

CALL TO ORDER:

President Miller calls to order the Village of East Dundee Committee of the Whole meeting at 6:00 p.m.

ROLL CALL:

Trustees Lynam, Selep, Wood, Skillicorn and President Miller. Trustees Gorman and Ruffulo were absent.

Also in attendance: Village Administrator Bob Skurla, Public Works Director Jim Kelly, Chief of Police Terry Mee, Deputy Village Administrator/Village Clerk Heather Maieritsch and Deputy Village Clerk/Administrative Asst. Katherine Holt.

PUBLIC COMMENT (Agenda items only): None

Motion to move new business item E (Lakeshore Street Improvement) immediately after new business item A (CMAP Presentation) by Lynam/Skillicorn.

Roll: Ayes – 4 – Trustees Lynam, Wood, Selep and Skillicorn. Nays – 0. Absent – 2 – Trustees Ruffulo and Gorman. Motion carries.

OLD BUSINESS:

A. Santa's Village Redevelopment Agreement

Village Administrator Bob Skurla stated that Scott Goodman from Santa's Village was to address the Board this evening but is not present yet. So he requested that this item be put aside until Mr. Goodman arrives.

B. Downtown Marketing Position

Bob Skurla stated that he would like the consensus of the Board to move forward with creating the downtown marketing position and its related budget. The position was advertised for two weeks resulting in three applicants. Tom Roser will be funding five of the six months salary for this position this fiscal year. Mr. Skurla is still in conversations with West Dundee regarding their participation and the terms of the intergovernmental agreement. He said the salary and benefits for this position would be equally shared by East Dundee and West Dundee. Costs would be split for shared community events or activities. If West Dundee is unable to participate financially next fiscal year, there will be plenty of things East Dundee will have available to fill the Marketing Director's time and he is prepared to build a budget for this. The Board is in Consensus to move forward. Mr. Skurla introduced East Dundee resident Karen Blair as the new Downtown Marketing Director.

Trustee Gorman arrived to the meeting at 6:10 pm

NEW BUSINESS:

A. CMAP Presentation

Jonathan Burch, CMAP Representative, gave a presentation of municipal recommendations for East Dundee. This was a follow up to a previous presentation, workshop and online survey they had been offered to the Village. A couple of the recommendations included additional downtown parking as well as building townhomes around the core of the downtown. Per the request of the Board, Mr. Burch will

provide a list of residential funding programs he spoke about as well as housing variations being built in surrounding communities.

E. Lakeshore Street Improvement

Bob Skurla advised that the draft resolution noted that the road is not being paved to spec. It will be paved over gravel at twelve feet wide instead of the standard twenty four feet. This is because the Village was able to add this into the current street program budget upon the recent request of the two property owners at that location. This additional work shall also not exceed \$10,000. Public Works Director Jim Kelly said that a turnaround is needed at the end of the road for snow plows which should still keep the cost under \$10,000. The Board is in consensus to move forward.

Scott Goodman has arrived to the meeting to continue with Old Business Item A at this time.

A. Santa's Village Redevelopment Agreement

Bob Skurla stated that for the third year in a row, revenues from Santa's Village continue to increase. The first four months of this fiscal year had nearly \$100,000 received from various taxes. Property taxes will also be received for an additional \$42,000. The business revenue had a 25-30% growth over last year. The 5% amusement tax alone has brought in \$90,000 for the first four months of this fiscal year. He advised that in the past two years, work done at the park amounts to \$313,252. Scott Goodman, Representative from Sterling Bay, said sales are way up this year with attendance up by 60%. He requests that the unused signage money be reimbursed for work already done. He said there is still a lot of infrastructure in need of repair. President Miller stated that there is an amendment to the redevelopment agreement where the funds will be used differently than originally planned. Trustee Gorman said he is challenged on the "but for" clause of using TIF Funds and would like to talk to with the Village Attorney on this. He also would like to know what is specifically being invested in and how it would apply to the "but for" clause. The Board is in consensus to move forward.

