

Village of East Dundee
PRESIDENT AND BOARD OF TRUSTEES
Committee of the Whole
Monday, June 24, 2013
06:00 PM

Call to Order

Roll Call

Public Participation

Old Business

New Business

[A. Truck Purchase](#)

[B. Tree Report from Davey Tree](#)

[C. Santa's Village Fee Waiver and Pay Plan](#)

[D. Surface Transportation Program](#)

E. July 13th Fire Dept Meat Raffle Event: Request to cover the NO PARKING Signs around Max Freeman Park

[F. Village Board Rules of Order and Procedure](#)

[G. General Business Licensing](#)

Executive Session

Recess to Executive Session Executive Session, closed to the public and media under the provisions of the Illinois Open Meetings Act, 5ILCS, 120/2, (2) (21), Discussion of Minutes, (C) (6), Pending Litigation, 2 (C) (1), Personnel and 2 (C) (5) Acquisition of Property.

Adjournment



120 Barrington Ave - East Dundee, IL 60118

Phone: 847-426-2822 Fax 847-426-2956

INTEROFFICE MEMORANDUM

TO: ROBERT SKURLA
FROM: TIM WILSON *TW*
SUBJECT: FY 2013 - 2014 TRUCK REPLACEMENT
DATE: JUNE 19, 2013
CC: JIM KELLY

In the current fiscal budget the public works department is to replace a 1999 truck. As in the past, local dealer Spring Hill Ford was able to match the state bid amount through Ford Corporation. I have also obtained two prices on the body for this truck. This time Monroe truck equipment out of Monroe WI, was the lowest price.

I am asking if we can move forward with this budgeted truck replacement, the Truck Chaise - \$40,432 Truck Body - \$ 32,084 Total truck cost of \$ 72,516. Budgeted amount was \$72,000. Please let me know if you have any questions about this truck replacement. I have attached price quotes for both and the budget initiative form.

FY 2013/14 New Budget Initiative
Request Form: PW-1-Truck 11 replacement

Fund:	32-31-5930
Dept Number:	PW-1
Dept Name:	Public Works -WW,SW,S&W

Dept Priority (Urgent, Necessary, Desirable): **Necessary**

FY 2013/14 New Request Description and Justification:
 Truck Replacement- Replacing Truck #11 with a one-ton dump truck. This truck will be used by all divisions of the public works department- funding should be split 25% across, Sewer, Stormsewer, Water & Street funds. This truck will be a F-550 with a dump, plow, & salt spreader. Truck # 11 is a 1999 with 135,000 miles. Some resale value available

Please attach any additional pages, if needed.

New Expenditures:		FY	FY	FY	FY	FY	TOTAL
Type	Description	2013/14	2014/15	2015/16	2016/17	FY 13-17	
Operating Expenditures							\$ -
6033-5930	Truck Replacement	\$ 18,000					\$ 18,000
6134-5936	Truck Replacement	\$ 18,000					\$ 18,000
01-36-5930	Truck Replacement	\$ 18,000					\$ 18,000
3231-5941	Truck Replacement	\$ 18,000					\$ 18,000
							\$ -
							\$ -
							\$ -
Subtotal, Expenditures		\$ 72,000	\$ -	\$ -	\$ -	\$ -	\$ 72,000

Revenues/Expenditure Offset:		FY	FY	FY	FY	FY	TOTAL
Acct Number	Description	2013/14	2014/15	2015/16	2016/17	FY 13-17	
Total Operating Budget Impact		\$ 72,000	\$ -	\$ -	\$ -	\$ -	\$ 72,000

Department Comments:
 Please see attached sheet.

Administrative Review Comments:

Action:



Spring Hill

800 Dundee Avenue
East Dundee, Illinois 60118
Phone 847.551.3300
Fax 847.551.9618

Tim Wilson
Village of East Dundee

I can build it exactly the same, but right now the cost is \$40,432 plus any fees.

the chassis list for \$450 more the the 2013 and the incentive is only \$3400 not the \$4797 the 13's had. Later on this year they might increase the amount .

2014 F-SERIES SD

Page: 1 of 2

Order No: 0001 Priority: G4 Ord FIN: QH299 Order Type: 5B Price Level: 415

Ord PEP: 660A Cust/Flt Name: EAST DUNDEE PO Number:

RETAIL

RETAIL

F5H F550 4X4 CHAS/C \$38255	LESS TPMS	
141" WHEELBASE	41H ENG BLK HEATER	75
F1 VERMILLION RED	425 50 STATE EMISS	NC
A VNYL 40/20/40	473 SNOW PLOW PKG	85
S STEEL	52B BRAKE CONTROLLR	230
660A PREF EQUIP PKG	62R TRANS PTO PROV	280
.XL TRIM	63B CLN IDLE DECAL	NC
572 .AIR CONDITIONER	NC	
.AM/FM STER/CLK		
49590		
99T 6.7L V8 DIESEL	7965	TOTAL 49590
44W 6-SPEED AUTO	190	
TFB .225 BSW AS 19.5		COMP PR
X8L 4.88 LTD SLIP	360	
68M PAYLD PLUS UPGR	1155	
19500# GVWR PKG		
65Z AFT AXLE TANK	NC	
67D XTR HVY DTY ALT	NC	
794 PRICE CONCESSN		
REMARKS TRAILER		
SP DLR ACCT ADJ		
SP FLT ACCT CR		
FUEL CHARGE		
DEST AND DELIV	995	

Nick Sigrist - Commercial Sales Manager
Spring Hill Ford Inc.
800 Dundee Ave.
Dundee, IL 60118

847-844-8325 direct



Monroe Truck Equipment
 1051 W 7th Street
 Monroe, WI 53566
 Phone: 608-329-8103
 Fax: 608-329-8521
 Email: bsmith@monroetruck.com
www.monroetruck.com

QUOTATION



120886
 Customer: DUNDEE,VILL OF (EAST)
 401 ELGIN AVE
 EAST DUNDEE IL 60118

Contact
 Phone: 847-844-9461
 Fax: 847-426-2956
 Email:

Quote Number: 9BES000035-1
 Job Order Number:
 Quote Date: 6/17/2013
 Quote valid until: 7/17/2013

Salesperson: SCHWAB, JEFF (MUNI)
 Quoted By: Bob Smith

Comments:

Monroe Truck Equipment, Inc. is pleased to offer the following quote for your review:

