

CALL TO ORDER

President Miller calls to order the Village of East Dundee Regular Board Meeting at 6:00 p.m.

ROLL CALL:

Trustees Lynam, Selep, Mahony, Andresen and President Miller. Trustees Wood and Hall were absent.

Also in attendance Administrator Jennifer Johnsen, Assistant Administrator Brad Mitchell, Chief of Police Terry Mee, Finance Director Zaida Torres, Interim Public Works Director Phil Cotter, Village Engineer Joe Heinz and Village Clerk Katherine Holt

PLEDGE OF ALLEGIANCE: Recited

Trustee Hall arrived to the meeting at 6:01 p.m.

Trustee Wood arrived to the meeting at 6:02 p.m.

PUBLIC COMMENT (Agenda items only): None

Motion to move Public Comment for non-agenda items up as the next order of business by Mahony/Selep. Motion carries by unanimous vote.

PUBLIC COMMENT (Items not on the Agenda):

Richard Storm, Resident – 102 S. River Street, East Dundee

Mr. Storm stated that he received a letter from his insurance company that FEMA is coming out with a new procedure for flood insurance. He said that he recalls a time ago when East Dundee assisted in helping residents obtain elevation certificates. He said at this time, if he doesn't obtain an elevation certificate, his insurance rate will increase 5 to 18 percent per year. President Miller responded that approximately 7 years ago, there were 70 households that were added to the flood plain by FEMA. He said the Village worked with a local engineering firm to negotiate a discounted rate for an elevation survey for these multiple households. Mr. Storm asked if the Village could help coordinate this again for the multiple people that may be receiving notices at this time.

CONSENT AGENDA-CONSIDERATION OF AN "OMNIBUS VOTE":

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President, a group of assorted ordinances, resolution, motions and orders by an "Omnibus Vote". The "Omnibus Vote" shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

- A. Motion to Approve the Regular Village Board Meeting Minutes Dated October 2, 2017
- B. Motion to Approve the Special Board Meeting Minutes Dated October 9, 2017
- C. Resolution Approving a Request for Permit to Close State of Illinois Highway 72, from the Illinois Department of Transportation in Connection with the Annual Dickens in Dundee Parade 2017

Motion to Approve the Consent Agenda by Andresen/Lynam.

Roll: Ayes – 6 – Trustees Lynam, Selep, Wood, Hall, Mahony and Andresen. Nays – 0. Absent – 0.
Motion carries.

OLD BUSINESS: None

NEW BUSINESS:

A. Motion to Approve a Resolution of the Village of East Dundee Approving an Insurance Proposal from Alliant Mesirow Insurance Services

Motion to Approve a Resolution of the Village of East Dundee Approving an Insurance Proposal from Alliant Mesirow Insurance Services by Lynam/Andresen.

Roll: Ayes – 6 – Trustees Lynam, Selep, Wood, Hall, Mahony and Andresen. Nays – 0. Absent – 0.
Motion carries.

B. Audit Presentation by Lauterbach & Amen

Jamie Wilke of Lauterbach & Amen provided the FY2017 Audit Presentation to the Village Board. She explained that this was their first year for an audit process with East Dundee, which is a six month process from start to finish. She stated that the Village received the Certificate of Achievement for Excellence in Financial Reporting. She explained that this is a third party independent review of the financial statements on an annual basis and is the highest level of reporting in the government world. The goal is for full transparency & disclosure in reporting. She explained that the audit opinion of the financial statements as presented are materially correct after assessing the internal control environment that staff has in place.

Wilke discussed the management letter which provides recommendations by the auditor when ending the fiscal year cycle and beginning the next. Recommendations included providing full disclosure of the standing of each TIF on an annual basis, create a realistic plan for the general fund and its reserve policy and reduce the number of unrestricted funds that are being reported by creating departments of the funds to maintain the detail.

C. Approval of an Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois, Updating the Code of the Village of East Dundee in Response to an Amendment to the Illinois Municipal Code Increasing the Contract Amount for Which Bids are Required

Motion for an Approval of an Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois, Updating the Code of the Village of East Dundee in Response to an Amendment to the Illinois Municipal Code Increasing the Contract Amount for Which Bids are Required by Lynam/Mahony.

