

**CALL TO ORDER:**

President Bartels calls to order the Committee of the Whole meeting at 7:13 pm.

**ROLL CALL:**

Michael Ruffulo, Paul VanOstenbridge, Frank Scarpelli, Daniel O'Leary, Robert Gorman, James Carlini and Jerald Bartels. Also in attendance are T.J. Moore, Joe Heinz, Paul Nicholson, and Trish Terrill.

**CONSIDERATIONS:**

**1.) Proposed Amendment - Sidewalk Cafe & Outdoor Dining Areas**

Staff has created a Sidewalk Café permit mirrored from LaGrange's example, along with suggested policies from the Attorney. LaGrange's example is policy only, not an Ordinance. All applications would be submitted and approved by the Village Board. If an applicant does not comply with the policy the Village could pull the permit. Mr. Nicholson suggests that the policy should have some form of legislation. There is a favorable consensus regarding the permit process. Trustee Scarpelli asks Mr. Moore to contact IRMA and clarify any coverage issues.

Ms. Terrill and Trustee Gorman reviewed the allowances for the outdoor dining requirements. What the Village currently has is prudent except there has been a change in the fence height requirement from four feet to three feet. Trustee Gorman states that he is not sure if the Liquor Commission grants this or who approves this if no alcohol is involved. Some feel that the ordinance could state that an outdoor dining area can stay open until 11 pm on weekend. The Board will consider this at the next meeting. Thom McNamee would like the Board to consider allowing patrons to sit outside later than 11 pm if alcohol is not served, for example, for coffee and dessert. Staff will check with Chief Pena.

**2.) Proposed Amendment & Variance, 421-423 Main St. (Rashid)**

Mr. Nicholson states that the Board received a recommendation from the P & Z Commission regarding the issuance of a special use for packaged liquor. The special use is for the packaged liquor and the variance is for the parking. Mr. Rashid did not comply with the off street parking. Mr. O'Connor states that the village can attach conditions and time frames. It is pointed out that Mr. Rashid changed the set-up of the inside of the building. It is decided that Mr. Rashid should approach the Board at the next COTW meeting. The board would like to see an artists rendering and a timeline on improvements.

**3.) Proposed Annexation - ED Retail Partners LP (Family Video)**

The parties involved have agreed to negotiate an agreement with the Village. The record of the Public Hearing will serve as the basis for the document. When there is a proposed final draft, it will be brought in front of the Board.

**4.) Engineering Proposals - Well No. 5 & Water Supply Status**

Tim Wilson and T.J. Moore have narrowed down the proposals to the two best candidates, Clark Dietz and R.H. Anderson. Mr. Moore inquires how the Board would like to proceed. Dietz has offered a tour of their facilities. Mr. Moore suggests a tour be scheduled in the next two weeks and by the end of June there could be a recommendation for a final candidate.

Mr. Heinz discusses whether or not the other wells would operate under a stressful scenario. They are modeling that situation at this time. Well #4 did not work that well towards the end of the 24-hour period. However, the recharge is instant.

The discussion moves on the agenda item #14 c – Outside Water Restrictions. Mr. Moore would prefer to wait until the wells are modeled correctly. Trustee Gorman has three suggestions for green status: 1) during the months of June through August, no outside watering between 9 am – 6 pm, 2) hand watering permitted for non-grass vegetation, and 3) outside uses such as home and car maintenance be permitted.

**5.) Proposed Text Amendment - Crematorium Zoning Use**

A draft ordinance is distributed to the board and will be heard by the P & Z Commission on Thursday at the Public Hearing. If it comes out clean, it will be on the next meeting agenda.

**6.) PAR PUD Development - Mixed Residential Use Proposal**

There will be a Public Hearing on the PAR Development at the library. Scott Harrington, from Vandewalle, will represent the Village. Mr. Harrington has structured it as a two-step process. At a subsequent meeting the Commission will reach consensus and then will need an additional month to draft the finding of fact in detail of recommendation for the Board.

Audience – Duane Foss states that it will probably be well attended. DeLoris Doederlein inquires about who is representing the Village and what is the economic development plan. President Bartels explains that the Village is using the same firm, but a different service of that firm. The petitioner will give their explanation of what they intend to do, Scott Harrington will explain how it relates to the Village's current Ordinances and then it will be open to the public for discussion.

**7.) McGraw/Plote Annexation Agreement - Status Discussion**

Mr. Nicholson plans to speak with Warren Fuller tomorrow. At this point, nothing has changed. The Village has received material relating to ordinances and requirements from the Village of Bartlett regarding various types of mining operations. McGraw is waiting for the Village's discussion with Plote. Mr. Nicholson has made a request inquiring what operations are going on on that property.

President Bartels feels that McGraw has removed themselves from the equation until the Village speaks with Plote. McGraw's issues are the indemnification and the water connections. The Village is still in the process of changing the property from the F zoning to whatever it's going to be. Trustee O'Leary states that there are other alternatives to getting that property annexed by GAT Guns down to the Milk Pail. There is some discussion whether the property is still considered F zoning since it has not existed since 1998. However, the property hasn't been rezoned to anything else, so is it still zoned F? For research purpose only, Mr. O'Connor is directed to look at the probability of annexing this property. The Board would also like an opinion from the Attorney if the zoning exists or not. There is consensus to have Mr. O'Connor look into these issues. Regarding the property that is currently listed as F on the zoning map, the Board would like a list of activities of what Plote can do and what the Village controls. Assuming it is F or M, what are the permitted special uses that can be done? Are the uses allowable in F? Mr. O'Connor requests a copy of the old F1 zoning.