DESCRIPTION	AMOUNT
MTEZ DUMP BODY	
- RIGID SIDES: 10 GAUGE FLOOR, 12 GAUGE SIDES, 12 GAUGE ENDS	
- 50,000 PSI YIELD HIGH-STRENGTH STEEL CONSTRUCTION	
- HEAVY DUTY FRONT BULKHEAD WITH INTEGRAL 12" TAPERED CABSHIELD AND TAPERED LASER CUT WINDOW	
- INTERNAL DIRT SHEDDING TOP RAILS AND TAILGATE	
- WESTERN-STYLE UNDERSTRUCTURE WITH 10 GAUGE LONGMEMBERS	
- SINGLE-LEVER RELEASE, QUICK DROP TAILGATE	
- FMVSS108 LIGHTS AND REFLECTORS WITH WEATHER-RESISTANT WIRING HARNESS	
- RUBBER REAR FLAPS	
- UNDERCOATED AND 100% DURABLE POWDER COATED BLACK	
- CRYSTEEL SCISSOR HOIST (DAVID MODEL) LESS HYDRAULICS	
MTEZ 9' RIGID BODY	
LESS HYD. HOIST	
TOW HITCH / 2" RECIEVER TUBE STYLE	
BACKUP ALARM	
TRAILER RECEPTACLE / 7 WAY RV STYLE	
MINIMIZER POLY FENDERS	
WESTERN ULTRA MOUNT PRO PLUS 9' STRAIGHT BLADE PLOW	
- RUBBER SNOW DEFLECTOR	
- CONTROLLED BY MTE HYD SYSTEM WITH PENDANT CONTROL	
CHIPPER CAP TO FIT 9' ZEE DUMP	
1/8" X 1 1/2" SQUARE TUBE FRAMING	
12 GA MILD STEEL SHEETING	
LIFTING EYES IN EACH CORNER	
POWDER COATED BLACK	
(2) WHELEN TIR3 SURFACE MOUNT LED FLASHERS MOUNTED TO REAR CORNERPOSTS	
BOLT ON COVER PLATE OVER BULKHEAD WINDOW	
HYDRAULICS PKG	

DESCRIPTION	AMOUNT
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STANDARD EQUIPMENT:
 ELECTRIC VALVE ASSY'
 - 13 GALLON CAPACITY FILTER HYDRAULIC RESERVOIR/ENCLOSURE WITH INTERNAL FILTER
 - FILLER/BREATHER CAP, LEVEL/TEMP SIGHT GLASS, 3/4" MAGNETIC PLUG,
 - 60 P.S.I. CONDITION INDICATOR
 - WEATHER TIGHT COVER
 - RESERVOIR
 - HYDRAULIC RESERVOIR/ENCLOSURE WILL BE MOUNTED ON FRAME RAIL
 - POWDER COATED BLACK
 - FORCE SSC2100 GROUND BASED SPREADER CONTROL
 - SWITCH ON DASH TO OPERATE HOIST
 - PENDANT CONTROL FOR PLOW
 MISCELLANEOUS HOSES & FITTINGS
 INSTALLED

PTO / PUMP

HOSES & FITTINGS FOR PTO PUMP, SPREADER, HOIST, AND PLOW

MANIFOLD PLATE

MONROE UNDER-TAILGATE SPREADER

STANDARD EQUIPMENT:
 - MILD STEEL CONSTRUCTION
 - 96" WIDE / 6" AUGER
 - 7 GA. TROUGH
 - 1/4" END PLATES
 - FULL OPENING TOP AND BOTTOM CLEAN-OUT DOORS
 - 6" AUGER DIAMETER
 - QUICK DETACH MOUNTING BRACKETS
 - TAILGATE SHIELDS
 - POWDER COATED ORANGE
 - INSTALLED

TAILGATE SPREADER

SPINNER ASSEMBLY WITH POLY DISC FOR LEFT SIDE OF SPREADER

L.E.D. BAR ASSEMBLY

Quote Total: \$32,084.00

Additional Options:

DESCRIPTION	AMOUNT	ADD TO QUOTE	Yes / No
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Notes:

Customer must fill out the information below before the order can be processed...

Year: 2013		Make: FORD		Model: F-550	
Single/Dual: DRW		Cab-to-Axle: 60.0		Wheelbase: 141.0	
Cab Type: REGULAR	Chassis Color:	F.O. Number #:	Vin:		

Dealer Code:	P.O. number:
Accepted by:	Date:

♦ Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.

VILLAGE OF EAST DUNDEE

- PURCHASE ORDER REQUEST FORM



Vendor # 19230

PO #: Requesting

Vendor: Spring Hill Ford Company

Address: 800 Dundee Ave

East Dundee, IL 60118

ACCOUNT CODE	INVOICE NUMBER	DATE	ITEM DESCRIPTION	EXTENSION
6033-5930		6/19/2013	1/4 Cost for Truck Chassie, License, title & Doc fees	\$18,129.00
6134-5936			1/4 Cost for Truck Chassie, License, title & Doc fees	\$18,129.00
01-36-5930			1/4 Cost for Truck Chassie, License, title & Doc fees	\$18,129.00
32331-5941			1/4 Cost for Truck Chassie, License, title & Doc fees	\$18,129.00
			Truck # 11 Replacement	
			TOTAL COST	\$72,516.00

REQUESTED BY: Tim Wilson Date: 6/19/2013

APPROVED BY: _____ Date: _____

- FINANCE USE ONLY -

DATE REQUISITION
RECEIVED _____

CHECK # _____

CLAIMS DATE _____

AMOUNT _____



120 Barrington Ave - East Dundee, IL 60118

Phone: 847-426-2822 Fax 847-426-2956

INTEROFFICE MEMORANDUM

TO: BOB SKURLA
FROM: TIM WILSON
SUBJECT: ASH TREE MANAGMENT
DATE: JUNE 10, 2013
CC: JIM KELLY

The Department of Public Works was asked to look into the possible treatment of ash trees located within the right-of-ways and Village owned green spaces. Over the last seven years the emerald ash bore has had a devastating effect on the ash trees in Northern Illinois. The village's current program is one of reactive removal of Ash trees when dead. This was done for many reasons. Original studies show treatments were ineffective and costly. Due to lack of funding the village took the stance of a reactive program.

Recently studies at the University of Illinois and Purdue have shown that treatment can be a viable option. Also due to the supply of chemicals and number of applicators the cost of treatment has dropped. This has made treatment an economical option. The public works department surveyed a couple of local arborist's on treatment options. All agreed with the university study that suggested that trees with more than 30% canopy loss were not worth the cost of treatment. At this point the trees chances of survival drop significantly.

We also researched treatment options. All suggest that trees four inches and under should receive what is called a ground soak. This ground soak is when you treat the base of the trees with a liquid chemical. This chemical is then pulled threw the root system of the tree into the trunk and tree canopy. Trees over four inches should be treated threw a trunk injection. The main reason is the amount of ground soak needed for the larger trees makes the ground soak an ineffective treatment option. The trunk injection is exactly what it sounds like, the applicator boars a hole in to the trunk and injects the treatment chemical.

On average treatment cost is five dollars per inch for ground soak and ten dollars per inch for trunk injection. Compared to tree removal on average the village is paying a variable price per inch. Below is an estimated cost comparison showing removal vs. treatment.

Trunk Width	Removal Cost	Root Treatment	Trunk Treatment
	All Cost Per inch		
0' - 6'	\$0	\$5	na
6' - 12'	\$12	\$5	\$10
12' - 20'	\$21	na	\$10
20' - 30'	\$27	na	\$10
>30'	\$41	na	\$10

Due to the current program the village runs, we only have a record of the trees that are a danger to the public. I hired Davey Tree, a national leader in tree care from a local office on Rock Road to complete an ash tree survey. This survey included a complete count of ash trees within the village, showing location and the opinion of treatability. This cost the village \$2,000 for the survey.

The survey came back with 36 of the villages 158 ash trees could be treated. Looking at the size of these trees the village is looking at an estimated cost of \$4,200 a year for treatment. Over the next four years this program would cost the village about \$16,800. If the department were to remove these trees this year and replant at 100% it would cost the Village \$18,900.

