

CALL TO ORDER

President Miller calls to order the Village of East Dundee Regular Board Meeting at 6:00 p.m.

ROLL CALL:

Trustees Lynam, Skillicorn, Selep, Wood, Hall and President Miller. Trustee Gorman was absent.

Also in attendance Village Administrator Bob Skurla, Chief of Police Terry Mee, Village Attorney Kathleen Field Orr, Village Engineer Joe Heinz, Director of Public Works Jim Kelly, Marketing Director Karen Blair, Economic Development Director Doug Bergren, Finance Director Zaida Torres, Village Clerk/Deputy Village Administrator Heather Maieritsch and Deputy Village Clerk Katherine Holt.

PLEDGE OF ALLEGIANCE: Recited

PUBLIC COMMENT (Agenda Items only): None

CONSENT AGENDA-CONSIDERATION OF AN "OMNIBUS VOTE":

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President, a group of assorted ordinances, resolution, motions and orders by an "Omnibus Vote". The "Omnibus Vote" shall be taken following the unanimous consent by the President and Board as to the items to be included. Any Trustee or the President may request that any item not be included in that vote.

- A. Motion to Approve the Regular Village Board Meeting Minutes Dated October 19, 2015
- B. Motion to Approve the Committee of the Whole Meeting Minutes Dated November 9, 2015
- C. Motion to Approve the Special Board Meeting Minutes Dated November 9, 2015
- D. Resolution Approving a Request for Permit to Close State of Illinois Highway 72, from the Illinois Department of Transportation in Connection with the Annual Dickens in Dundee Parade 2015

NEW BUSINESS

- B. Resolution of the Village of East Dundee, Illinois, Accepting a Plat of Easement for Utility Purposes (14N806 and 14N808 Route 25, Bakstad Property)
- D. Ordinance of the Village of East Dundee, Kane and Cook Counties, Illinois, Approving an Amendment to the Lease Agreement with Chicago SMSA Limited Partnership Doing Business as Verizon Wireless (Illinois Route 68 – Dundee Road)
- E. Resolution of the Village of East Dundee, Illinois, Allowing AT&T to Sublease a Portion of Their Cell Tower Site to Verizon Wireless for Utility Access (Illinois Route 68 - Dundee Road Water Tower Site)

Trustee Skillicorn requested that New Business items B, D and E be added to the consent agenda.

Motion to approve the consent agenda and New Business items B, D and E by Skillicorn/Wood.

Roll: Ayes – 5 – Trustees Lynam, Skillicorn, Selep, Wood and Hall. Nays – 0. Absent – 1 – Trustee Gorman. Motion carries.

OLD BUSINESS: None

NEW BUSINESS:

- A. Audit Presentation by Brian LeFevre of Sikich

Brian LeFevre of Sikich gave a presentation of the report results from the audit for fiscal year ending April 30, 2015. He reported that the Village of East Dundee has received the Certificate of Achievement

for Excellence in Financial Reporting for the fifth consecutive year now which is a well recognized award in the local government industry and represents the highest level of financial reporting the Village can achieve. He provided highlights of the CAFR report and reviewed financial statements with the Board.

C. Ordinance of the Village of East Dundee, Illinois, Amending the East Dundee Zoning Ordinance to Define Brew Pubs and Allow them as Permitted Uses in the B-1, B-2 and B-3 Business Districts

Discussion:

Attorney Orr said there is a proposal to have an added use to B-1, B-2 and B-3 zoning districts to allow for brew pubs to manufacturer up to 155,000 gallons per year. The proposal for the zoning change would not require food service. She said this is currently a common use across the Midwest. President Miller said there is a small family business interested in setting up a nanobrewery downtown and would sell their product in the local taverns. He said licenses are required for brewing, bottling, selling on the premises and for carry out. So having a food license also would be financially restrictive for this type of business as a start up. He said that customers could bring in food or have it delivered from other restaurants. Clerk Maieritsch said that a public hearing will be conducted at the Planning & Zoning Commission meeting on December 10 at 7 p.m. There was consensus of the Board to move forward with the proposed amendments.

FINANCIAL REPORTS:

- A. Warrants List #1 \$488,820.00**
- B. Warrants List #2 \$919,768.26**
- C. Warrants List #3 \$365,841.88**

The Warrants Lists were noted to the Village Board.

Reports: VILLAGE TRUSTEES

Gorman: N/A

Lynam: Asked for a status on the Green Bean Restaurant construction. Attorney Orr advised that a letter of default has been sent to the owners and there is no longer an agreement in place. President Miller asked that someone reach out to the owner and have a discussion on what their intentions are going forward.

Selep: None

Wood: Said she attended the F.R.E.D. meeting last Wednesday and Fred from Diamond Jim's expressed his concerns about the parking in front of his establishment during village events. She said that he told her that Meier Street is blocked off during the events. She suggested putting a plan in place before next year's summer events and encouraged Fred to come and address the Board with his concerns. Administrator Skurla suggested that village staff meet with Fred and come back with a joint recommendation. Karen Blair noted that Meier Street is not blocked off during the events.

Skillicorn: None

Hall: None

Reports: VILLAGE ADMINISTRATOR and STAFF

Village Administrator: None

Village Attorney: None

Village Engineer: Heinz reported that ComEd originally advised that they would take 5 to 10 working days to get all their downtown utility work done and instead it only took one day. He said that original timeline was passed on to the contractor for their scheduling so now they are trying to get the contractor

back on the project sooner. He said the lift station work can proceed now that the utility poles have been removed.

Public Works Director: Kelly advised that Tim Wilson will be leaving the Village on November 30 to assume a similar position with the city of St. Charles. He offered to give a tour of the police facility next week to anyone that would like to see the new facility. He reported that Save-A-Vet has an Army National Guard unit interested in sending recruits to the Village next week to help with community service. He suggested they be used to stand at the gates during the Turkey Festival.

Village President: Miller reported that the power was back on downtown by 9 a.m. instead of the forecasted 12 p.m. time.

Chief of Police: Reported that it has been a fairly quiet 3-4 weeks in the Village.

Economic Development Consultant: Bergren reported that there were 9 applicants for backyard chickens and 4 of those applicants had attended the course that was offered. He also reported that Everything Floral is moving from West Dundee to 543 E. Main Street in East Dundee.

Finance Director: None

Downtown Marketing Director: Blair reported that a press release went out today about The Turkey Festival. She said festival volunteers are still needed at the entrance gates and for ticket sales. She advised that Dickens in Dundee preparations and downtown decorating have begun. She said volunteers are still needed for the living windows and the parade. Blair noted that the NKKK Volunteers of the Year award ceremony will be held this Wednesday, November 18 and will be honoring Steve and Janice Harvel. She mentioned that Onyx Salon is moving to 207 Barrington Avenue and she will be meeting with the owner this week to welcome her to the Village.

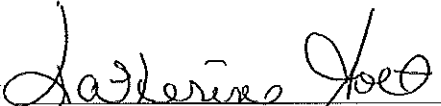
PUBLIC COMMENT (Items not on the Agenda): None

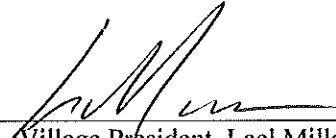
EXECUTIVE SESSION: Yes

Motion to adjourn the Regular Village Board Meeting at 6:53 p.m. by Skillicorn/Wood. Motion carries by unanimous vote.

Respectfully submitted,

Katherine Holt

Attest 
Deputy Village Clerk, Katherine Holt

By: 
Village President, Lael Miller