

**CALL TO ORDER**

President Miller calls to order the Village of East Dundee Regular Board Meeting at 6:00 p.m.

**ROLL CALL:**

Trustees Lynam, Selep, Hall, Andresen and President Miller. Trustees Wood and Mahony were absent.

Also in attendance Administrator Jennifer Johnsen, Assistant Administrator Brad Mitchell, Village Attorney Gregory Smith, Director of Public Works Phil Cotter, Interim Police Chief George Carpenter, Lieutenant Michael Governale and Village Clerk Katherine Holt

**PLEDGE OF ALLEGIANCE:** Recited

**PUBLIC COMMENT (Agenda items only):** None

**CONSENT AGENDA-CONSIDERATION OF AN "OMNIBUS VOTE":**

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President, a group of assorted ordinances, resolution, motions and orders by an "Omnibus Vote". The "Omnibus Vote" shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

- A. Motion to Approve the Regular Village Board Meeting Minutes Dated April 2, 2018**
- B. Motion to Approve the Committee of the Whole Meeting Minutes Dated April 9, 2018**
- C. Motion to Approve the Regular Village Board Meeting Minutes Dated April 16, 2018**
- D. Motion to Approve the Regular Village Board Meeting Minutes Dated May 7, 2018**
- E. Preeclampsia Awareness Proclamation**

Motion to approve the consent agenda by Lynam/Selep.

Roll: Ayes – 4 – Trustees Lynam, Selep, Hall and Andresen. Nays – 0. Absent – 2 – Trustees Wood and Mahony. Motion carries.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**A. Introduction of Part Time Police Officers James Theberge and George Steiner**

Interim Police Chief Carpenter introduced new part time police officer, James Theberge. He stated that Theberge grew up in Palatine and earned his associates degree in criminal justice and then went on to work at Northwestern University Police Department as a dispatcher. Later he was hired as a police officer in Algonquin where he spent 11 years with 3 of those years serving as an undercover officer in a regional drug task force. He joined the Wheeling Police Department in 2000 and still serves at that department. Theberge's career as a police officer spans over 28 years.

Carpenter then went on to introduce new part time police officer, George Steiner. He stated that Steiner is a U.S. Navy veteran who received an honorable discharge in 1993. He then went on to serve as a firefighter for the past 24 years with 19 of those years also serving as a paramedic. He is currently a Fire Lieutenant with the City of Elgin where he has worked for the last 11 years. Steiner has also served as a part time police officer for a couple of departments in this vicinity for the last 9 years. He received a bachelors degree in fire administration at Columbia Southern University. He is very active with the Active Shooter and Hostile Event Incident Response and Rescue Task Force Response. He currently serves as Chair for the International Public Safety Association Rescue Task Force Committee.

**B. First Aid Kit Demonstration**

Interim Police Chief Carpenter advised that months ago, he noticed there were no first aid kits in the police squad cars, which he considers essential equipment. He said that Sergeant Ritter put together a trauma kit and will give a demonstration to the Board so that it can see what capability each officer on patrol now has in the event of a medical emergency.

Sergeant Ritter explained that he recently participated in a rescue task force training course. He then put together trauma kits with a goal to save a persons life by stopping bleeding. The kit will strap on to the squad car headrest by velcro for easy tear off. He stated that the kit contains gloves, shears, a tourniquet, compression bandages, a blanket, chest seals and combat gauze to help clotting. He gave a demonstration with some of this equipment. Carpenter stated that this could potentially be life-saving equipment tools. Ritter noted that all officers have been trained to use this equipment. Lieutenant Governale added that all officers also have basic first aid & CPR training and have been trained in administering Narcan® for Opioid overdose situations.

**C. Motion to Approve Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois Amending the Budget Officer's Powers and Duties and the Spending Authority of Department Heads**

Motion to Approve an Ordinance of the Village of East Dundee, Cook and Kane Counties, Illinois Amending the Budget Officer's Powers and Duties and the Spending Authority of Department Heads by Lynam/Hall.

**Discussion:**

Trustee Lynam asked if spending frequency should be included in the ordinance as well. Administrator Johnsen responded that there are administrative procedures that go along that articulate the concept. She stated that expenditures cannot be split apart in order to come under the threshold.

Motion carries by unanimous vote.

**D. Motion to Advise and Consent to the Village President's Appointment of Jennifer Johnsen as Budget Officer**

Motion to Advise and Consent to the Village President's Appointment of Jennifer Johnsen as Budget Officer by Lynam/Andresen. Motion carries by unanimous vote.

**E. Motion to Approve a Resolution of the Village of East Dundee Approving a Consultant Agreement between the Village of East Dundee and Integrated Public Resources, LLC for Wastewater Treatment Facility Services**

Motion to Approve a Resolution of the Village of East Dundee Approving a Consultant Agreement between the Village of East Dundee and Integrated Public Resources, LLC for Wastewater Treatment Facility Services by Lynam/Hall.