Moving forward if treatment of ash is desired the department suggests that the Village move forward with a four year study on treatment. In this study the village will treat these trees on the list for the next four years to see if there are positive gains. The four year program results can be review by the department and at that time give an updated plan to Village board.

Funding for this program at \$4,200 year a total of \$16,800 over the next four years will need to be addressed. Over the last ten years funding for forestry has been way below the demand. This has put the village into a reactive program and has left us years behind in tree management. It is suggested if the treatment of ash trees moves forward the village will need to add funds to the forestry budget. In the future the cost of ash management could be supplemented through grant programs. But due to limited staffing the public works department will need assistance from others to pursue these grants.

If you have any additional question, please let me know.

Attachments: Davey Tree Results

Davey Tree Ash Survey Results 2013

Num.	Street Name	DBH	Remove	Pos.Treat	Notes
612	Howard Ave.		8 x		
614	Howard Ave.		8 x		
618	Howard Ave.		6 x		
230	Howard Ave.		6 x		
117	Howard Ave.	12		x	May Not be in ROW
700	Timothy Ct.		5 x		
701	Timothy Ct.	10		x	
521	King Ave.		7 x		
423	King Ave.		8 x		
421	King Ave.		8 x		
417	King Ave.		10 x		
413	King Ave.		10 x		
502	King Ave.		8 x		
512	King Ave.		6 x		
518	King Ave.		10 x		
530	King Ave.	9		x	
634	King Ct.		9 x		
636	King Ct.		12 x		
577	Springwood Ct.		4 x		Tree in Cul-de-Sac across from 577
573	Springwood Ct.		6 x		
569	Springwood Ct.		8 x		
565	Springwood Ct.		6 x		
565	Springwood Ct.		5 x		
565	Springwood Ct.		6 x		Tree in pky. Between 565-569 Springwood Ct.
537	Springwood Ave.		6	x	
526	Springwood Ave.		5 x		
526	Springwood Ave.		7 x		
530	Springwood Ave.		8 x		
532	Springwood Ave.		8 x		
532	Springwood Ave.		9 x		
532	Springwood Ave.		8 x		
532	Springwood Ave.		5 x		
400	Fallbrook Ln.		8	x	
400	Fallbrook Ln.		8 x		
402	Fallbrook Ln.		10 x		
404	Fallbrook Ln.		10 x		
412	Fallbrook Ln.		6 x		
412	Fallbrook Ln.		8 x		
412	Fallbrook Ln.		7 x		
414	Fallbrook Ln.		8 x		
411	Fallbrook Ln.	12		x	
250	Fallbrook Ct.		12 x		
518	Regan Dr.		12 x		

101 Van Buren St.	6	x	Adjacent to construction
101 Van Buren St.	12	x	Adjacent to construction
519 Main	6		By utilities off Rte.72
547 Reese Ave.	20		
547 Reese Ave.	18		
203 Lorien Ct.	3		
412 Jackson St.	14		At end of street my not be in ROW
400 Hill St.	6	x	on Van Buren St.
404 Hill St.	22		Wires
413 Hill St.	15		
302 Railroad	22		
116 King Williams St.	26		
119 King Williams St.	5		
120 King Williams St.	28		
304 2nd St.	28		Wires
9 North St.	17		
15 North St.	20		
303 1st St.	12		
7 Lincoln	12		
20 Wenholz	14		
321 Barrington Ave	15		Wires
543 Barrington Ave	12	x	In Median
545 Barrington Ave	12	x	In Median
10 N.River St.	4		Bandito Barney's
Meier	4		by Old Train Depot- North side bldg.
Roslyn Cir	24		Wires
435 Roslyn	18		
425 Roslyn	20		
425 Roslyn	4		
425 Roslyn	4		
425 Roslyn	3		
407 Roslyn	8		Across Street
407 Roslyn	12		Across Street
920 Greenwood	16		Across Street

443 Bonnie Dundee	16	x	
443 Bonnie Dundee	14	x	
730 Council Hill	24	x	
719 Council Hill	14	x	
719 Council Hill	6	x	
648 Council Hill	12	x	
1522 Bonnie Dundee	14	x	
1544 Bonnie Dundee	8	x	North side of Road
Ravine Road	16	x	Hanging over Road and guardrail
634 Ravine Road	4	x	
634 Ravine Road	5	x	
Ashland	10	x	Southside of Road
655 Oakridge	10	x	
655 Oakridge	14	x	
655 Oakridge	12	x	
Oakridge & Hawthorn	10	x	Westside of Road
100 Oakridge	14	x	
105 Oakridge	6	x	
105 Oakridge	15	x	
Corner of Hawthorn & Ravine	MultiStem	x	on Hawthorn
101 Crabtree	6	x	
100 Crabtree	14	x	
100 Crabtree	8	x	on Ravine defective base
Dead-end of Crabtree	16	x	
	18	x	
660 Ravine	6	x	
647 Ravine	16	x	
647 Ravine	4	x	
631 Ravine	6	x	
631 Ravine	8	x	
1000 American Way	20	x	on Williams north side of road
308 Williams	Mutistem	x	Wires
102 S.River St.	40	x	on Johnson St.
6 Johnson St.	32	x	

570 Rock Road Dr.	20	x		on Heinz
570 Rock Road Dr.	18	x		on Heinz
570 Rock Road Dr.	12	x		on Heinz
570 Rock Road Dr.	18	x		on Heinz
570 Rock Road Dr.	18	x		on Heinz
570 Rock Road Dr.	14	x		on Heinz
570 Rock Road Dr.	16	x		on Heinz
570 Rock Road Dr.	18	x		on Heinz
570 Rock Road Dr.	16	x		on Heinz
570 Rock Road Dr.	18	x		on Heinz
570 Rock Road Dr.	16	x		on Heinz
561 Plate Dr.	10	x		
561 Plate Dr.	12	x		
561 Plate Dr.	10		x	
561 Plate Dr.	12		x	
561 Plate Dr.	12	x		
1061 E.Main	10		x	on Plate Dr.
1051 E.Main	12	x		on Plate Dr./Westside
1051 E.Main	14	x		on Plate Dr./Westside
1051 E.Main	14	x		on Plate Dr./Westside
1051 E.Main	14	x		on Plate Dr./Westside
1051 E.Main	14	x		on Plate Dr./Westside
1051 E.Main	10	x		on Plate Dr./Eastside
1051 E.Main	10	x		on Plate Dr./Eastside
1051 E.Main	10	x		on Plate Dr./Eastside
1051 E.Main	12		x	on Plate Dr./Eastside
1051 E.Main	8		x	on Plate Dr./Eastside
558 Plate Dr.	10	x		
558 Plate Dr.	14		x	
558 Plate Dr.	14	x		
558 Plate Dr.	14		x	
558 Plate Dr.	16		x	
558 Plate Dr.	10	x		
558 Plate Dr.	10	x		
558 Plate Dr.	14		x	
558 Plate Dr.	10		x	
558 Plate Dr.	12		x	
558 Plate Dr.	14		x	
558 Plate Dr.	12	x		
558 Plate Dr.	10	x		
558 Plate Dr.	12	x		
558 Plate Dr.	14		x	
558 Plate Dr.	12	x		
558 Plate Dr.	14	x		
558 Plate Dr.	12		x	
558 Plate Dr.	10	x		
558 Plate Dr.	12		x	

