1_____ Priority #2 _____

Signed_____Date _____

Sign Rental Rates:

Businesses within East Dundee Corporate Limits:
Weekly message rate $25.00

Businesses outside the East Dundee Corporate Limits:
Weekly message rate $35.00

Non-profit with proof of 501c (3) status (Allowing no more than one per week)
Weekly message rate No charge

Rental Terms:

_____ One Week ____Two Weeks

_____ Fee Paid _____Date Paid 482000 Account Number

_____ Approval