Roll: Ayes – 6 – Trustees Lynam, Selep, Wood, Hall, Mahony and Andresen. Nays – 0. Absent – 0.
Motion carries.

FINANCIAL REPORTS:

- A. Warrants List #1 \$188,943.65**
- B. Warrants List #2 \$522,636.26**

The Warrants Lists were noted to the Board.

Reports: VILLAGE TRUSTEES

Lynam: Reported that recently there has been significant rain and the corner of Wendt and Madison Streets has a lot of standing water. He said that a swale has developed on Wendt and the storm sewer cannot handle it. Engineer Heinz explained that the end of Madison is to drain into the detention pond as a solution. He said the final phase for this is currently in IEMA's hands.

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Selep: None

Wood: Asked for a status of the River Haven punchlist. Heinz advised that he has been told that the BBoxes have been addressed. He said remapping of the detention pond is to begin the first week of December. He said these are the only 2 outstanding items. Next, Wood said she would like to meet with Administrator Johnsen and Assistant Administrator Mitchell to discuss Dickens in Dundee planning and implementation. Lastly, she asked if there has been an inspection at the Save-A-Vet property on Barrington Avenue. Johnsen replied that there was and that there were some deficiencies. She has since met with the tenants and they have agreed to do substantial improvements to the property, which will include removing the tanks.

Hall: Commented that there was an incorrect street named in the October 2, 2017 meeting minutes approved tonight. The street was named as Guth Court but should have been named as Onie Court.

Motion to reconsider Consent Agenda Item A and approve as amended by Lynam/Wood.

Motion passes by unanimous vote.

Mahony: None

Andresen: None

Reports: VILLAGE ADMINISTRATOR and STAFF

Village President: Miller noted that Dickens in Dundee begins on December 1.

Village Administrator: Johnsen thanked Director Torres and her staff for their excellent audit preparation work. She also advised that the Village will be issuing an RFP for the caboose operator. She said she currently has ten applicants that have contacted her.

Village Attorney: None

Village Engineer: None

Police Chief: None

Public Works Director: Cotter advised that his team is gearing up for the snow season and has been getting snow plow equipment ready. He said they have produced the anti icing brine. He said his team is also gearing up for holiday decorating downtown starting with the Depot on Wednesday. He said that the hydrant flushing operation was completed today with all of it occurring during the day time hours.

Building Official: None

Finance Director: None

PUBLIC COMMENT (Items not on the Agenda): None

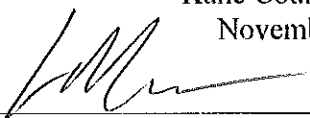
EXECUTIVE SESSION: Yes

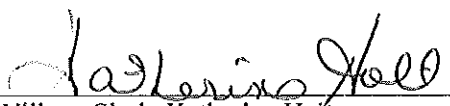
Motion to adjourn the Regular Village Board Meeting at 6:49 p.m. to Executive Session for Appointment of Village Officers by Lynam/Wood.

Roll: Ayes – 7 – Trustees Lynam, Selep, Wood, Hall, Mahony, Andresen and President Miller. Nays – 0. Absent – 0. Motion carries.

Respectfully submitted,

Katherine Holt

By: 
Village President, Lael Miller

Attest: 
Village Clerk, Katherine Holt

Miller commented that there was an incorrect street named in the October 1, 2017 meeting that he approved tonight. The street was named as Cash Court but should have been named as Oak Court.

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Wood asked for a status of the library project and he has mentioned that the library has been addressed. He said mapping of the detention pond was begun in December. He said there are only 2 outstanding items. He said Wood said the water has been with the information from the and the information that he had to discuss Dickens in the past year and that was not an issue. He said that there are two items on the agenda for the three. He said that the information from the village is that there are two items on the agenda for the three. He said that the information from the village is that there are two items on the agenda for the three. He said that the information from the village is that there are two items on the agenda for the three.