Not Treatable	Treatable	Total ash	% to treat
122	36	158	23%

VILLAGE OF EAST DUNDEE
TIFF/BDD CASH FLOW ANALYSIS
WITHOUT LINE OF CREDIT

	FY13/14	FY14/15	FY15/16	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21
Revenues								
Beginning cash	1,258,732.00	1,937,631.32	(182,312.15)	(1,172,393.90)	(121,411.89)	971,615.03	1,193,405.67	1,448,478.60
Revenue income:increment	1,829,400.00	2,008,500.00	2,068,755.00	2,130,817.65	2,194,742.18	2,260,584.45	2,328,401.98	2,398,254.04
Revenue income:JD Byrider	162,797.88	162,797.88	162,797.88	162,797.88	162,797.88	162,797.88	162,797.88	162,797.88
Addtl increment income:River Haven sub.	100,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00
Home rule sales tax borrowing for infrastruc	1,700,000.00	1,000,000.00						
Grant income		400,000.00	400,000.00					
Total cash available before expenses	5,050,929.88	5,708,929.20	2,649,240.73	1,321,221.63	2,436,128.17	3,594,997.36	3,884,605.53	4,209,530.52
Expenses								
BDD/TIF Expected Payouts								
(does not include Dundee Gateway BDD)								
Dundee and Dundee Crossings BDD:								
None								
Prairie Lakes TIF:								
Debt Service 2012 GO Bond 39.1%	54,664.25	117,224.25	147,253.05	153,196.25	162,893.05	170,400.25	179,666.95	187,350.10
Well 5 Debt Service 80.6%	98,051.42	99,280.90	100,525.78	101,786.28	103,062.58	104,354.89	105,663.41	
Christina Drive TIF								
Debt Service 2012 GO Bond 15.3%	21,390.36	45,870.36	57,620.76	59,946.36	63,740.76	66,678.36	70,304.46	73,310.91
Dundee Crossings TIF								
Debt Service 2012 GO Bond 34.2%	47,813.74	102,533.74	128,799.34	133,997.74	142,479.34	149,045.74	157,151.14	163,871.44
Debt Service 2012 Taxable Bond 100%	218,940.00	217,102.50	215,077.50	217,502.50	219,031.50	217,916.00	216,574.00	220,005.50
Well 5 Debt Service 18.8%	22,870.55	23,157.33	23,447.70	14,901.71	15,088.57	15,277.76	15,469.33	
Downtown TIF								
Made to Measure Developer Reimbursen	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
7 Hills Developer Reimbursement	4,922.00	14,600.00	14,600.00	14,600.00	14,600.00	14,600.00	14,600.00	-
Debt Service 2012 GO Bond 11.42%	15,965.87	34,237.87	43,008.43	44,744.27	47,576.43	49,769.07	52,475.61	54,719.64
Well 5 Debt Service .6%	7,299.11	7,390.64	7,483.31	7,577.14	7,672.15	7,768.35	7,865.76	
Christina Drive BDD								
None								
Route 68 West TIF								
Tovar Developer Reimbursement	19,500.00	19,500.00	19,500.00	19,500.00	19,500.00	19,500.00	19,500.00	19,500.00

06/21/2013

VILLAGE OF EAST DUNDEE
TIFF/BDD CASH FLOW ANALYSIS
WITHOUT LINE OF CREDIT

Route 25 TIF								
Debt Service 2012 TIF Revenue Bond	576,881.26	560,343.76	614,318.76	629,881.26	643,868.76	661,281.26	671,856.26	695,856.26
North Cook County TIF								
None								
Downtown Improvements								
Infrastructure	1,700,000.00							
Depot Improvements		1,000,000.00						
Police/village hall projects	300,000.00	3,625,000.00	2,425,000.00	20,000.00				
Home rule sales tax repayment for infrastructure						900,000.00	900,000.00	900,000.00
Total Expenses:	3,113,298.56	5,891,241.34	3,821,634.63	1,442,633.52	1,464,513.14	2,401,591.69	2,436,126.92	2,339,613.85
Ending cash available	1,937,631.32	(182,312.15)	(1,172,393.90)	(121,411.89)	971,615.03	1,193,405.67	1,448,478.60	1,869,916.67

06/21/2013

VILLAGE OF EAST DUNDEE
TIFF/BDD CASH FLOW ANALYSIS
WITH LINE OF CREDIT

	FY13/14	FY14/15	FY15/16	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21
Revenues								
Beginning cash	1,258,732.00	1,937,631.32	2,067,687.85	491,713.13	956,802.17	1,463,936.12	1,099,833.79	1,354,906.72
Revenue income:increment	1,829,400.00	2,008,500.00	2,068,755.00	2,130,817.65	2,194,742.18	2,260,584.45	2,328,401.98	2,398,254.04
Revenue income:JD Byrider	162,797.88	162,797.88	162,797.88	162,797.88	162,797.88	162,797.88	162,797.88	162,797.88
Addtl increment income:River Haven sub.	100,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00
Home rule sales tax borrowing for infrastructure	1,700,000.00	1,000,000.00						
Line of credit 1.65%		2,250,000.00						
Grant income		400,000.00	400,000.00					
Total cash available before expenses	5,050,929.88	7,958,929.20	4,899,240.73	2,985,328.66	3,514,342.23	4,087,318.45	3,791,033.65	4,115,958.64
Expenses								
BDD/TIF Expected Payouts								
(does not include Dundee Gateway BDD)								
Dundee and Dundee Crossings BDD:								
None								
Prairie Lakes TIF:								
Debt Service 2012 GO Bond 39.1%	54,664.25	117,224.25	147,253.05	153,196.25	162,893.05	170,400.25	179,666.95	187,350.10
Well 5 Debt Service 80.6%	98,051.42	99,280.90	100,525.78	101,786.28	103,062.58	104,354.89	105,663.41	
Christina Drive TIF								
Debt Service 2012 GO Bond 15.3%	21,390.36	45,870.36	57,620.76	59,946.36	63,740.76	66,678.36	70,304.46	73,310.91
Dundee Crossings TIF								
Debt Service 2012 GO Bond 34.2%	47,813.74	102,533.74	128,799.34	133,997.74	142,479.34	149,045.74	157,151.14	163,871.44
Debt Service 2012 Taxable Bond 100%	218,940.00	217,102.50	215,077.50	217,502.50	219,031.50	217,916.00	216,574.00	220,005.50
Well 5 Debt Service 18.8%	22,870.55	23,157.33	23,447.70	14,901.71	15,088.57	15,277.76	15,469.33	
Downtown TIF								
Made to Measure Developer Reimbursement	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
7 Hills Developer Reimbursement	4,922.00	14,600.00	14,600.00	14,600.00	14,600.00	14,600.00	14,600.00	-
Debt Service 2012 GO Bond 11.42%	15,965.87	34,237.87	43,008.43	44,744.27	47,576.43	49,769.07	52,475.61	54,719.64
Well 5 Debt Service .6%	7,299.11	7,390.64	7,483.31	7,577.14	7,672.15	7,768.35	7,865.76	
Christina Drive BDD								

