



APPLICATION FOR ALCOHOLIC LIQUOR LICENSE

License Period July 1, 2019 - June 30, 2020

DATE OF APPLICATION: _____

LEGAL NAME OF BUSINESS: _____

DBA NAME: _____ IL SALES TAX #: _____

BUSINESS ADDRESS: _____, EAST DUNDEE, IL PHONE: _____

MAILING ADDRESS (if different): _____

NAME OF APPLICANT: _____ PHONE: _____

E-MAIL ADDRESS: _____

NAME/ADDRESS of the person who will be managing the ongoing affairs of this business at these premises:

1. License Classification and Annual Fee: *Please check the classification that you are applying for*

<u>CLASS</u>	<u>ANNUAL FEE</u>
Class A Tavern	\$2000
Class A-1 Tavern with Beer Garden (consumption on premises)	\$3000
Class B Package Liquor.....	\$2000
Class B-1 Supermarket/Drug Store.....	\$2000
Class B-2 Package Liquor.....	\$1200
Class B-3 Mail Order License.....	\$300
Class B-4 Beer, Wine & Liquor (Package form - consumption off premises)	\$1500
Class C Incorporated not-for-profit organization.....	\$750
Class C-1 Public Golf Course/Restaurant.....	\$2500
Class D Outdoor Amusement Park.....	\$1250
Each Additional Point of Distribution.....	\$375
Class E Restaurant.....	\$2500
Class E-1 Restaurant without Bar.....	\$1500
Class E-2 Wine & Liquor	\$1000
Class F Special Event	\$100/day
Class G Banquet	\$2500
Each Additional Point of Distribution.....	\$750
Class H Entertainment Venue.....	\$3000
Class I Specialty Food & Beverage Establishment.....	\$1000
Class J Village Caterer	\$500
Class J-1 Caterer with Business Outside of Village.....	\$300
Class K Caboose Concession Stand	\$500
Class L Brew Pub	\$2500

* Fee for additional license shall be \$1000

2. License Period: Commencing each year on July 1 and ending on June 30

3. Type of Business Entity (check one):

- Individual Corporation
 Partnership Other (specify) _____

4. The following information must be provided with respect to any and all individual owners, partners, corporate officers, corporate directors, managers and, if a corporation, all persons owning directly or beneficially more than 5% of the corporation stock:

Note: *Full names must be listed with middle initials. Furthermore, the applicant must notify the Local Liquor Control Commission in writing of a change in partnerships, officers, directors, persons holding directly or beneficially more than 5% in interest of the stock or ownership interest, or managers of the establishment within ten (10) days of said change.*

NAME _____

SOCIAL SECURITY # _____ BIRTHDATE _____

HOME ADDRESS _____

DRIVER'S LICENSE # _____ HOME PHONE # _____

BUSINESS STATUS _____

PERCENTAGE OF STOCK HELD _____

NAME _____

SOCIAL SECURITY # _____ BIRTHDATE _____

HOME ADDRESS _____

DRIVER'S LICENSE # _____ HOME PHONE # _____

BUSINESS STATUS _____

PERCENTAGE OF STOCK HELD _____

NAME _____

SOCIAL SECURITY # _____ BIRTHDATE _____

HOME ADDRESS _____

DRIVER'S LICENSE # _____ HOME PHONE # _____

BUSINESS STATUS _____

PERCENTAGE OF STOCK HELD _____

Note: *If additional space is required, please attach a separate sheet of paper.*

5. Has the applicant ever had a liquor license issued by the Federal government, any State government, County or municipal government? Yes No

If answer is in the affirmative, state the name of the licensing unit of government, when and where said license was issued.

6. Has the applicant/any owner ever had any previous liquor license denied, suspended or revoked? Yes No
If answer is in the affirmative, state the date and reason for such. _____

7. Have any of the applicants/any owners ever been convicted of a felony or a gambling offense? Yes No
If answer is in the affirmative, state the date and reason for such conviction. _____

8. If the applicant does not own the premises for which the license is sought, does the applicant have a lease for a full period of a year of which the license is to be issued? Yes No

NOTE: If the answer is affirmative, attach a copy of said lease to the application.

