

**CALL TO ORDER**

President Miller calls to order the Village of East Dundee Regular Board Meeting at 6:00 p.m.

**ROLL CALL:**

Trustees Lynam, Selep, Hall, Mahony, Andresen and President Miller. Trustee Wood was absent.

Also in attendance Administrator Jennifer Johnsen, Assistant Administrator Brad Mitchell, Village Attorney Gregory Smith, Chief of Police George Carpenter, Building Inspector Chris Ranieri, Director of Public Works Phil Cotter, Management Analyst Tyler Grace and Village Clerk Katherine Holt

**PLEDGE OF ALLEGIANCE:** Recited

**PUBLIC COMMENT (Agenda items only):** None

**CONSENT AGENDA-CONSIDERATION OF AN "OMNIBUS VOTE":**

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President, a group of assorted ordinances, resolution, motions and orders by an "Omnibus Vote". The "Omnibus Vote" shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

- A. Motion to Approve the Regular Village Board Meeting Minutes Dated November 19, 2018**
- B. Motion to Approve the Regular Village Board Meeting Minutes Dated December 3, 2018**

Motion to Approve the Consent Agenda by Lynam/Mahony.

Roll: Ayes – 5 – Trustees Lynam, Selep, Hall, Mahony and Andresen. Nays – 0. Absent – 1 - Trustee Wood. Motion carries.

**OLD BUSINESS:** None

**NEW BUSINESS:**

- A. Motion to Approve An Ordinance Of The Village Of East Dundee, Cook And Kane Counties, Illinois, Amending The East Dundee Zoning Ordinance To Remove The Requirement Of At Least 150 Square Feet Of Outdoor Play Area For Each Child Pertaining To A Child Care Center**

Motion to Approve An Ordinance Of The Village Of East Dundee, Cook And Kane Counties, Illinois, Amending The East Dundee Zoning Ordinance To Remove The Requirement Of At Least 150 Square Feet Of Outdoor Play Area For Each Child Pertaining To A Child Care Center by Lynam/Hall.

**Discussion:**

Trustee Lynam asked why the outdoor area requirement is being recommended for removal since there was reason for it to be included originally. President Miller replied that the Village requirement of 150 square feet per child is stricter than the Department of Family Services (DCFS) requirement of 75 feet per child. Administrator Johnsen added that in the past, the Village did not meet Village Code requirements on this property. So the Village gave the business operator a special use permit and a variance for this same outdoor play area. She said removing this from the code will eliminate the need for waiving regulations and granting variances and to allow DCFS to provide their expertise in this subject.

Roll: Ayes – 5 – Trustees Lynam, Selep, Hall, Mahony and Andresen. Nays – 0. Absent – 1 – Trustee Wood. Motion carries.

**B. Motion to Approve An Ordinance Of The Village Of East Dundee, Illinois, Approving A Special Use Permit For A Child Care Center In The B-3 Service Business District On The Property Located At 460 Dundee Avenue, East Dundee, Illinois**

Motion to Approve An Ordinance Of The Village Of East Dundee, Illinois, Approving A Special Use Permit For A Child Care Center In The B-3 Service Business District On The Property Located At 460 Dundee Avenue, East Dundee, Illinois by Lynam/Hall.

Roll: Ayes – 5 – Trustees Lynam, Selep, Hall, Mahony and Andresen. Nays – 1 – Trustee Wood. Absent – 0. Motion carries.

**C. Motion To Approve A Resolution Of The Village Of East Dundee Approving A First Amendment To A Concession License Agreement (Caboose Concession Stand, Depot Park)**

Motion To Approve A Resolution Of The Village Of East Dundee Approving A First Amendment To A Concession License Agreement (Caboose Concession Stand, Depot Park) by Lynam/Hall.

**Discussion:**

Trustee Lynam voiced that he did not think having a food truck downtown is appropriate. Caboose Operator, Duke Seward, advised that the food truck will help maintain a presence and customer base downtown. He stated that closing for the season puts his business at risk of losing some of his client base. Trustee Andresen stated that the truck will only be there during the winter months and that its location has an obstructed view from River Street. There was discussion of winterizing the caboose but the cost and difficulty of doing so is more than was anticipated. Trustee Mahony asked if the Village would consider winterizing the caboose as a long-term goal or project. President Miller stated that he would like to look into this more to see if it could be achievable.