06/21/2013

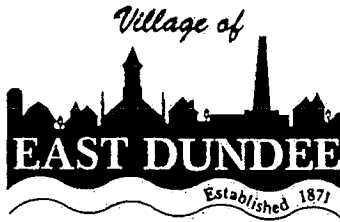
VILLAGE OF EAST DUNDEE

TIFF/BDD CASH FLOW ANALYSIS

WITH LINE OF CREDIT

None									
Route 68 West TIF									
Tovar Developer Reimbursement	19,500.00	19,500.00	19,500.00	19,500.00	19,500.00	19,500.00	19,500.00	19,500.00	19,500.00
Route 25 TIF									
Debt Service 2012 TIF Revenue Bond	576,881.26	560,343.76	614,318.76	629,881.26	643,868.76	661,281.26	671,856.26	695,856.26	
North Cook County TIF									
None									
Downtown Improvements									
Infrastructure	1,700,000.00								
Depot Improvements		1,000,000.00							
Police/village hall projects	300,000.00	3,625,000.00	2,425,000.00	20,000.00					
Line of credit principle & interest pymts 1.65%			585,892.97	585,892.97	585,892.97	585,892.97			
Home rule sales tax repayment for infrastructure						900,000.00	900,000.00	900,000.00	900,000.00
Total Expenses:	3,113,298.56	5,891,241.34	4,407,527.60	2,028,526.49	2,050,406.11	2,987,484.66	2,436,126.92	2,339,613.85	
Ending cash available	1,937,631.32	2,067,687.85	491,713.13	956,802.17	1,463,936.12	1,099,833.79	1,354,906.72	1,776,344.79	

06/21/2013



120 Barrington Ave - East Dundee, IL 60118

Phone: 847-426-2822 Fax 847-426-2956

INTEROFFICE MEMORANDUM

TO: ROBERT SKURLA
FROM: TIM WILSON *TW*
SUBJECT: SURFACE TRANSPORTATION PROGRAM
DATE: JUNE 19, 2013
CC: JIM KELLY

Currently the Kane/ Kendall council of Mayors has put out a call for surface transportation program (STP). This program is the normal federally funded road improvement program, run through IDOT. Just like our Van Buren project this is a call to make it on the funding list. This process is expected to take years for actual job approval but I would hate to miss the dead line. As of today's standards there would be a local match of thirty percent. The Village needs to submit our projects by August 30, 2013.

I propose we have Jerald Heinz prepare cost on project submittal, Phase I & II design and engineering estimates for the following projects.

Barrington Ave overlay from Water St to IL Rt. 68
ADA repairs to Van Buren and IL Rt.72
ADA repairs to IL Rt. 68 and IL Rt. 72
ADA repairs to Median at IL Rt. 68 and Park St.

Note: Dependent on final estimates all ADA repairs may become one project.

If you can think of any additional projects I will be willing to sit down and discuss these with you. Please let me know if you agree with moving forward.

Ordinance No. _____

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE
VILLAGE OF EAST DUNDEE, COOK AND KANE COUNTIES, ILLINOIS,
PROVIDING FOR RULES OF ORDER AND PROCEDURE**

BE IT ORDAINED by the President and Board of Trustees of the Village of East Dundee, Cook and Kane Counties, Illinois, (the “*Village*”) as follows:

Section 1. Chapter 30 of the Village of East Dundee Code of Ordinances is hereby amended by deleting sections 30.05 through and including 30.12 and replacing said Sections with the following:

RULES OF ORDER AND PROCEDURE

Section 30.05. MEETINGS.

(A) Regular meetings of the Board of Trustees shall be held at Village Hall Annex, unless otherwise specified, on the second and fourth Tuesdays of each month. The meetings shall begin at 6:00 p.m. unless otherwise ordered at a regular meeting.

(B) In every case where the regular meeting falls on a legal holiday, the regular meeting may be held on the day following such holiday.

(C) Special meetings or Work Shop meetings may be held at any time on call of the President or of any three (3) Trustees. Such call shall be made in writing, duly signed, and shall be presented to the Village Clerk at least fifty (50) hours prior to the time specified for such meeting. The Clerk shall immediately serve, or cause to be served, written notice of such special meeting on all members of the Board of Trustees. The written notice shall describe briefly the object of the special meeting and shall be served, except in case of emergency, at least forty-eight (48) hours before the meeting. At a special meeting, no business other than that proposed by the call shall be in order.

(D) In addition to any notice requirement prescribed by the Board of Trustees, public notice of meetings must be given as prescribed in Section 2.02 and 2.03 of the Open Meetings Act (5 ILCS 120/1, *et seq.*).

(E) All regular and special meetings of the Board of Trustees shall be open to the public, except that a closed executive session can be declared for purposes permitted by statute by a majority vote of the members of the Board present. The presiding officer may invite such persons as may be required for advice and information. During any executive session, a formal vote may not take on any matter under discussion, except as to adjournment of the executive session.

(F) News media so requesting shall be provided with the agenda for all meetings of the Board of Trustees and their representatives shall be entitled to attend all open meetings.

Section 30.06 PRESIDING OFFICER.

(A) The President shall be the presiding officer at all meetings of the Board of Trustees. Except as provided in the Municipal Code (65 ILCS 5/1-1-1, *et seq.*), he/she shall not vote on any ordinance, resolution, or motion except where the vote of the Board of Trustees has resulted in a tie; or where one half of the Board of Trustees elected have voted in favor of an ordinance, resolution, or motion even though there is no tie vote; or where a vote greater than a majority of the Board of Trustees is required to adopt an ordinance, resolution or motion. In each instance specified, the President shall vote. Nothing in this section shall deprive an Acting President or President Pro Tem from voting in his/her capacity as Trustee, but he/she shall not be entitled to another vote in his/her capacity as Acting President or President Pro Tem.

(B) The President shall nominate one (1) Trustee at the commencement of each fiscal year to act as the presiding officer of the meeting in the absence of the President, and one (1) alternate in the event of the unavailability of the appointed Trustee, which Trustee shall perform the duties of the President as presiding officer.

(C) The presiding officer shall preserve order and decorum. The presiding officer may speak to a subject before the Board of Trustees without relinquishing the chair. The presiding officer shall decide all questions of order, subject to appeal to the Board of Trustees. When two (2) or more Trustees request the floor, the presiding officer shall name the order in which they are to be heard. In case of any disturbance or disorderly conduct, the presiding officer shall have the power to have the chamber cleared of any or all visitors.

Section 30.07 DUTIES OF MEMBERS OF THE VILLAGE BOARD.

(A) While the presiding officer is putting the question or while business is being transacted, no Trustee shall leave the Board of Trustees chamber except by consent of the presiding officer. No Trustee shall speak or offer a motion without first addressing the chair and being recognized.

(B) In speaking during the discussion of any question, members of the Board of Trustees shall confine their remarks to the question under debate, avoiding personalities and refraining from impugning the motives of any other member of the Board or the staff. Members of the Board of Trustees shall not speak more than once upon any subject until other members of the Board who wish to speak shall have relinquished the floor.

(C) A Trustee, when called to order by the presiding officer, shall thereupon discontinue speaking on the order of the presiding officer, which order shall be binding and conclusive, subject only to right of appeal as provided in Section 30.30.

(D) Every Trustee present when a question is stated shall vote thereon, unless excused by the Board, or unless he or she has a personal interest in the question.