9. Has the applicant/any owners been delinquent in payment of any federal, state or local taxes? Yes No
If the answer is affirmative, please explain: _____

Is the payment still delinquent at this present time? Yes No

10. Does the applicant understand that successful completion of a State certified beverage alcohol sellers and servers education and training (BASSET) program is required of all persons who sell or serve alcoholic beverages, all management personnel working on the premises, and anyone whose job entails the checking of IDs for the purchase of alcoholic beverages, pursuant to the requested license, and that such compliance is subject to random checks by the Village of East Dundee? Yes No

11. Does the applicant understand and agree that during the license period, any violation of Federal, State or Village laws and ordinances will be referred to the Local Liquor Control Commission and that such violation may result in the suspension or revocation of said license laws and ordinances will be referred to the Local Liquor Control Commission and that such violation may result in the suspension or revocation of said license? Yes No

12. Does the applicant understand and agree that members of the East Dundee Police Department shall have the authority to enter at any time upon the premises licensed hereunder to determine whether any State or Village laws and ordinances have been or are being violated, and at such time to examine the premises of said licensee in connection therewith? Yes No

13. Are any of the applicants public officials, or is any other person, directly or indirectly related in any way to the business entity, a public official? Yes No

14. Will the applicant be applying for a state supplemental video gaming license from the Village? Yes No

15. Applicant has provided all required documents included in the attached checklist (*Exhibit A*) Yes No

CHECKLIST

A complete application for alcoholic liquor license must contain the following. Please confirm that all required documentation is provided.

- All questions on the application completed in full. Application signed.
- Signature of applicant at the bottom of page 6 of application swearing all statements are true and correct, witnessed and notarized by an Illinois Notary Public. *(Do not sign in advance, a notarized signature must be signed in the presence of a Notary. Village Hall has notaries on staff that will do so at NO cost)*
- Certificate of Dram Shop (Liquor Liability) Insurance evidencing \$1,000,000 of coverage. Should your Insurance expire before the end of the license period, a copy of the renewal certificate must be submitted prior to the expiration date. *Should the certificate expire before the end of the license period, a copy of the renewal certificate must be submitted prior to the expiration date.*
- Surety Bond in the sum of \$5,000.
THE BOND IN THE AMOUNT OF \$5,000 TO BE PAYABLE TO THE VILLAGE OF EAST DUNDEE IN THE EVENT OF DEFAULT IN PAYMENT OF FINE LEVIED AGAINST LIQUOR LICENSE HOLDER OR OTHERWISE PROVIDED BY STATUTE. *Should the bond expire before the end of the license period, a copy of the renewal certificate must be submitted prior to the expiration date.*
- Applicable lease or proof of ownership (tax bill or purchase documentation) for location. If application is for a renewal liquor license, this need be submitted only if it is not already on file or has been renewed or amended since last year.
- A copy of your current Illinois Liquor License.
Should your State license expire prior to the end of the license period, a copy of the renewed State license must be submitted upon receipt. For new applications, Local license must be obtained in order to apply for State license. A copy of the State license must be submitted upon receipt.
- If this is a new application or ownership or management has changed**, please be advised that fingerprinting is required for each person holding more than five percent (5%) interest in the establishment or, in the case of a corporation or an establishment not managed directly by the owner, fingerprinting is required for the general manager of the establishment.

Fingerprints are to be taken at the East Dundee Police Department. Any person required to submit fingerprints who does not live in the area should call the East Dundee Police Department at 847-428-4034 so that a fingerprint card can be mailed to them. They should bring that card to their local police department for fingerprinting and then mail it back to the East Dundee Police Department.
- Copy of BASSET Certificates for all employees permitted to serve alcohol.
The Village of East Dundee requires BASSET Certification for all employees permitted to serve alcohol. New Employees must complete this training with 90 days of hire. BASSET training completed in person certifies the employee for life. BASSET certification class taken online is valid for three (3) years. There is a \$5.00 fee for each basset certified employee.
- Floor plan drawing or rendering. **(For New Applicants or if Floor Plan has been amended)**
- A check or cashier's check for the appropriate license fee and basset fee (\$5.00 per basset certified employee).