NEW BUSINESS CONTINUED:

B. Downtown Music/Noise Ordinance

Bob Skurla said that Police Chief Mee has provided a report referencing noise complaint history. There is also a report and recommendations from a sound engineer resulting from the sound study. President Miller said that he and Heather Maieritsch visited Bandito Barney's and Diamond Jim's for this study. The sound engineer recommended a number of things which include installing band shells, house sound systems, noise barrier walls and a monitoring system that measures and controls the sound level. In addition to agreeing to these items, the owner of Bandito Barney's also plans to build a masonry wall. Chief Mee said that the Village has an enforceable noise ordinance that can run parallel with the adjudication process, but a long term solution is needed. The Board also discussed restricting the time when outdoor music can occur at these establishments. President Miller will meet with the owners of Diamond Jim's and push for voluntary compliance. Chief Mee will break down the list of noise complaints to the day of the week that the complaints were made and work with the Village Attorney to look at different ordinances. This item will be discussed again at a future Committee of the Whole meeting after President Miller has met with the owners of Diamond Jim's.

C. RFP for Health Insurance Brokerage Services

Bob Skurla advised that there is a draft RFP for insurance brokerage services for the Board's review. He is looking to open up options to other insurance brokers. Village Finance Director Linda Blackerby said that the Village has used the current broker for the past eleven years or so and feels it is a good idea to

send out to bid at this time to learn what other brokers can offer. The bidding process is scheduled to begin on December 1.

D. Community Events Music in the Park 2014

Bob Skurla said that before December 1, funds need to be committed to the 2014 Music in the Park events. An increase of \$400 is being requested at this time to include a movie at one of the events. Dundee Township and the Village split the cost of the music entertainment and the township provides the staff to man each event. There will be three events with live entertainment which will cost \$600 each. One of these three events will also include a movie which will cost an additional \$400 for a total budget of \$2,200. The Board is in consensus to move forward.

F. Bartels Park

President Miller stated that last year, the Park District had asked the Village how the Park District impact fee funds will be spent on Bartels Park. There had been some discussion and debate on this and it had never been resolved. The lease for the park is coming up for renewal next year. The lawyers on both sides have been reviewing the lease, which is for a twenty year term. He will be meeting with the Park District folks tomorrow and plans to find resolution for outstanding items. He also plans to propose that the Park District continue to maintain the park and spend the money they are given by the Village within East Dundee at their discretion. The Board is in consensus to move forward.

G. Liquor Commission Changes

President Miller said that the Village Attorney has made some recommendations regarding the Liquor Commission. The Attorney said that there is no need for the Commission to issue liquor licenses. If the applicant meets the criteria, a license will be issued upon the agreement of the Police Chief and Village President. Police Chief Mee said that the Liquor Commission will act as a referral and make recommendations. The Commission would be involved if a request has been made that goes beyond the current licensing. The Board is in consensus to move forward.

H. Mitel Phone Service Agreement

Heather Maiertisch stated that the Village enters into a service contract every five years. An RFP was done last year to get the new phone system upgrade, therefore, an RFP would not be necessary at this time. The Board is in consensus to move forward.

I. Special Census

Bob Skurla said that a special census will be done for River Haven and Gardiner Place, which will result in \$43,400 gained annually. The Board is in consensus to move forward.

J. Van Buren Speed Issue

President Miller advised that the speed survey on Van Buren was done and he presented the results. The posted speed limit is 25 mph on Van Buren between Edwards and Rosyln. The results were that 51% traveled at or below the posted speed limit as indicated by radar devices. After reviewing the speed survey results, the majority of the Board agreed that there is not a significant speed problem at that location nor is an additional stop sign warranted. This will be under review again in the future if necessary.

K. MFT Transfer to General Fund

President Miller advised that this is an annual housekeeping item where the general fund is paid back by motor fuel tax funds. The Board is in consensus to move forward.

PUBLIC COMMENT (Non Agenda Items):

Pamela Thompson – 310 E. Third Street, East Dundee, IL

Ms. Thompson stated her concern for consistent speeding that she has been witnessing on E. Third Street. President Miller suggested that she call and report the speeding as she witnesses it so that an officer can respond. Chief Mee advised that the speed trailer will be placed at that spot and he will have officers direct more radar detection there as well.

EXECUTIVE SESSION: None

Motion to adjourn the Committee of the Whole Meeting at 9:00 pm by Skillicorn/Gorman.

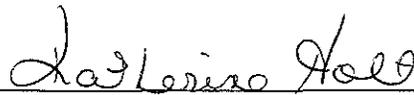
Roll: Ayes – 6 – Trustees Lynam, Selep, Gorman, Skillicorn, Wood and President Miller. Nays – 0.

Absent – 1 – Trustee Ruffulo. Motion carries, meeting adjourns.

Respectfully Submitted,

Katherine Holt

By: 
Village President, Lael Miller

Attest: 
Deputy Village Clerk, Katherine Holt