Section 30.08 STANDING COMMITTEES.

(A) Standing committees of the Board of Trustees shall be as follows:

- (1) Finance
- (2) Streets
- (3) Public Safety
- (4) General Village Committee
- (5) Community Events Committee

(B) Except for the Committee of the Whole, each standing Committee shall consist of three (3) Trustees with the President as an Ex-Officio member. The President shall assign Trustees to each Committee each fiscal year but no later than at the first regular meeting in June each year. Each Committee shall enlist such assistance from other Trustees as the Committee may find desirable. No Committee shall obligate the Village for the expenditure of any money in connection with its operation except with prior and proper authorization of the Board of Trustees. The Committee shall keep the President aware of the Committee activities and will report any policy matters to the President before any action, publicity or opinions are presented to the public.

(C) Assignments to the Standing Committees shall be made by the Village President.

(D) Committee Procedures.

(1) All Committees shall hold meetings in accordance with the Open Meetings Act.

(2) A copy of the agenda of each Committee meeting shall be delivered to the President along with a copy of the minutes of the meeting.

(3) The Committee shall report on all matters under discussion upon request of the President at any regular Board of Trustees meeting. Upon the request of any two (2) Trustees present, any report of a Committee shall be

deferred, for final action thereon, to the next regular meeting of the Board after the report is made.

(4) Any person who requests to address the Committee shall be limited to two (2) minutes, unless otherwise directed by the Committee Chairperson.

Section 30.09 VISITORS.

Except during the time allotted for audience and visitors comments as provided in Section 10.07, no person other than a member of the Board of Trustees shall address that body, except with the consent of the presiding officer.

Section 30.10 CONDUCT OF MEETINGS.

(A) *Quorum.* Four (4) members of the Board of Trustees shall constitute a quorum and the affirmative vote of a majority of Trustees holding office shall be necessary to adopt any motion, resolution, or ordinance, unless a greater number is required by law. If a quorum is not present, the meeting shall thereby stand adjourned and there may be no further discussion by the Trustees present. A smaller number, however, may adjourn from time to time and may compel the attendance of absentees, under penalties (including a fine for failure to attend) as set forth by ordinance as may be amended from time to time.

(B) *Agendas.* The Village President shall have the final authority concerning the preparation, placement, or removal of all items for the agenda for all meetings of the Board of Trustees. The Village Clerk shall distribute the printed agenda with all supporting documents not later than forty-eight (48) hours before the meeting. Priority of business shall follow the printed agenda unless changed by the presiding officer, subject to appeal of the Board of Trustees.

(C) The current edition of Robert's Rules of Order shall govern the proceedings of the Board of Trustees where these Rules of Order and Procedure are silent, and when not in conflict with statutes or ordinances.

(D) Public Comment on agenda items only shall be permitted after the meeting has been called to order, roll call taken and the Pledge of Allegiance recited. No person recognized by the presiding officer may speak more than once or speak longer than five (5) minutes. All other public comments shall be heard after conclusion of all business and prior to adjournment. No person recognized by the presiding office may speak more than once or more than five (5) minutes.

Section 30.11 MOTIONS.

(A) No motion shall be debated unless it has been seconded. If any motion or question contains two (2) or more distinct propositions, the presiding officer may have the same divided with the consent of Board.

(B) After a motion or resolution is stated by the presiding officer, it may be withdrawn from consideration by the maker and the seconder with the consent of majority of the Board.

(C) A motion to reconsider may be introduced by any member of the Board on the prevailing side of the question at the same meeting at which the question was voted upon or at the next regular meeting of the Board. A motion to reconsider may only be presented at a Special Meeting at which there are present at least as many members of the Board as were present when the original vote was taken. A motion for reconsideration once having been made and decided in the negative, shall not be renewed nor shall a motion to reconsider be reconsidered. A motion to reconsider need not be seconded.

Section 30.12 ORDINANCES AND RESOLUTIONS.

(A) All ordinances and resolutions shall be introduced to the Board in printed or written form.

(B) Any proposed ordinances may be prepared or reviewed by the Village Attorney as directed by the Village President, Village Board, or Village Administrator.

(C) The Village Clerk shall prepare copies of all proposed ordinances and resolutions, together with copies of the attachments and shall distribute these to the Board.

Section 30.13 ORDER OF BUSINESS.

At every meeting of the Board of Trustees, the order of business shall be as follows:

- (A) Call to order;
- (B) Roll call;
- (C) Pledge of Allegiance;
- (D) Public comment or agenda items only;

(E) Consent agenda:

(1) Contains all routine items such as, but not limited to:

- (a) Approval of past minutes;
- (b) Approval of claims;
- (c) Annual standard type resolutions;
- (d) Department reports;
- (e) Treasurer's report; and,
- (f) Others.

(2) The following rule applies to the consent agenda:

- (a) Any member of the Village Board may, by request, have any item removed from the consent agenda. That item would be discussed immediately after approval of the remaining items.
- (b) The remaining items are approved by motion.

(F) Correspondence;

(G) Bid awards, all competitive bid awards that require Village Board approval;

(H) Old business, this section of the agenda includes items previously discussed at a Board meeting;

(I) New business, this section of the agenda includes all items of a general nature, including resolutions and ordinances being put before the Board for the first time;

(J) Reports:

- (1) Village President;
- (2) Trustee/Committee;
- (3) Village Administrator;
- (4) Village Attorney;
- (5) Village Engineer;
- (6) Chief of Police;
- (7) Director of Public Works; and,
- (8) Building Official.

(K) Executive session, this section may be held only after a vote of the Village Board and only for those reasons outlined and contained in the Open Meetings Act;

(L) Miscellaneous/announcements, such as next meeting of the Board;

(M) Public Comment on other than agenda items; and,

(N) Adjournment.

Section 30.14 PRIVILEGES OF THE FLOOR.

(A) No persons, other than the presiding officer, the Trustees, Village Officials or persons invited by the presiding officer, shall have the privilege of the floor.

(B) Persons other than the presiding officer, Trustees and Village Officials shall not be permitted to address the Board except upon introduction by the presiding officer or during the audience portion of the meeting.

(C) No person recognized by the presiding officer during the public comment portion may address the Board more than once or speak for longer than five (5) minutes, except with the unanimous consent of all Board members present, including the Village President.

(D) The presiding officer may have any person disrupting the meeting or speaking when not recognized removed from the meeting. Disrupted behavior shall include, but not be limited to, use of profane language or slanderous language.

Section 30.15 SUSPENSION OF RULES.

Any provision of these Rules not governed by the Illinois statutes or Village Ordinances may be temporarily suspended at any meeting of the Board, by affirmative vote of four (4) of the members of the Board present.

Section 30.16 APPEAL FROM DECISIONS OF THE PRESIDING OFFICER.

Any Trustee may appeal to the Board from a ruling of the presiding officer. If the appeal is seconded, the Trustee making the appeal may make a brief statement of the reasons for the appeal, and the presiding officer may explain the ruling briefly, but there shall be no debate on appeal and no other Trustee shall participate in the discussion. The presiding officer shall then put the question, "Shall the decision of the presiding officer be sustained?" If the majority of the Trustees present vote "Aye," the ruling of the presiding officer is sustained, otherwise it is overruled.

