

**CALL TO ORDER**

President Miller calls to order the Village of East Dundee Regular Board Meeting at 6:00 p.m.

**ROLL CALL:**

Trustees Lynam, Selep, Wood, Hall, Mahony, Andresen and President Miller.

Also in attendance Administrator Jennifer Johnsen, Assistant Administrator Brad Mitchell, Village Attorney Gregory Smith, Finance Director Zaida Torres, Village Engineer Joe Heinz and Village Clerk Katherine Holt

**PLEDGE OF ALLEGIANCE:** Recited

**PUBLIC COMMENT (Agenda items only):** None

Motion to move Public Comment for items not on the Agenda up to the next order of business by Mahony/Lynam. Motion passes by unanimous voice vote.

**PUBLIC COMMENT (Non Agenda items):**

**Rob Gorman, Resident – 251 Fallbrook Court, East Dundee**

Mr. Gorman thanked the Board for their decision to not move forward with the Water Street project.

**CONSENT AGENDA-CONSIDERATION OF AN “OMNIBUS VOTE”:** NONE

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President, a group of assorted ordinances, resolution, motions and orders by an “Omnibus Vote”. The “Omnibus Vote” shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**A. Audit Presentation by Lauterbach & Amen**

Jamie Wilke of Lauterbach & Amen provided an overview of the fiscal year 2018 financial statement audit to the Village Board. She noted that there were no new management letter recommendations. She noted that the Village’s audit opinion was a clean, unmodified audit opinion, which is the highest level the auditor is able to issue. She reported that the General Fund did report a \$1.1 million surplus for the year. She also advised that there was an overall decrease of \$1.9 million in long-term debt.

**B. Culinary District Sign**

Administrator Johnsen stated that one year ago, Terry Donati of 311 Barrington LLC, approached the Village with the request to install a temporary culinary sign downtown. She said in order for the sign to be placed on the right-of-way, the Village had to accept it as a donation. The Board had agreed to allow the sign to be in place for one year. She asked the Board if they would like to continue to authorized the placement of the sign on the public right-of-way or remove the sign. Trustee Andresen said he has heard a lot of negative public commentary on the sign over the past year. He feels the sign is unattractive and has no purpose or place. Trustee Lynam stated that the condition of the sign is not good and it has faded. He is also in favor of having it removed. Trustee Wood stated that she is not opposed to extending the sign for another year. Trustee Mahoney said that the sign is difficult to read and is off-brand. President Miller

commented that the Village would welcome a new sign and be willing to work with Mr. Donati on the design.

Motion to declare the culinary sign as surplus and to donate it back to 311 Barrington LLC by Andresen/Mahony.

Roll: Ayes – 5 – Trustees Lynam, Selep, Hall, Mahony and Andresen. Nays – 1 – Trustee Wood. Absent – 0. Motion carries.

**C. Approval of an Ordinance for the Levy and Assessment of Taxes for the Fiscal Year Beginning May 1, 2018, and Ending April 30, 2019 for the Village of East Dundee, Kane and Cook Counties, Illinois**

Motion for an approval of an Ordinance for the Levy and Assessment of Taxes for the Fiscal Year Beginning May 1, 2018, and Ending April 30, 2019 for the Village of East Dundee, Kane and Cook Counties, Illinois by Lynam/Andresen.

**Discussion:**

Administrator Johnsen reminded that the Department of Insurance provides the required amount to be contributed to the Police Pension Fund. She recommended that the Village Board consider increasing the levy by the PTELL limit of 2.1% to \$653,440. She also recommended that the Board consider an additional contribution beyond the \$653,440 as part of the FY2020 Budget process. She advised that the bond abatement totaled \$1.9 million this year and is expected to remain at \$1.9 million next year. She recommended that the Board abate the bonds again and asked for direction on that at this time. There was consensus of the Board to abate the bonds.

Roll: Ayes – 6 – Trustees Lynam, Selep, Wood, Hall, Mahony and Andresen. Nays – 0. Absent – 0. Motion carries.

**FINANCIAL REPORTS:**

- A. Warrants List #1 \$232,163.33**
- B. November 2018 Budget Comparison Analysis Report**

The Warrants List was noted to the Board.

**Reports: VILLAGE TRUSTEES**

**Lynam:** Stated that he would like to speak with Administrator Johnsen on the rental inspection fee process.

**Selep:** Advised that he attended Dickens in Dundee Friday night and saw a lot of people having a great time.

**Wood:** Stated that the downtown looked beautiful Friday night.

**Hall:** Jokingly stated that he was cold when doing the Dickens in Dundee living windows.

**Mahony:** Advised that she attended Dickens in Dundee Friday night as well. She said that 75-80 percent of the people she spoke with were not East Dundee residents.

**Andresen:** Stated that all of the 2018 village events were fantastic. He said he would like to expand the Dickens in Dundee event.

**Reports: VILLAGE ADMINISTRATOR and STAFF**

**Village President:** Miller thanked everyone who came out to Dickens in Dundee. He advised that the parade was cancelled due to rain. He thanked public works for all of the decorating they did.

**Village Administrator:** In addition to thanking staff for their organization of the Dickens in Dundee event, Johnsen also thanked the East Dundee Fire Department, the Visitor Center, Paul Sweigert (drone pictures), Mr. Van Acker (Santa), Immanuel Lutheran Church, Santa's Village and all of the volunteers. She reported that the budget process will be starting soon and the events can be rolled in as part of the budget discussion.

**Assistant Village Administrator:** None

**Village Attorney:** None

**Village Engineer:** None

**Police Chief:** None

**Public Works Director:** None

**Building Official:** None

**Finance Director:** Torres advised that the tentative schedule for the budget process has been distributed and will begin soon.

**PUBLIC COMMENT (Items not on the Agenda):**

**Jason Schultz, Resident – 418 N. Van Buren Street, East Dundee**

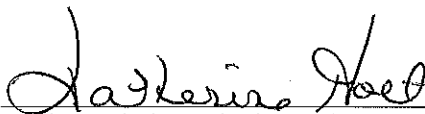
Mr. Schultz thanked the Village Board for taking the concerns of residents and business owners into consideration regarding the Water Street Project. He thanked the Board for their final decision.

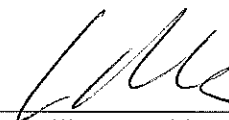
**EXECUTIVE SESSION:** No

Motion to adjourn the Regular Village Board Meeting at 6:45 pm by Wood/Andresen.  
Motion carries by unanimous voice vote. Meeting adjourns.

Respectfully submitted,

Katherine Holt

Attest:   
Village Clerk, Katherine Holt

By:   
Village President, Lael Miller