Roll: Ayes – 4 – Trustees Selep, Hall, Mahony and President Miller. Nays – 1 – Trustee Lynam. Abstain – 1 – Trustee Andresen. Absent – 1 – Trustee Wood. Motion carries.

**D. Motion Authorizing The Village To Incur Costs Related To Public Works And Police Services For The St. Patrick's Day Parade On Saturday, March 9, 2019 And The St. Patrick's Day Fireworks On Saturday, March 16, 2019 Subject To The Recommended Conditions**

Motion Authorizing The Village To Incur Costs Related To Public Works And Police Services For The St. Patrick's Day Parade On Saturday, March 9, 2019 And The St. Patrick's Day Fireworks On Saturday, March 16, 2019 Subject To The Recommended Conditions by Lynam/Mahony.

**Discussion:**

Eileen McNamee, Coordinator of the St. Patrick's Day Parade and Fireworks, addressed the Board with various items of request for the St. Patrick's Day Parade event, including the Village assuming the cost for portable restrooms and the cost of labor to paint shamrocks on the street of the parade route. McNamee also asked permission to allow footballs to be shot from canon machines by a parade participant and to allow paper confetti to be thrown out at the grandstand during the national anthem. Administrator Johnsen stated that from a public safety standpoint, it is staff's recommendation that projectiles not be thrown from the floats. She also said it is preferred that there not be confetti thrown out at the grandstand because the wind may blow it all over. President Miller asked Public Works Director Cotter to gather information on what the actual cost of labor hours would be to have public works paint the shamrock stencils on the road and to hang special event banners. Cotter requested that chalk paint be

used. President Miller also requested that the Village of East Dundee's name be chalk painted on the street at the grandstand for recognition.

There was discussion regarding who is assuming the cost of portable restrooms for this year's event as well as last year's event. Trustee Andresen stated that it needs to be clearer this year on who is paying for what. He said that last year, he voted with the understanding that the Village was assuming the cost of the restrooms. Administrator Johnsen asked President Miller for approval to move forward with the painting of the shamrocks and hanging of banners if the cost is insignificant. President Miller and the Board approved.

Motion to amend the original motion to include the Village assuming the cost of the portable bathroom rentals for this year and last, approval to allow football projectiles, approval to allow paper confetti at the grandstand and approval for the Village to paint the shamrocks and hang the banners by Lynam/Mahony.

Roll: Ayes – 5 – Trustees Lynam, Selep, Hall, Mahony and Andresen. Nays – 1 – Trustee Wood. Absent – 0. Motion carries.

**FINANCIAL REPORTS:**

**A. Warrants List #1 \$182,514.93**

**B. Warrants List #2 \$436,999.97**

The Warrants Lists were noted to the Board.

**Reports: VILLAGE TRUSTEES**

**Lynam: None**

**Selep: None**

**Wood: None**

**Hall:** Reported that there is are two pot holes on Onie Court that need to be addressed. Cotter advised that those were fixed earlier today.

**Mahony:** Advised that she will not be able to attend the next Board meeting.

**Andresen:** Stated that he would like the 2019 event schedule finalized soon. Assistant Administrator Mitchell replied that an Events Committee meeting will be scheduled in February.

**Reports: VILLAGE ADMINISTRATOR and STAFF**

**Village President: None**

**Village Administrator:** Johnsen reminded the Board that the budget process is beginning and asked that any budget initiatives be sent to her within the next two weeks.

**Assistant Village Administrator: None**

**Village Attorney: None**

**Village Engineer: None**

**Police Chief:** Carpenter advised that it was a peaceful holiday season in the Village and that he was on patrol on the midnight shift on New Years Eve.

**Public Works Director: None**

**Building Official: None**

**Finance Director: None**

**PUBLIC COMMENT (Items not on the Agenda): None**

**EXECUTIVE SESSION:** No

Motion to adjourn the Regular Village Board Meeting at 7:04 pm by Andresen/Lynam.  
Motion carries by unanimous voice vote. Meeting adjourns.

Respectfully submitted,

Katherine Holt

Attest: Katherine Holt  
Village Clerk, Katherine Holt

By: L. Miller  
Village President, Lael Miller