Section 30.17 AMENDMENT OF RULES.

These rules may be amended or new rules adopted by an affirmative vote of five (5) members of the Village Board.

Section 2. Sections 30.13, 30.14, 30.15, 30.16, 30.17 and 30.18 are hereby renumbers as Sections 30.17 through 30.23.

Section 3. Section 32.09 is hereby deleted in its entirety.

Section 4. If any Section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

Section 5. This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Signed and Approved this _____ day of _____, 2013.

Village President

AYES: _____

NAYS: _____

ABSENT: _____

PASSED: _____, 2013

RECORDED: _____, 2013

PUBLISHED IN PAMPHLET FORM
by Authority of the Board of Trustees:
_____, 2013

Village Clerk

**AN ORDINANCE OF THE VILLAGE OF EAST DUNDEE,
COOK AND KANE COUNTIES, ILLINOIS AMENDING THE
BUSINESS LICENSE REGULATIONS**

WHEREAS, the Village of East Dundee (the “*Village*”) is a duly organized and validly existing home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the Village, pursuant to its home rule powers, has the authority to exercise any power and perform any function pertaining to its government and affairs including the power to regulate for the protection of the public health, safety and welfare and to establish general license regulations for all commercial businesses in the Village; and,

WHEREAS, the Village hereby adopts this ordinance pursuant to its home rule authority.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of East Dundee, Cook and Kane Counties, Illinois, as follows:

Section 1. That the Code of the Village of East Dundee, as amended, be and is hereby amended by deleting Chapter 110 entitled “GENERAL LICENSING PROVISIONS” and replacing it with the following:

“CHAPTER 110

GENERAL LICENSING REGULATIONS

110.01 PURPOSE

Because each commercial establishment located in the Village is a basic part of and affects the physical and economic well-being of the Village necessitating services from the Village in the form of building, health, fire, and police inspections and other services, such commercial establishments shall in all respects be in full compliance with the provisions contained in this chapter. This chapter is designed to provide for the means whereby the Village may render the necessary inspections and services to commercial establishments and commercial activities in order to promote, protect, and safeguard the public health, safety, and welfare of the residents and consumers of the Village and to enable the effecting of an accurate record of commercial establishments located and carrying on commercial activities or commerce within the Village.

110.02 DEFINITIONS

For the purpose of this chapter, the following definitions, whether capitalized or not, shall apply unless the context clearly indicates or requires a different meaning.

ENGAGING IN BUSINESS. Persons operating, conducting, doing, carrying on, causing to be carried on or pursuing any business, profession, occupation, trade, pursuit or activity for the purpose of profit.

PERSON. Any individual, male or female, estate, trust, receiver, cooperative association, club, corporation, company, firm, partnership, joint venture, syndicate, or other entity engaging in a business, profession, occupation, trade, pursuit, or activity.

PLACE OF BUSINESS. The building or premises or portion thereof the principal use of which is, temporary or otherwise, for the retail sale or distribution of merchandise, goods or food rendering of personal or material services to consumers for profit. In the event there is no such location, but the business is transacted at the location of the buyer, then the general sales area shall be considered a place of business. Unless a construction contractor has at least one permanent location within the Village, a place of business includes a construction site located therein. Place of business shall not include a business conducted at a personal residence.

110.03 – LICENSE REQUIRED

No person shall engage in, conduct, maintain, operate or carry on any business, occupation, activity or establishment, either by himself or itself, or through an agent, employee or partner, without first having obtained a license for such business, occupation, activity or establishment.

110.04 – APPLICATIONS

A. Applications for licenses shall be filed with the Village Clerk in writing on a form provided for that purpose, except as otherwise provided.

B. If the applicant is an individual or sole proprietorship, the application shall contain his name, date of birth, business name, if any, business and residence addresses and business and residence telephone numbers. If the applicant is a partnership or other noncorporate business entity, the application shall contain the business names, if any, address and telephone number of the partnership or other entity, and the names, dates of birth and residence addresses and residence telephone numbers of each partner or member thereof. If the applicant is a corporation, the application shall contain the name of the corporation and its address and telephone number and the names, residence addresses and residence telephone numbers of each officer and director thereof, and if a majority in interest of the stock of such corporation is owned by one person or his nominee or nominees, the application shall also contain the name, date of birth, residence address and residence telephone number of such person.

C. Each application shall also contain:

- (1) A designation of the type or kind of license desired;
- (2) The location or proposed location of the place of business, occupation, activity or establishment;

- (3) The applicable fee to be paid as provided in Section 110.07;
- (4) The number of the certificate of registration required under the Illinois Statutes relating to retailer's occupation tax, service occupation tax, and/or use tax, if applicable; and
- (5) Such additional information as may be needed by Village Officials in evaluating such application, including evidence of any insurance policy or bond required by any Village ordinance.

110.05 – INSPECTION OR INVESTIGATION

Upon receipt of an application for a license, if an inspection or investigation is required before the issuance of such license, the Village Clerk shall promptly refer such application to the Village official who is responsible for making such inspection or investigation. Such Village official shall make such inspection or investigation and deliver a written report to the Village Clerk within ten days after receiving the application or a copy thereof with a recommendation for the approval or disapproval thereof.

110.06 – ISSUANCE OF LICENSE

All applications and inspection and/or investigation reports, if applicable, shall be promptly delivered to the Village Clerk for review and approval or disapproval. If approved, the license shall be signed by the Village President, attested by the Village Clerk and issued. If disapproved, the Village Clerk shall indicate the reasons therefore in writing on the application and the applicant shall be notified by the Village Clerk.

110.07 – FEES

- A. All fees and/or charges for licenses shall be deposited with the Village Clerk at the time the application is filed. Fees shall not be prorated for business conducted for a portion of a year.
- B. The annual fee shall be fifty dollars (\$50.00).

110.08 – EXPIRATION AND RENEWAL

Unless otherwise provided, all licenses shall expire on the last day of December each year. Such licenses shall be reissued upon the filing and approval of a new application and the deposit of the fee with the Village Clerk. Prior to approving such new application, the Village Clerk may request a reinspection and/or reinvestigation in cases in which the clerk deems it appropriate. No license shall be renewed or reissued if the licensee, applicant, business, activity or establishment owes any monies to the Village for fees, penalties, fines, or charges in connection with the business, activity, occupation or establishment.

110.09 – BUILDING AND PREMISES

No license shall be issued for any business, occupation, activity or establishment unless the building and premises to be used fully comply with all ordinances, codes, rules and regulations of the Village and the statutes of the State of Illinois.

110.10 – NUISANCES PROHIBITED

No business, occupation, activity or establishment, whether or not a license has been issued therefore, shall be conducted, operated, maintained or carried on so as to constitute a nuisance.

110.11 – INSPECTIONS AND ANALYSIS

A. Inspections at reasonable times may be made by authorized Village Officials or employees of any building or premises used for or in connection with the operation of a business, occupation, activity or establishment for which a license has been applied, or when issued, and the licensee or the person in charge of the building or premises shall allow such an inspection.

B. Whenever an analysis of any commodity or material is reasonably necessary to assure compliance with the provisions of any Village ordinance, code, rules or regulations, or to detect violations thereof, the licensee or the person in charge of the building or premises shall furnish any authorized Village official or employee sufficient samples of such material or commodity for such analysis upon request.