**8.) Proposed Amendment - Electronic Signage - Discussion**

Trustee Carlini states that electronic signs increase traffic into businesses, which can increase sales revenue. He recommends updating the Sign Ordinance so the Village can install an electronic sign on Rt. 25 and by the Dairy Queen. There is a consensus to draft a piece of legislation for a Sign Ordinance. Trustee VanOstenbridge and Trustee O'Leary will be involved in the Sign Committee and Ms. Terrill will check into White Way sign and the visibility issue.

**9.) Village Fee Schedule Review**

The change in water and sewer fees and Ordinance 05-05, connection fees for water and sewer, were not included in the updated fee schedule. It is decided to adopt the schedule as presented. It is suggested that Mr. Urbanowitz should check on the Building Code update. Trustee VanOstenbridge would like Staff to look into p-ticketing and Trustee Gorman would like Staff to look into tipping fees as he feels we are losing revenue at Rock Road. Trustee Gorman will be part of the Fee Schedule Committee. Mr. Urbanowitz sent a letter to the Fire Chief Rakow stating that the Village Building Department will be

doing all inspections relating to the plumbing, HVAC, electrical. President Bartels asks Mr. Nicholson to look into the fire suppression review and see if the Chief has any questions.

**10.) Administrative Staffing - Alternative Recommendation**

Mr. Nicholson asks for the assistance of a couple of trustees to work with him in regards to the recommendation to explore the level of administrative support. He feels the Village is currently understaffed. He would like the Board to consider two part-time persons, one an assistant at the Village and one a clerical person for the Police Department. Also, he would like to look into further cross training of the current employees. Trustee Gorman and Trustee Ruffulo offer to assist Mr. Nicholson.

**11.) TIF Implementation Proposal - Vandewalle & Assoc.**

Mr. Nicholson states that he may need professional assistance from Vandewalle relative to the implementation of the TIF beyond the current agreement. This is related to the TIF implementation with regards to Walmart and the auto dealerships. It is stated that the TIF is already in the agreement with Vandewalle, but a new agreement will have to be created for anything outside of this.

**12.) Uniform Policy**

Trustee Scarpelli suggests there should be an approved clothing list that is paid for by the Village. Mr. Moore states that currently it is handled by reimbursement. The Board would like to ensure that the employees are wearing the correct clothing.

**13.) River Trading Funding Request**

Requests came in to the both East and West Dundee asking for complete funding of this event. Mr. Cavallero said No. The Board suggests taking the same approach as they are asking for \$12,000 fully funded. Trustee Ruffulo mentions that the Dundee Jaycees no longer exist. Mr. Cavallero suggests that the Special Events Committees from both Villages' get together soon.

**14.) Status Reports:**

**a. FY 06-07 Budget Review Process**

The Board has given staff 120 days to identify a series of alternative cost reductions and they have generated an initial review of an outline of options. Mr. Nicholson states that at this point he is proceeding with the budget as approved. At the six month point the Village can change the budget.

**b. Credit Card Policy**

Sue Behrens and Cheryl Adams will go through the policy and submit an assessment to the Board. The draft policy was authorized based on input from the Board. Mr. Nicholson suggests the Board wait for auditors to come back with their management letter.

**c. Outside Water Use Restrictions**

Already discussed.

**d. Data Retention - ED/WD EDP 'Host' Agreement**

Regarding data retention, the Board asks the Attorney what is FOIAble and what is not. Mr. O'Connor states if the work product is proprietary information and anything going through East Dundee's email is discoverable in a lawsuit, therefore, it is FOIAble. Something that is sent to the attorney is work product, but what the trustees send to each other is not. Mr. Moore states the concern is that the trustees do not have a Village email address; it does not exist on the servers. Because the emails are forwarded they cannot be stored. Mr. Nicholson states Staff will get back to the Board on this subject.

Trustee Ruffulo leaves at 10:05 pm.

**e. Mosquito Abatement Program - 2006**

The Board would like to hold off on the Clarke bill. Attorney Hartigan suggests that the form was slightly odd but that it was in order. Trustee Gorman states that a previous Board cannot hold the current Board to a contract once the President changes. Mr. Moore states that some of their services can be done in house if the training is still available. However, the County would want a program in place to handle an outbreak. Mr. Moore states that the County can make the Village do something, as they will want us to have an alternative process in place. If the Village chooses to do anything, such as a larva sighting program, then the County will ask that we have an alternative program in the event of an outbreak of West Niles virus. Mr. Nicholson suggests that Staff get feedback and hold the payment in the meantime.

**f. Revision - Official Zoning Map**

Already discussed.

**g. Village Board Retreat Date**

Mr. Nicholson needs a commitment date for the retreat. He encourages the board to go through their calendars and supply him with some dates by the end of the evening.

Trustee O'Leary refers back to agenda item #14 a. He is working with Mike Spiro to add storage on the server for electronic documents. He also suggests supplying a laptop for the Village Clerk that would have access to the network and printing capabilities at the Village Hall. The Clerk can manage all minutes, especially the Executive Session, and pass it on through Mr. Nicholson to the Board.

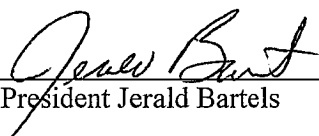
Mr. Nicholson states that the open burning issue as well as the Engineer's report on Wendt Avenue will be discussed at the next meeting.

**ADJOURNMENT:**

Motion to close the COTW meeting by Gorman/O'Leary at 10:20 pm.

Roll: 6 Ayes (VanOstenbridge, Scarpelli, O'Leary, Gorman, Carlini, President Bartels), 0 Nays, Motion carries.

Respectfully Submitted,  
Susan Norton

By:   
President Jerald Bartels

Attest:   
Village Clerk Susan Norton