



Village of East Dundee

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FOR IMMEDIATE RELEASE

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VILLAGE OF EAST DUNDEE

Implements Emergency Staffing and Operations Plan in Response to COVID-19

From the Office of the Village Administrator

In efforts to protect public health and the spread of COVID-19, commonly referred to as Coronavirus, the Village is putting in place an Emergency Staffing and Operations Plan. While there are no confirmed cases of COVID-19 in East Dundee, as an arm of the government providing essential and emergency response services, it is imperative the Village take the proper precautions to protect the health of our valuable and critical staff so that we can continue to ensure the provision of Village services being provided to our residents and business community. It is in times like this that it is the Village's responsibility to demonstrate leadership to our community and region by taking whatever measures are necessary to help prevent the further spread of this virus. With this said, as of today and until further notice, the Village is implementing the following operational changes:

- Residents and businesses are encouraged to use alternative measures to contact the Village and make payments. Conducting Village business by telephone or email is the preferred method, therefore, limiting face-to-face meetings at Village Hall. This includes making payments for utility bills online via the Village's website at www.eastdundee.net, or by dropping payments in the drop-box located outside of Village Hall.
- Persons with flu-like symptoms are prohibited from entering Village facilities and proper signage is being placed with this message at all Village facilities.
- The Village will suspend in-person meetings with external customers/residents. We encourage contacting the Village via telephone or email. As of now Village Board meetings are scheduled to be conducted as planned, but please watch the Village's website for any changes that may be implemented.
- Village staff, wherever possible and practical, will be wearing masks and wearing gloves when interacting with the public or public documents. This is not to create panic, but to ensure we are doing what we can to prevent the spread of the virus.

- In regards to the Village's Building Department, inspections shall only be conducted as necessary and rental inspections shall be suspended.

Other measures are being put in place for Village staff to limit their potential exposure to others in efforts to limit the potential spread of the virus. Village staff is taking necessary steps that Village facilities are cleaned and disinfected multiple times a day. Should the spread of the virus worsen, Village staff is prepared to make further adjustments to staffing and operations to limit exposure and the spread of the virus. Please rest assured that the Village has a plan in place to ensure the delivery of essential Village services should an outbreak occur in our community/region.

The Village seeks the assistance of our community to also aid in the potential spread of the virus by seeking reliable sources for information on COVID-19 and performing best practices, such as washing hands and social distancing. Please monitor the Village's website (www.eastdundee.net) and Facebook page for up-to-date information on COVID-19 and any further adjustments to Village services. The Village also recommends seeking information on the virus from the Centers for Disease Control (CDC), Illinois Department of Public Health, and the Kane County Health Department. For more information about what you can do to protect yourself from contracting and spreading the Coronavirus, please see the CDC's website at <https://www.cdc.gov/coronavirus/2019-ncov/index.html>.