

ORDINANCE NO. 03 - 01

**ORDINANCE ADOPTING THE
BUDGET PROCEDURE**

WHEREAS, the Village of East Dundee (herein the "Village") has provided for municipal financing through an annual appropriations ordinance as set forth in the Illinois Municipal Code; and

WHEREAS, the Village has determined that it is in the public interest to amend such procedure to provide for the budget procedure as established by law pursuant to Illinois Compiled Statutes, 65 ILCS 5/8-2-9.1 through and including 8-2-9.10; and

WHEREAS, said statute provides that the budget procedure may be adopted by two-thirds majority vote of those members of the corporate authority then holding office pursuant to 65 ILCS 5/8-2-9.1.

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF EAST DUNDEE, COOK AND KANE COUNTIES, ILLINOIS.

Section One. That the budget procedure provided pursuant to Illinois Compiled Statutes, 65 ILCS 5/8-2-9.1 through and including 8-2-9.10 is hereby adopted and approved by two-thirds majority vote of those members of the corporate authorities now holding office.

Section Two. That pursuant to statute, the Village President is hereby directed to designate, with the approval of the corporate authorities, a Budget

Officer as provided pursuant to 65 ILCS 5/8-2-9.1. Said Budget Officer may hold another municipal office, either elected or appointed pursuant to statute.

Section Three. The Budget Officer shall have such powers and duties as provided pursuant to Illinois Compiled Statutes, 65 ILCS 5/8-2-9.2.

Section Four. The Budget Officer shall compile a budget for each fiscal year as provided pursuant to Illinois Compiled Statutes, 65 ILCS 5/8-2-9.3 et seq.

Section Five. That the Municipal Code, Chapter 3, Village Administration, be amended by adding thereto a new section, 3.07 **The Village Budget Officer**, which text shall be as set forth in the exhibit attached hereto.

Section Six. That the Municipal Code of the Village of East Dundee, Chapter 3, Village Administration, Sections 3.07 through and including 3.20 be re-codified and renumbered as 3.08 through and including 3.21 consecutively.

Section Seven. Severability. If any section, paragraph or provision of this ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this ordinance.

Section Eight. Repeal. All ordinances, resolutions, motions or parts thereof in conflict herewith shall be and the same are hereby repealed.

Section Nine. Publication. This ordinance shall be in full force and effect forthwith upon its adoption, approval and publication in pamphlet form as provided by law.

Adopted this 21st day of January, 2003, pursuant to a roll call vote as follows:

AYES: Szalba, Zaeske, Ruffalo, Schack, Van Ostenbridge.

NAYES: None.

ABSENT: Bartels.

Approved by me this 21st day of January, 2003.

Roger Ahrens
ROGER AHRENS, President

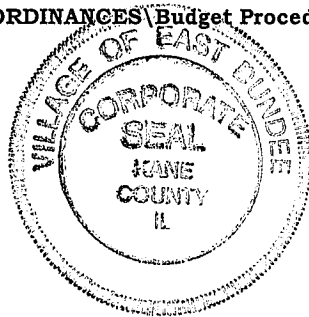
Published in pamphlet form this 27th day of January, 2003, under the authority of the President and Board of Trustees.

ATTEST:

Jane E. Theis
JANE THEIS, Village Clerk

Recorded in the Village Records on January 27th, 2003.

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CHAPTER 3

VILLAGE ADMINISTRATION

3.07 THE VILLAGE BUDGET OFFICER

- (a) Appointment: The Village Budget Officer shall be appointed by the Village President with the approval of the corporate authorities as provided in Illinois Compiled Statutes, 65 ILCS 5/8-2-9.1.

- (b) Bond: The Village Budget Officer before entering upon the duties of his/her office shall execute a bond to the Village in such sum as provided in Illinois Compiled Statutes, 65 ILCS 5/3.1-10-25 with such sureties as the President and Board of Trustees shall approved conditioned for the faithful performance of the duties of his/her office.

- (c) Powers & Duties: The Village Budget Officer shall have such powers and duties as provided pursuant to Illinois Compiled Statutes 65 ILCS 5/8-2-9.2 including the following enumerated by statute:
 - (1) Permit and encourage and establish the use of efficient planning, budgeting, auditing, reporting, accounting, and other fiscal management procedures in all municipal departments, commissions, and boards.

 - (2) Compile an annual budget in accordance with Section 8-2-9.3.

 - (3) Examine all books and records of all municipal departments, commissions, and boards which relate to monies received by the municipality, municipal departments, commissions, and boards, and paid out by the municipality, municipal departments, commissions, and boards, debts and accounts receivable, amounts owed by or to the municipality, municipal departments, commissions, and boards.

 - (4) Obtain such additional information from the municipality, municipal departments, commissions, and boards as may be useful to the budget officer for purposes of compiling a municipal budget, such information to be furnished by the municipality, municipal departments, commissions, and boards in the form required by the budget officer. Any

department, commission or board which refuses to make such information as is requested of it available to the budget officer shall not be permitted to make expenditures under any subsequent budget for the municipality until such municipal department, commission, or board shall comply in full with the request of the budget officer.

- (5) Establish and maintain such procedures as shall insure that no expenditures are made by the municipality, municipal departments, commissions, or board except as authorized by the budget.
- (d) Salary: The salary of the Village Budget Officer shall be in an amount set by the Village Board payable semi-monthly.