110.12 – REVOCATION AND SUSPENSION

A. Suspension of business operations.

(1) When the conduct or operation of any commercial establishment or activity, whether licensed or unlicensed, shall constitute a nuisance in fact and a clear and present danger to the public health, safety, or general welfare, the Village administrator shall be authorized to summarily order the cessation of business and the closing of the premises for a period not to exceed ten days.

(2) Unless (i) waived by the affected business; or (ii) the nuisance is substantially abated in the opinion of the Village administrator and the business is allowed to resume and reopen, within eight days after a license is suspended, the Village President shall call a hearing as provided in subsection (d) of this section for the purpose of determining whether or not the license should be revoked or further suspended.

B. Revocation of license.

(1) Licenses issued by the Village may be suspended for up to 30 days or revoked in addition to any fine imposed by the Village President after notice and hearing as provided in subsection (d) of this section for any of the following causes:

- a. Any fraud, misrepresentation, or false statement contained in the application for the license;
- b. Failure by the applicant to comply with any provision of this Code or any statutes of the State relating to the business, occupation, or activity of the license;
- c. Conviction of the applicant of any felony or of a misdemeanor where such conviction indicates their inability to operate a safe, honest, and legitimate business operation within the Village;
- d. Failure of the licensee to pay any fine, penalty, or charge owed to the Village;
- e. Any deceptive trade practices as defined by state or federal law or regulation and shall comply with all applicable laws and regulations regarding consumer protection and deceptive trade practices;
- f. Compliance with all Village zoning, building, fire and health codes, and ordinances, as well as all other applicable Village codes, ordinances, rules, and regulations and the premises shall be maintained in good repair, free of litter and debris and kept in a safe condition for employees, customers, and other persons present therein or thereon;
- g. Any other violation of any Village ordinance, resolution, or regulation; or
- h. Refusal to permit an inspection or sampling or any interference with a duly authorized Village officer or employee while in the reasonable performance of his duties in making such inspections.

C. Such revocation, if ordered, shall not preclude prosecution and imposition of any other penalties provided for the violation of other applicable provisions of this chapter or other ordinances of the Village. No person whose license has been revoked shall be eligible for a new license during the period for which the original license was originally issued.

D. Hearing procedures.

(1) *Notice of Hearings.*

- a. Notice of a hearing shall set forth specifically the grounds of the complaint and the time and place of the hearing.
- b. Such notice shall be served by certified mail (return receipt requested) to the licensee at his last known residence or business address, at least five (5) business days prior to the date set for the hearing or personally served on the licensee at least three (3) business days prior to the date set for the hearing.
- c. If the licensee shall request a continuance in the date of the hearing, any suspension in effect shall be continued until the continued hearing date.

d. All pleadings, motions, notices, and orders shall be filed with the Village Clerk.
(2) *Procedural rules.*

a. Prior to the beginning of any hearing, the Village President may adopt additional procedural rules as may be necessary for that hearing.

b. At the hearing, the licensee shall be permitted counsel and shall have the right to respond, present evidence, and cross-examine witnesses.

c. All proceedings shall be stenographically or electronically recorded.

d. Irrelevant, immaterial, or unduly repetitious evidence shall be excluded. The rules of evidence as applied in civil cases in the circuit courts of the State need not be followed. Evidence not admissible under those rules of evidence may be admitted, however, if it is of a type commonly relied upon by reasonably prudent men in the conduct of their affairs. Objections to evidentiary offers may be made and shall be noted in the record.

e. No discovery procedure shall be used prior to a hearing except by leave of the Village President who shall supervise all or any part of any discovery procedure.

f. The standard for proof for hearings shall be by the preponderance of the evidence.

g. The Village President shall preside and render the decision within a reasonable time after the conclusion of the hearing, but not later than ten (10) days after such conclusion. The decision shall be in writing and shall summarize the evidence and state the reasons for the decision.

(3) *Hearing costs.*

a. Any licensee whose license is suspended or revoked, or a business that operates without a license, shall pay to the Village the costs of the hearing before the Village President. The Village President shall determine the costs incurred by the Village for said hearing, including, but not limited to, court reporter fees, the costs of transcripts or records, attorneys' fees, the cost of preparing the mailing notices and orders, and all other miscellaneous expenses incurred by the Village or such lesser sum as the Village President may allow.

b. The licensee shall pay said costs to the Village within 30 days of notification of the costs by the Village President. Failure to pay said costs within 30 days of notification is a violation of this section and may be cause for license suspension or revocation, or the levy of a fine.

110.13 – LICENSE TO BE POSTED – DESTRUCTION OR REMOVAL PROHIBITED UNLESS AUTHORIZED

A. All licensees shall keep the license certificate, plate, tag, badge or sticker posted at all times in a conspicuous place on the building or premises used for the business, occupation, activity or establishment for which such license is issued.

B. No person shall destroy, obliterate, take, remove or carry away without the consent of the licensee any certificate, plate, tag, badge or sticker which has been issued by the Village except when such certificate, plate, tag, badge or sticker has expired or been revoked or suspended or the building or premises for which the license is issued has been abandoned.

C. In the event that a license is revoked or suspended, an authorized Village official or employee may remove the certificate, plate, tag, badge or sticker relating thereto from the building or premises on which it is posted if the licensee fails or refuses to forthwith surrender it upon receiving notice of the revocation or suspension.

110.14 – LICENSES NOT ASSIGNABLE – UNLAWFUL USE

No license may be assigned, sold, loaned, transferred, used as collateral or otherwise encumbered. No person, firm or corporation shall use or display any license certificate, plate, tag, badge or sticker which has been improperly acquired. No person, firm or corporation shall alter, deface, forge or counterfeit any license certificate, plate, tag, badge or sticker issued by the Village.

110.15 – SEPARATE LICENSES REQUIRED FOR EACH LOCATION

No license for a business, occupation, activity or establishment in the Village shall be construed to permit its operation in more than one location in the Village; a separate license shall be required for each location. For the purpose of this ordinance, the existence of a single location shall be evidenced by the fact that all buildings and premises containing the principal and accessory uses shall be:

A. connected or situated on the same or adjoining lots or parcels, and

B. owned or leased by the same person, firm or corporation. Unless otherwise provided, the location of any such business, occupation, activity or establishment where no change in ownership has occurred may be changed upon written notification to the Village Clerk and the payment of a twenty-five dollars (\$25.00) transfer fee.

110.16 – SEPARATE LICENSES REQUIRED FOR EACH BUSINESS

Unless otherwise provided in this chapter or another ordinance, any person who conducts, engages in, maintains, operates or carries on more than one business, occupation, activity or establishment for which a license is required, regardless of whether or not they are operated out

of the same building or premises, shall apply for and obtain a separate license for each such business, occupation, activity and establishment.

110.17 – ENFORCEMENT

Whenever a person neglects or refuses to apply for and obtain any license required by this chapter or any other Village ordinance, or otherwise violates the provisions of this chapter, the Village may also cause appropriate legal action and proceedings, in law or equity, to be instituted and maintained to enforce the license requirement.

Section 2. This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form as provided by law.

ADOPTED this ____ day of _____, 2013 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this ____ day of _____, 2013.

Village President

Attest:

Village Clerk

Published in pamphlet form:

_____, 2013