**Discussion:**

Trustee Andresen asked what the current timeline is to have someone on staff obtain a Class 1 wastewater certification. Public Works Director Cotter advised that Matt Irsay is currently enrolled in the course to help him achieve his Class 2 certification. Once he achieves that, he will pursue his Class 1 certification. He advised that this should be within a two year period of time. Administrator Johnsen added that this position was advertised for with no interest. There is a shortage of Class 1 Wastewater Operators in the

State of Illinois. Cotter commented that Irsay is doing a terrific job overseeing the day-to-day operations and maintenance of the treatment plant. Johnsen added that hiring a consultant at this time is more about satisfying IEPA recommended guidelines.

Motion carries by unanimous vote.

**F. Motion to Approve a Resolution of the Village of East Dundee Approving an Intergovernmental Agreement Among the Member Agencies of the Northeastern Illinois Regional Crime Laboratory**

Motion to Approve a Resolution of the Village of East Dundee Approving an Intergovernmental Agreement Among the Member Agencies of the Northeastern Illinois Regional Crime Laboratory by Lynam/Hall.

**Discussion:**

Interim Police Chief George Carpenter explained that the new crime lab is a one stop shop for the Police Department except for digital evidence. Lieutenant Governale stated that where toxicology testing is concerned, the crime lab's turnaround is approximately 10 days where the State lab turnaround is approximately 9 months. He said that the State lab employees are highly qualified and will provide more personal service. Governale added that the membership fee also includes quarterly training.

Motion carries by unanimous vote.

**FINANCIAL REPORTS:**

- A. Warrants List #1 \$637,675.58**
- B. Warrants List #2 \$36,902.62**

The Warrants Lists were noted to the Board.

**Reports: VILLAGE TRUSTEES**

**Lynam:** Stated that he received a complaint from a resident about a faint odor coming from the old Haeger property occupied by Golden Bag. He stated that he assured the resident that there is nothing currently in operation at that location. Johnsen advised that before it is in operation once again, the business will need to go through the business licensing process. She said an agreement is being discussed with Golden Bag in order to extend some of the time period of complaints. She said any agreement would come before the Village Board. She advised that if any other complaints are made to please let her know.

**Selep:** Asked when the steel road plate on Barrington Avenue near Meier Street will be removed. Cotter advised that the new business at 217 Barrington have requested to install a larger size water service to the building. He said this has been done but they are required to disconnect the old service. He said he is currently working with the contractor and property owner to have the old service disconnected. He said they are trying to set a deadline for some time this week to have it backfilled & restored.

**Wood: None**

**Hall: None**

**Mahony: None**

**Andresen:** Reported that he attended a Northern Kane County Chamber meeting recently and brought more awareness to East Dundee and its events. He added that the credentials of the new part time officers are very impressive.

**Reports: VILLAGE ADMINISTRATOR and STAFF**

**Village President: None**

**Village Administrator:** Johnsen advised that the Chamber will be hosting a Mayor's Breakfast and that she, Assistant Administrator Mitchell and Trustee Andresen will be attending and will report back on the event. She also advised that she will be soliciting feedback on the Board's availability for September and October for strategic planning sessions for the Village. Lastly, she stated that there will be a Flag Day ceremony June 14 at the Depot.

**Assistant Village Administrator:** Mitchell advised that the Memorial Day Parade lineup for this Sunday will begin at 1:30 pm at the Immanuel Lutheran parking lot.

**Village Attorney: None**

**Village Engineer: None**

**Police Chief: None**

**Public Works Director:** Cotter advised that flower baskets will be hung downtown tomorrow. He also advised that the 3 seasonal public works laborers have started for the season.

**Building Official: None**

**Finance Director: None**

**PUBLIC COMMENT (Items not on the Agenda): None**

**EXECUTIVE SESSION: No**

Motion to adjourn the Regular Village Board Meeting at 6:43 p.m. to Executive Session for (c)(1) Personnel by Andresen/Lynam.

Roll: Ayes – 5 – Trustees Lynam, Selep, Hall, Andresen and President Miller. Nays – 0. Absent – 2 – Trustees Wood and Mahony. Motion carries.

The Board reconvened to the Regular Village Board meeting from Executive session at 6:52 p.m.

**ROLL CALL:**

Trustees Lynam, Selep, Hall, Andresen and President Miller. Trustees Wood and Mahony were absent.


Motion to adjourn the Regular Village Board Meeting at 6:53 p.m. by Lynam/Hall.

Motion carries by unanimous vote.

Respectfully submitted,

Katherine Holt

Attest:

  
Village Clerk, Katherine Holt

By:

  
Village President, Lael Miller