

CALL TO ORDER

President Miller calls to order the Village of East Dundee Regular Board Meeting at 6:00 p.m.

ROLL CALL:

Trustees Lynam, Selep, Wood, Hall, Andresen and President Miller. Trustee Mahony was absent.

Also in attendance Administrator Jennifer Johnsen, Assistant Administrator Brad Mitchell, Finance Director Zaida Torres, Interim Public Works Director Phil Cotter and Village Clerk Katherine Holt

PLEDGE OF ALLEGIANCE: Recited

PUBLIC COMMENT (Agenda items only): None

CONSENT AGENDA-CONSIDERATION OF AN "OMNIBUS VOTE":

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President, a group of assorted ordinances, resolution, motions and orders by an "Omnibus Vote". The "Omnibus Vote" shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

- A. Motion to Approve the Regular Village Board Meeting Minutes Dated November 6, 2017
- B. Motion to Approve the Committee of the Whole Meeting Minutes Dated November 11, 2017

Motion to Approve the Consent Agenda by Selep/Wood. Motion carries by unanimous vote.

OLD BUSINESS: None

NEW BUSINESS:

- A. Approval of an Ordinance of the Village of East Dundee, Kane and Cook Counties, Illinois, Amending the Employee Personnel Manual Regarding Holidays

Motion to Approve an Ordinance of the Village of East Dundee, Kane and Cook Counties, Illinois, Amending the Employee Personnel Manual Regarding Holidays by Lynam/Wood.

Roll: Ayes – 5 – Trustees Lynam, Selep, Wood, Hall and Andresen. Nays – 0. Absent – 1 – Trustee Mahony. Motion carries.

- B. Approval of an Ordinance Amending Chapter 151- Building Regulations; Construction of the Code of the Village of East Dundee

Motion to Approve an Ordinance Amending Chapter 151- Building Regulations; Construction of the Code of the Village of East Dundee by Lynam/Wood.

Discussion:

Trustee Hall asked for an explanation of this item. President Miller explained that as the State of Illinois updates their plumbing and electrical codes, East Dundee will follow to stay current. Administrator Johnsen added that the Village is also correcting codes that should have been corrected previously that are already being enforcing.

Roll: Ayes – 5 – Trustees Lynam, Selep, Wood, Hall and Andresen. Nays – 0. Absent – 1 – Trustee Mahony. Motion carries.

C. Motion to Set the 2017 Tax Levy

Motion to Set the 2017 Tax Levy by Lynam/Selep.

Discussion:

Administrator Johnsen explained that if the Board decides to increase the tax levy by more than 5%, a public hearing is required. She advised that the Board needs to also set a levy amount. Johnsen provided a handout showing how current property tax rates are broken out for the Village with East Dundee receiving \$.06/dollar. She also provided property tax levy historical information for East Dundee. She discussed the East Dundee Police Pension Fund contribution and withdrawal history. She stated that Chief Mee advised that the employee investment share has decreased because the staff is currently very young and as a result, they pay less into the pension fund as contributions are based on salaries. There also have been several recent retirees.

Finance Director Torres said there are two contribution options. There is a minimum statutory contribution requirement, which is a 90% number. The other is an actuary number that is the true value is to subsidize the pension so that it will be fully funded by 2040. She said last year the minimum statutory was contributed so that the budget could be balanced. She explained that had the actuary number been contributed, there would have been a \$57,000 increase. She stated that the Board needs to prepare to either make a large balloon payment towards the end or gradually increase the levy for the Police Pension Fund. She said that with the Village currently only being 52% funded, continuing to pay only the minimum is going to put the Village in the danger zone.

There was some discussion on whether or not to levy the refuse cost instead of charging the fee on the utility bill. There was consensus of the Board to increase the Police Pension fund contribution. There was also consensus of the Board to not add the refuse fee to the property tax bill at this time.

Johnsen stated that the Public Hearing will be set for December 18. She said an amount needs to be decided unless the Board agrees to less than a 5% increase. The Board agreed to proceed with the Lauterbach and Amen recommendation to set the levy at an amount of \$749,982, a 32% increase.

Motion to set the 2017 Tax Levy in an amount of \$749,982 by Wood Lynam.

Roll: Ayes – 5 – Trustees Lynam, Selep, Wood, Hall and Andresen. Nays – 0. Absent – 1 – Trustee Mahony. Motion carries.

FINANCIAL REPORTS:

- A. Warrants List #1 \$1,138,011.73**
- B. Budget Analysis Report through November 17, 2017**

The Warrants List was noted to the Board.

Reports: VILLAGE TRUSTEES

Lynam: Reported that he will be volunteering at Heritage Fest on December 1.

Selep: None

Wood: None

Hall: None

Mahony: None

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Andresen: Reported that he has filled a seat as a representative for East Dundee on the Kane County Chamber Board. He advised that they meet once a month. He said he will do what he can to foster a relationship between the Chamber, the Village and East Dundee business owners.

Reports: VILLAGE ADMINISTRATOR and STAFF

Village President: Miller reported that he attended the Northern Kane County Chamber of Commerce's Community Service Award Event. Diane Ahrens was the recipient for East Dundee for her volunteerism and community service. He also noted that Dickens in Dundee is on December 1 and 2.

Village Administrator: None

Village Attorney: None

Village Engineer: None

Police Chief: None

Public Works Director: Cotter advised that there are three construction barricades in front of Bandito Barneys. He said they should be removed next Monday as there is a contractor lined up to repair the storm sewer.

Building Official: None

Finance Director: None

PUBLIC COMMENT (Items not on the Agenda): None

EXECUTIVE SESSION: Yes

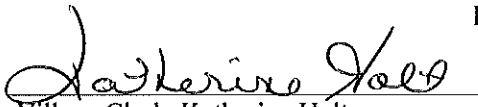
Motion to adjourn the Regular Village Board Meeting at 6:39 p.m. to Executive Session for Pending Litigation by Lynam/Wood.

Roll: Ayes – 5 – Trustees Lynam, Selep, Wood, Hall and Andresen. Nays – 0. Absent – 1 – Trustee Mahony. Motion carries.

Respectfully submitted,

Katherine Holt

Attest:


Village Clerk, Katherine Holt

By:


Village President, Lael Miller