

**SPECIAL MEETING  
BOARD OF POLICE COMMISSIONERS  
VILLAGE OF EAST DUNDEE  
KANE COUNTY  
January 22, 2015  
5:15 p.m.  
Village Hall Annex  
AGENDA**

1. Call to Order
2. Roll Call
3. Review of Payments
  - None
4. Approval of Minutes
  - Regular Meeting of December 12, 2014
5. Correspondence – None
6. Public Comment
7. Unfinished Business
  - None
8. New Business
  - None
9. Executive Session
  - Recess to Executive Session, closed to the public and media under the provisions of the Illinois Open Meetings Act, 5ILCS, 120/2(c)(1).  
Personnel (Oral Interviews – Police Officer Selection)
10. Adjournment

**MINUTES OF REGULAR  
MEETING  
BOARD OF POLICE COMMISSIONERS  
VILLAGE OF EAST DUNDEE  
KANE COUNTY  
December 12, 2014  
5:30 p.m.**

1. Call to Order: Chairman Bill Sutter called the meeting to order at 5:31 pm.
2. Roll Call: Chairman Bill Sutter present. Commissioner Craig Martin present. Commissioner Michael Azzariti present. Chief Terry Mee in attendance.
3. Review of Payments: None.
4. Approval of Minutes: Commissioner Martin motioned to approve the minutes of Special Meeting, December 20, 2013. Seconded by Commissioner Azzariti. Unanimous approval.
5. Correspondence: None.
6. Public Comments: None.
7. Old Business: None
8. New Business:

- Probationary Status Recommendation - Officer Brian Tijerina.

Chief Mee presented a positive review of the Probationary Period of Officer Tijerina and a recommendation to grant a Non-Probationary Appointment, effective 12/19/14. Motion to approve the appointment made by Commissioner Martin, Seconded by Chairman Sutter. Motion carried unanimously. The Police Commission welcomes Officer Tijerina to his Appointment.

- Staffing Update and Projected Requirements.

Chief Mee presented a report detailing upcoming retirement dates and projected future needs of the department staff. His verbal report included a projected retirement of the Lieutenant in the coming year and a Sergeant in 2016, as well as the anticipated need to increase the numbers of full-time officers by one in the coming year and future plans to increase sergeant positions by one. The Police Commission offered its support for the planned staffing updates.

- Entry Level Police Officer Selection.

Chief Mee presented a verbal report on plans for oral interviews of eligible candidates, tentatively scheduled for January, 2015, with the intent of continuing the eligibility process in view of an anticipated hiring need in early 2015.

- Planning Discussion – Promotional Exam in 2015

Chief Mee presented a verbal report stating that, although there were not any immediate needs for promotions at the present time, there is a need to offer a promotional examination in the coming year with the intent to update the list of promotional candidates.

- Planning Discussion – Entry Level Police Officer Exam (Interim Eligibility List termination Date – 10/29/15)

Chief Mee presented a verbal report on plans to continue utilizing the C.O.P.S. Testing Service for the Entry Level Examination/Interim Eligibility List, prior to October 29, 2015, due to the termination date of the current eligibility list.

- Discussion of Proposed Rules & Regulations Changes – Chapter VII, Section 3.5 (Weighting % Raw Score) and Chapter VII, Section 7 (Posting of Eligibility List)

Chief Mee presented a proposal to strike from the Rules & Regulations, Chapter VII, Section 3.5, wherein scores of promotional candidates examination sections are weighted on a percentage scale in regards to a candidate's total score. That weighting scale of scoring is not being utilized, and is unnecessary, due to the fact that each section of testing has a minimum passing grade and candidates must have a passing score in each section to be considered. Successful candidates are placed on a final eligibility list in alphabetical order, and the selection of supervisors for promotion from that list is at the discretion of the Chief of Police. The Police Commission gave its consensus to move forward with the formal presentation of the changes to the Commission at a future meeting. Rules & regulations changes approved by the Commission are then presented to the Village Board in the form of a resolution for its consideration and approval. In regards to Chapter VII, Section 7, Chief Mee proposed that changes may be needed to clarify the language in that section. Further review will be conducted by Chief Mee and reported to the Commission.

9. Executive Session: None.

10. Adjournment: At 6:06 p.m., a motion to adjourn was made by Commissioner Martin, seconded by Chairman Sutter. Motion carried unanimously.

**Next meeting of the Board of Police Commissioners TBA.**