



## SUMMER SEASONAL LABORER

The Village of East Dundee is seeking motivated individuals to join our Public Works Department as a Summer Seasonal Laborer. The position will be from mid-May 2020 through August 2020 with work hours of 7:00 a.m. to 3:00 p.m., Monday through Friday. Work is performed in outdoor weather conditions and in close proximity to vehicular traffic. The hourly rate for the position is \$13.00.

The Summer Seasonal Laborer position will assist full-time staff with:

- Day-to-day maintenance and upkeep of Village properties, roadways, and facilities.
- General landscaping including mowing, trimming, weeding, mulching and planting.
- Set-up for special events.
- Other duties as assigned.

The Summer Laborer positions may utilize hand and small power tools to accomplish tasks. Training with vehicles/equipment will be provided upon hire.

Position Requirements:

- Graduation from high school or GED equivalent.
- Must be at least 18 years of age.
- Must be able to lift and/or move up to 100 lbs.
- Must be able to communicate effectively verbally and in writing.
- Must be able to work outdoors in varying environmental conditions.
- Ability to follow appropriate safety procedures.
- Valid driver's license with a good driving record.

The employment application can be found at [www.eastdundee.net](http://www.eastdundee.net). Interested candidates should submit a completed employment application to:

Village of East Dundee – Human Resources  
Attn: Brad Mitchell, Assistant Village Administrator  
120 Barrington Avenue  
East Dundee, IL 60118  
[bmitchell@eastdundee.net](mailto:bmitchell@eastdundee.net)

Applications will be considered as received. If selected, successful completion of a background check, physical and drug screen are required. The Village of East Dundee is an Equal Opportunity Employer.